2002

Avila

2002

Summer / Fall Course Schedule

Summer & Fall 2002 Student / Registration Worksheet

Tentative Course Selections

Dept	Course	Sec	Course title	Cr hrs	Time	M	T	W	Th	F	S

Alternative Course Selections

Dept	Course	Sec	Course title	Cr hrs	Time	M	T	W	Th	F	S

Notes _____

_____

_____

_____

_____

_____

AVILA

Creating Pathways to Success
• Since 1916 •

11901 Wornall Road
Kansas City, MO 64145-1698
(816) 501-2400
1-800-GO-AVILA
www.Avila.edu

TABLE OF CONTENTS

Avila Information
Emergency Closings 3
2002 Academic Calendar 4-5
Final Exam Schedule –Summer 2002 6
Financial Information – Summer 2002 ...6
Summer 2002 Course List 8
Summer 2002 Weekend Course List 12
Final Exam Schedule – Fall 2002 14
Program Offerings 15
Accreditation.....15
Non-Discrimination Policy.....42
Advising & Registration Dates.....14, 16
Admission & Enrollment.....16
Faculty Advisors 16
Financial Information - 2002 Fall 17
Registration Information.....21
Course Information.....22
Grading Policy, Transcripts & Publication of Student Information.....22
Campus Policies.....42

Key Offices, Hours & Contact Information

Admissions Office 23
(816) 501-2400 / Fax: (816) 501-2453
Bookstore 23
(816) 501-3630
Business Office 24
(816) 501-3700 / Fax (816) 942-3362
Campus Security.....24
(816) 501-2466
Security Pager 24
(816) 840-1815
Avila Safety Officer 24
(816) 501-3749
Computers for Student Use 24
(816) 501-3660
Dining Hall 24
(816) 501-3755
Disability Services 24
(816) 501-3666
Financial Aid.....24
(816) 501-3600 / Fax (816) 501-2453
Campus Ministry 24
(816) 501-2423
Library 24
(816) 501-3621
Registrar.....25
(816) 501-2410 / Fax(816) 501-2452
Residence Life 25
(816) 501-3660
Student Affairs Services 25
(816) 501-3627
Student Identification Card.....25
--(816) 501-3660
Student Life Handbook.....25
(816) 501-3627
Student Life Office 25
(816) 501-3660
Student Resource Center 25
(816) 501-3666
Fall 2002 Course List 26
Fall 2002 Evening Course List.....34
Policies pertaining to Weekend and Saturday Courses – Summer and Fall 2002 36
Fall 2002 Weekend Course list.....37
Other Programs.....39
Graduate Programs 39
Avila Advantage Accelerated Program..40
ESL/ILCP Program.....40
Avila Heritage, Mission, Purposes & Values 40
Instructions & Application for Undergraduate Admission 42
Advising/Registration Worksheet.....Inside Front Cover
Campus Map.....Inside Back Cover
Avila & KC Area Road Map .....Back Cover
Index .....Back Cover

AVILA INFORMATION

INCLEMENT WEATHER – ATTENDANCE/COMMUNICATION PLAN

In case of inclement weather, please refer to the local television and radio stations, and/or related websites for Avila closings. It is assumed that classes, labs and clinicals will be held unless the campus is officially closed.

Weather conditions can vary around the metropolitan area. You should always use independent judgment about driving in inclement conditions. Please contact your instructor(s) if you choose a different option that those provided by Avila or faculty.

Office Closings (2002)All Avila offices will be closed on:
Mar 29 .....Good Friday
May 17.....Faculty / Staff Annual Meeting
May 27 .....Memorial Day
July 4.....Independence Day
September 2.....Labor Day
October 11 .....Avila Day
Nov. 27 – Dec. 1 ....Thanksgiving Holiday
Dec. 24 - Jan 1 .....Holiday Break
January 1, 2003 .....New Year's Day
January 20, 2003 Martin Luther King Day
Offices may be closed at other times during the semester; signs will be posted on those office doors.

2002 ACADEMIC CALENDAR

Mar 18- May 3	Academic advising for Summer/Fall 2002 for new and currently enrolled students
Mar 27	Last day to change to audit or drop spring semester-long day and evening classes
Mar 28-31	Spring/Easter break (no classes)
Mar 29	Institution and all offices closed
Apr 8	Registration begins for Summer/Fall 2002; current seniors first
Apr 12	Open registration begins for Summer/Fall 2002
Apr 13	Special Saturday for Summer/Fall 2002 new student and advising & registration, 9:00 a.m. –4:00 p.m.
Apr 15	Phone-In registration begins, 10:00 a.m.-5:00 p.m.
Apr 26	Graduation application due in Registrar's Office for December 2002 candidates
May 6-9	Final Exam Week
May 8	Graduation practice, 4:00-5:00 p.m.
May 10	End of spring semester
May 10	Residence halls close at 11:00 a.m.
May 11	Commencement weekend
May 16-17	No academic advising for Summer/ Fall 2002
May 17	Offices closed-Faculty/Staff annual meeting
May 20-31	Academic advising resumes for Summer/Fall 2002 - new and currently enrolled students
May 27	Avila Closed
May 31	Academic advising ends for Fall 2002 for currently enrolled students until August 15
June 3-Aug 27	Academic advising for Summer/Fall 2002 new students
June 3	First 4-week and 8-week summer classes begin
1st day of class	Last day to register &/or add day classes for summer sessions- late fee applies
June 17	MBA Summer session begins (ending Aug. 9th, 2002)
See chart on pg. 20.	Last day to drop or change to audit for first summer 4-week courses
June 21	Last day to change Incomplete (I) grade from Spring 2002 semester
June 27	Special new student advising and registration, 12:00-6:00 p.m.
June 28	End of first 4-week Summer session
July 4	Avila Closed
Aug 15-27	Academic advising for current and newly admitted students for Fall 2002
Aug 19	Registration for Fall 2002 begins, 10:00 a.m.-6:15 p.m.
Aug 24	Residence halls open at 9:00 a.m.
Aug 24-25	Orientation for all new undergraduate students
Aug 26-27	REQUIRED Orientation for students enrolled in FS 101, 9 a.m.-3 p.m.
Aug 28	Day/Evening Classes begin for Fall 2002

2002 ACADEMIC CALENDAR

Aug 27	Academic advising ends for Fall 2002
Aug 28-29	Day/Evening late registration, 10:00 a.m.-6:15 p.m.; late fee applies
Aug 30	Late registration, 10:00- 5:00 p.m. – in person only; late fee applies
Sept. 2	Labor Day; Avila closed
Sept. 3	Last day to register, add classes or change sections for Fall 2002, 10:00 a.m.-5:00 p.m. – in person only; late fee applies
Sept. 3	Last day to choose credit/no credit grade option; last day to receive 100% refund
Sept. 3	MBA Fall Trimester begins (ending Nov. 15)
Sept. 6	Last day to change an incomplete grade (I) from Summer 2002 session
Sept. 6	Weekend Intensive and Saturday classes begin
Sept. 9	Credit for Prior Learning Statement of Intent due in Academic Dean's Office
Sept. 10	Last day to drop and receive a 75% refund
Sept. 13	Last day to file "Conference Regarding Grade" form to appeal a grade received in Spring or Summer 2002 sessions
Sept. 17	Last day to drop and receive a 50% refund
Sept. 20	Graduation application due in Registrar's Office for May 2003 and summer candidates who wish to participate in May 2003 ceremony. A $10 late fee is due after this date.
Sept. 24	Last day to drop and receive a 25% refund
Oct. 9-13	Fall Break (no classes)
Oct. 11	AVILA DAY (institution closed)
Oct. 21	Credit for Prior Learning Portfolio due in Academic Dean's Office
Oct. 21	Academic advising for Spring 2003 for new and currently enrolled students
Oct. 22	IS 498, Senior Experience, meets from 8:30 a.m.-5:00 p.m. A pre-class assignment must be completed)
Nov. 8	Last day to change to audit or drop semester long day and evening classes
Nov. 11	Registration begins for Spring 2003 classes, current seniors first
Nov. 26	Residence halls close; last meal is breakfast
Nov. 27-Dec. 1	Thanksgiving break
Nov. 28-29	Thanksgiving (Avila closed)
Nov. 30	Residence halls open; first meal is dinner
Dec. 2	Academic advising resumes for Spring 2003 new students
Dec. 13	Academic advising ends for current students until Jan. 6, 2003
Dec. 16-19	Finals week sessions
Dec. 20	End of fall semester; Residence halls close-last meal served is breakfast
Dec. 24-Jan 1	Avila closed

Summer 2002 Final Exam Schedule

Final examinations are held on the last day of each session during the scheduled class time period and in the assigned classroom for that class.

SUMMER 2002 FINANCIAL INFORMATION

Financial Aid

Requirements: Free Application for Federal Student Aid (FAFSA) or Student Aid Report and Avila Summer Financial Aid Data Sheet. When you apply, be sure to indicate Avila's FAFSA code #002449 in Section G of the FAFSA form. Early application is advised. All aid applicants must be accepted for admission to Avila before an award is made. All students are encouraged to apply for all types of financial assistance. Summer awards available: Federal Pell Grant, Federal Work-Study Program, Federal Stafford Loan and Federal Unsubsidized Stafford Loan.

Tuition & Fees

Tuition and fees are the same for audited and credit courses. Previous semester charges must be paid in full before registering for next semester.

Avila accepts: Visa, Mastercard, Discover

Tuition per credit hour
Undergraduate credit $220.00
Tuition per credit hour
Graduate credit $350.00
Technology Fee per credit hour . . . $5.00

Students 55 years and older
(verification of age is required)
Date of birth must be prior to the first day of the semester.

Tuition per credit hour
Undergraduate credit $110.00
Tuition per credit hour
Graduate credit $175.00
Technology Fee per credit hour . . . $5.00

Non-credit/continuing education
Registration (undergraduate only)
Tuition per credit hour
Undergraduate credit $110.00

Student 55 years and older
(verification of age is required)
Tuition per credit hour
Undergraduate credit $55.00

Application fee for graduate admission to the M.B.A. program only $20.00

No application fee for undergraduate admissions, M.A. in Education, M.S. in Counseling Psychology, enrichment or visiting students.

Change of Program (add/drop) . . $15.00
Fee for late degree application . . $10.00
(beginning February 25, 2002, for Summer 2002 candidates)
Graduation fee $40.00
(no formal ceremony- due July 12, 2002, for graduates who did not participate in the May graduation ceremony)

Lab fees
(see Summer Course schedule descriptions)

Return check fee $25.00
(Return check payments must be cash, money order, certified check or similar item, plus the fee.)

Room rates per week
Double room $55.00
Single room $70.00

Transcripts (see page 19) $2.00

Transcript re-evaluation
Fee 1st time $5.00
Subsequent transcript
Re-evaluation fee $10.00

Music Fees & Private Lessons

Private lessons, which may be taken for credit or not, are available in voice and piano. Before registering, please check with Dr. Paul Higdon, (816) 501-2419 for course number and lesson time.

Full or Part-Time Avila Student
Noncredit (30 min. weekly) $250.00
Noncredit (45 min. weekly) $375.00
Noncredit (60 min. weekly) $475.00
Credit (45 min. weekly) $175.00
Credit (60 min. weekly) $200.00

Non-Avila Student
30 min. weekly $250.00
45 min. weekly $375.00
60 min. weekly $475.00

Payment Plans

Avila accepts Visa, MasterCard, Discover, cash, personal checks and money orders. For students registering prior to or on May 17, 2002, full tuition payment must be postmarked to the Business Office by May 24, 2002, except for special session and one-credit weekend intensive classes for which payment is due one week before the beginning of the course.

Limited Deferred Payment Plans

There is no deferred payment plan for one-credit weekend intensive or special session courses. Tuition for these courses must be paid in full one week prior to the first day of classes. A limited deferred payment plan is available for the four-week programs, the eight-week program and three-credit weekend courses only. If the 1st payment of one-half of the course charges is in the Business Office by May 24, 2002, the 2nd half payment may be deferred until June 24, 2002. No deferred payment plan will be available after May 24, 2002. Student's credit record with Avila will be verified.

Tuition Adjustments

Cancellation of registration (no academic records are kept) and a 100% refund will be processed if a student officially withdraws on or before the Friday before a class begins.

Students who officially withdraw by the end of the 1st week (June 7 for first 4-week and 8-week sessions; July 5 for second 4-week sessions) will receive a refund of 75% of tuition. No tuition refund will be made after those dates. Fees are not refundable. Drop forms are available in the Registrar's Office. Special restrictions apply to Weekend Intensive Courses (see page 36).

Summer 2002 Hours

Bookstore

May 13-24 .....10 a.m.- 2 p.m.
May 17 .....Closed
May 27 .....Closed
May 28-30 .....10 a.m.- 6 p.m.
May 31 .....10 a.m.- 4 p.m.
June 3-21 M-T .....10 a.m.- 6 p.m.
F ..... 10 a.m.- 4 p.m.
June 24-25 .....10 a.m.- 4 p.m.
June 26-28 .....Closed
July 1-3 .....10 a.m.- 2 p.m.
July 4-5 .....Closed
July 8-31 M-F .....10 a.m.- 2 p.m.

All hours subject to change depending on classes and various groups on campus. Buy back of books is available whenever bookstore is open. Call (816) 501-3630. See Book Return Policy on page 23

Computers for Student Use

The computer lab is available in the library during the hours that the library is open (lab closes 15 minutes prior to the library). In the library computer lab, students have access to PCs with Microsoft Office, Internet, and other academically related applications as well as email. Macintosh computers are also available.

Library

The Hooley-Bundschu Library is the information resource center for the campus. It houses a collection of over 70,000 books, a current subscription list of 500 periodicals and newspapers, videotapes, CD-ROMS and the entire ERIC collection on Microfiche. As a member of the MOBIUS consortium, the library shares its online catalog, with over 50 academic libraries statewide. Library computers give students access to the Internet and the Local Area Network. Students are invited to visit the library's web page at www.avila.edu/resources/library.htm. Library Circulation Desk (816) 501-3621.

Library Summer Hours

Mon. - Thurs. .....8 a.m. - 9 p.m.
Fri. .....8 a.m. - 6 p.m.
Sat. .....10 a.m. -5 p.m.
Sun. .....Closed

Summer Cafeteria Hours

Hours will be posted. Call (816) 501-3660 for more information.

Summer Housing

Living arrangements are available. Call Student Life, (816) 501-3660, for information.

Student Resource Center

The following services are available during the summer: career services, college skills, and tutoring.

Summer 2002 Course List

Dept-No-Sec Core Levels	Title Dates/Time	Credit Instructor	Pre Req/Fee Location
Art			
AR-110-10 Level II	Intro to Art: Gallery Tours MTWRF 1:00 PM-5:00 PM 5/20-31	3.00 Marci Aylward	$15 DAL 820
AR-221-10	Beginning Photography TR 1:00 PM-5:00 PM 6/3-7/26	3.00 K Mendenhall	$50 DAL 811
AR-271-40	Mac: Desktop Publishing F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM 5/17-18, 5/31-6/1, 6/7-8	3.00 Roger Hunt	$25 DAL MAC
Business			
BU-110C-40	Understanding Computers: Win F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM 5/31-6/1, 6/14-15, 6/28-29	3.00 Patrick Kopp	ORI 106
BU-305-20 Level II	Legal Aspects of Business I MW 6:00 PM-8:40 PM 6/3-7/26	3.00 Staff	ORI 202
BU-310-20	Marketing TR 6:00 PM-8:40 PM 6/3-7/26	3.00 Staff	Y ORI 205
BU-321-20	Management MW 6:00 PM-8:40 PM 6/3-7/26	3.00 Staff	Y ORI 205
BU-322C-20	Org Behavior & Development TR 6:00 PM-8:40 PM 6/3-7/26	3.00 Staff	Y ORI 202
Graduate Courses for Master of Business Administration (MBA)			
BU-601-45	Bus, Government & Society F 6:00 PM-10:00 PM S 8:00 AM-5:00 PM 6/21-22, 7/26-27, 8/2-3	3.00 Mark Roselli	Y ORI 212
BU-622-25	Org Behavior & Development TR 6:00 PM-8:40 PM 6/17-8/9	3.00 Staff	Y WHI 507
BU-629-25	Current Issues in Mgmt TR 6:00 PM-8:40 PM 6/17-8/9	3.00 Staff	Y WHI 505
BU-672-25	Economic & Pol Context HC MW 6:00 PM-8:40 PM 6/17-8/9	3.00 Staff	Y WHI 505
EC-540-25	Statistical Analysis MW 6:00 PM-8:40 PM 6/17-8/9	3.00 Staff	Y WHI 507
Chemistry			
CH-115-20 Level II	Molecules That Matter w/Lab MW 6:00 PM-7:15 PM TR 6:00 PM-8:40 PM 6/3-7/26	4.00 Douglas Giesler	$60 ORI 212 ORI 213
Communication			
CO-110-40 Level I	Fund of Communication F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM 5/31-6/1, 6/14-15, 6/28-29	3.00 Kasey Riley	DAL 800
CO-271-40	Mac: Desktop Publishing F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM 5/17-18, 5/31-6/1, 6/7-8	3.00 Roger Hunt	$25 DAL MAC
CO-495-50	Internship 6/3-7/26	3.00 Dotty Hamilton	Y ARR
Computer Science			
CS-110C-40	Understanding Computers: Win F 6:00 PM-10:00 PM S 8:00 AM-5:00 PM 5/31-6/1, 6/14-15, 6/28-29	3.00 Patrick Kopp	ORI 106
CS-380-20	Intro to Palm Programming TR 6:00 PM-8:40 PM 6/3-7/26	3.00 Bill Moran	Y ORI 106
Economics			
EC-201C-20 Level II	Principles of Macroeconomics MW 6:00 PM-8:40 PM 6/3-7/26	3.00 Staff	Y ORI 211
EC-240-20	Statistical Analysis TR 6:00 PM-8:40 PM 6/3-7/26	3.00 Staff	Y ORI 211
Education			
ED-205-10	Creative Activities MTWRF 8:00 AM-5:00 PM 6/10-14	3.00 Vickie Trutzel	HOD 704
ED-212-10	PE/Health Education MTWRF 8:00 AM-12:00 PM 7/8-19	3.00 G. Steenbergen	ORI 204
ED-225-40	Educational Psychology F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM 6/7-8, 6/14-15, 6/21-22	3.00 Kathy Hardy	ORI 207
ED-230C-20	Children's Literature MTWR 6:00 PM-9:00 PM 5/13-16, 6/10-13, 7/8-11 only	3.00 Shari Albertson	HOD 704
ED-235-20	Py of the Exceptional Child R 5:30 PM-9:30 PM 6/13-7/18 * No class 7/4	3.00 Connie Sanders	ORI 207
ED-287C-20	Educational Foundations T 5:30 PM-9:30 PM 5/7-6/4	3.00 Staff	Y BOR 424
ED-320-00	Microcomputers in Education Required: 6/6, 8:30 AM-4:30 PM Optional: 6/20, 5:00 PM-9:00 PM & 6/29, 8:30 AM-4:30 PM	3.00 Paul Kelly	INTERNET DAL MAC ORI 105
ED-375-20	Reading in the Content Areas T 5:30 PM-9:30 PM 7/16-8/13	3.00 K. Garber-Miller	Y HOD 704
ED-381-40	Health & Safety Issues Schools F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM 6/21-22 * Ed Majors only.	1.00 Carol Frevert	$50 ORI 204
Graduate Courses in Education			
ED-519-25	Behavior Management T 5:30 PM-9:30 PM 6/11-7/9	3.00 Staff	BOR 424
ED-520-00	Microcomputers in Education Required: 6/6, 8:30 AM-4:30 PM. Optional: 6/20, 5:00 PM-9:00 PM & 6/29, 8:30 AM-4:30 PM	3.00 Paul Kelly	INTERNET DAL MAC ORI 105
ED-535-25	Py of the Exceptional Child R 5:30 PM-9:30 PM 6/13-7/18 * No class 7/4	3.00 Connie Sanders	ORI 207
ED-561-10	Speech/Lang Prob Excep Child MTWRF 1:00 PM-5:00 PM 7/18-19	3.00 Janus Hinson	HOD 704
ED-565-10	Parent Conf: Elem & Sp Ed MTWR 8:30 AM-4:30 PM 6/17-20	2.00 Connie Sanders	HOD 704

Dept-No-Sec Core Levels	Title Dates/Time	Credit Instructor	Pre Req/Fee Location	
ED-567-40	Transition/Career Education F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM 6/7-8, 6/21-22	2.00 Amy Cusumano	ORI 206	
ED-575-25	Reading in the Content Areas T 5:30 PM-9:30 PM 7/16-8/13	3.00 K. Garber-Miller	HOD 704	
ED-580-10	Remedial Reading Methods MTWRF 8:00 AM-12:00 PM 7/15-26	3.00 Lou Sears	ORI 207	
ED-580-30	Remedial Math Methods S 8:30 AM-4:30 PM 5/18, 6/1, 6/15, 6/29	2.00 Staff	ORI 202	
ED-581-40	Health & Safety Issues Schools F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM 6/21-22 * Ed Majors only.	1.00 Carol Frevert	ORI 204	$50
ED-587-25	Educational Foundations T 5:30 PM-9:30 PM 5/7-6/4	3.00 Staff	BOR 424	
ED-680-40	Internet Use F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM 6/7-8	1.00 Linda Creason	ORI 105	
ED-680-41	School Violence F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM 7/19-20	1.00 Lori Holstine	ORI 206	
ED-684-10	Effective Instruction MTWRF 8:00 AM-5:00 PM 6/17-21	3.00 Staff	ORI 206	
ED-684-11	Effective Instruction MTWRF 8:00 AM-5:00 PM 6/17-21	3.00 Staff	ORI 211	

English As A Second Language

EL-041-10	Grammar & Writing MTWRF 9:00 AM-10:50 AM 6/3-7/26	3.00 Staff	Y ORI 103
EL-042-10	Grammar & Writing MTWRF 9:00 AM-10:50 AM 6/3-7/26	3.00 Staff	Y ORI 212
EL-051-10	Speaking, Listening & Reading MTWRF 11:00 AM-11:50 AM MTWRF 1:00 PM-1:50 PM 6/3-7/26	3.00 Staff	Y ORI 103
EL-052-10	Speaking, Listening & Reading MTWRF 11:00 AM-11:50 AM MTWRF 1:00 PM-1:50 PM 6/3-7/26	3.00 Staff	Y ORI 212

English

EN-WS-275C-40 Level II	Women & Literature F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM 6/14-15, 6/28-29, 7/19-20	3.00 J. Szymankowski	ORI 202
EN-351-20	Modern Grammar & Linguistics T 5:30 PM-9:30 PM 6/17-7/8	3.00 Mary Benson	Y ORI 103

Interdisciplinary Studies

IS-335-40 Level III	Plagues F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM 6/28-29, 7/12-13, 7/19-20	3.00 Jeffrey Myers Steve Daggett	Y ORI 207
IS-336-40 Level III	Health/Health Care F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM 5/17-18, 5/31-6/1, 6/14-15	3.00 David Wissmann Jeanne Wissmann	Y ORI 204

Legal Studies (Paralegal Program)

LG-495-50	Paralegal Internship 6/3-7/26	1.00-2.00 Judy Gibbs	ARR

Mathematics

MA-095-20	Basic Algebra TR 6:00 PM-8:40 PM 6/3-7/26	3.00 Licia Crawford	ORI 206
MA-115-10 Level I	Finite Mathematics MTWRF 10:00 AM-12:00 PM 6/3-28	3.00 Staff	Y ORI 102
MA-120-20 Level I	College Algebra MW 6:00 PM-8:40 PM 6/3-7/26	3.00 Angela Metzger	Y ORI 206

Music

MU-110C-10 Level II	Music Appreciation MTWRF 1:00 PM-5:00 PM 5/20-31	3.00 Amity Bryson	BOR 403
MU-380-50	Choral Arranging 6/3-7/26 Pre-req: Permission of instructor.	2.00 Staff	Y ARR
MU-380-51	Choral Literature 6/3-7/26 Pre-req: Permission of instructor.	2.00 Staff	Y ARR
MU-380-52	Choral Techniques 6/3-7/26 Pre-req: Permission of instructor.	2.00 Staff	Y ARR

Philosophy

PL-111C-10 Level II	Intro to Philosophy MTWRF 8:00 AM-9:55 AM 6/3-28	3.00 Ruth Stuckel	ORI 202
PL-255C-10 Level II	Ethics MTWRFS 10:05 AM-12:00 PM 6/3-28	3.00 Ruth Stuckel	ORI 202

Political Science

PS-120-10 Level II	American National Government MTWRF 10:05 AM-12:00 PM 6/3-28	3.00 S. Caliendo	ORI 205
PS-380-40	PS Race: Civil Rights F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM 5/17-18	1.00 S. Caliendo	ORI 205
PS-380-41	PS Race: Issues/Representation F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM 5/31-6/1	1.00 S. Caliendo	ORI 205
PS-380-42	PS Race: Campaigns & Elections F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM 6/14-15	1.00 S. Caliendo	ORI 205

Psychology

PY-225-40	Educational Psychology F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM 6/7-8, 6/14-15, 6/21-22	3.00 Kathy Hardy	ORI 206
PY-WS-380-10	Psychology of Gender MWF 9:00 AM-12:00 PM 5/20-6/14	3.00 Cathy Bogart	ORI 206

Graduate Courses In Psychology

PY-615-20	Career Development MW 6:00 PM-8:40 PM 6/3-7/26	3.00 Ron Frigault	ORI 207

Dept-No-Sec Core Levels	Title Dates/Time	Credit Instructor	Pre Req/Fee Location	
PY-660-20	Theory/Meth Group Counsel TR6:00 PM-8:40 PM 6/3-7/26	3.00 Stephen Sirridge Staff	Y ORI 204	
PY-680-40	Psychopharmacology F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM 6/14-15	1.00 T. Szymankowski	ORI 211	
PY-695-10	Internship M 4:00 PM-5:30 PM 6/3-7/26	1.00-5.00 Stephen Sirridge	Y HOD 725	
PY-699-20	Seminar in Abnormal Behavior M 6:00 PM-8:40 PM S 9:00 AM-11:40 AM 6/1-7/26	3.00 M. E. Culver	Y ORI 203	
Religious Studies				
RS-WS-111-10 Level II	Intro to Religious Studies/Film MTWRF 8:00 AM-5:00 PM 5/13-17	3.00 Mary Hynes	ORI 205	
RS-117-10 Level II	World Religions MTWRF 8:00 AM-5:00 PM 5/20-24	3.00 Mary Hynes	ORI 207	
RS-117-40 Level II	World Religions F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM 5/31-6/1, 6/14-15, 6/28-29	3.00 Mary Hynes	ORI 206	
Radiologic Technology				
RT-460-50	Clinical Education I 6/3-7/26	5.00 S. Whisler	Y ARR	$35
RT-463-50	Clinical Education IV 6/3-7/26	5.00 S. Whisler Kristi Littleton	Y ARR	$35
RT-464-50	Clinical Education V 6/3-7/26	5.00 S. Whisler	Y ARR	$35
Spanish				
SP-111-20	Spanish I MW 6:00 PM-8:40 PM 6/3-7/26	3.00 John Sanders	ORI 102	
SP-112-20	Spanish II TR 6:00 PM-8:40 PM 6/3-7/26	3.00 John Sanders	Y ORI 102	
Social Work				
SW-280-50	Mini Agency Experience 6/3-7/26	1.00-2.00 Roena Haynie	Y ARR	
Theater				
TR-490-50	Directed Studies 6/3-7/26	3.00 Charlene Gould	Y ARR	
TR-495-50	Internship 6/3-7/26	3.00 Charlene Gould	Y ARR	
TR-495-51	Internship 6/3-7/26	3.00 Robert Foulk	Y ARR	
Women's Studies				
WS-RS-111-10 Level II	Intro to Religious Studies/Film MTWRF 8:00 AM-5:00 PM 5/13-17	3.00 Mary Hynes	ORI 205	
WS-EN-275C-40 Level II	Women & Literature F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM 6/14-15, 6/28-29, 7/19-20	3.00 J. Szymankowski	ORI 202	
WS-PY-380-10	Psychology of Gender MWF 9:00 AM-12:00 PM 5/20-6/14	3.00 Cathy Bogart	ORI 206	

Evening Courses

Dept-No-Sec Core Levels	Title Dates/Time	Credit Instructor	Pre Req/Fee Location	
Business				
BU-305-20 Level II	Legal Aspects of Business I MW 6:00 PM-8:40 PM 6/3-7/26	3.00 Staff	ORI 202	
BU-310-20	Marketing TR 6:00 PM-8:40 PM 6/3-7/26	3.00 Staff	Y ORI 205	
BU-321-20	Management MW 6:00 PM-8:40 PM 6/3-7/26	3.00 Staff	Y ORI 205	
BU-322C-20	Org Behavior & Development TR 6:00 PM-8:40 PM 6/3-7/26	3.00 Staff	Y ORI 202	
Graduate Courses for Master of Business Administration MBA				
BU-622-25	Org Behavior & Development TR 6:00 PM-8:40 PM 6/17-8/9	3.00 Staff	Y WHI 507	
BU-629-25	Current Issues in Mgmt TR 6:00 PM-8:40 PM 6/17-8/9	3.00 Staff	Y WHI 505	
BU-672-25	Econ & Political Context HC MW 6:00 PM-8:40 PM 6/17-8/9	3.00 Staff	Y WHI 505	
EC-540-25	Statistical Analysis MW 6:00 PM-8:40 PM 6/17-8/9	3.00 Staff	Y WHI 507	
Chemistry				
CH-115-20 Level II	Molecules That Matter w/Lab MW 6:00 PM-7:15 PM TR 6:00 PM-8:40 PM 6/3-7/26	4.00 Douglas Giesler	ORI 212 ORI 213	$60
Computer Science				
CS-380-20	Intro to Palm Programming TR 6:00 PM-8:40 PM 6/3-7/26	3.00 Bill Moran	Y ORI 106	
Economics				
EC-201C-20 Level II	Principles of Macroeconomics MW 6:00 PM-8:40 PM 6/3-7/26	3.00 Staff	Y ORI 211	
EC-240-20	Statistical Analysis TR 6:00 PM-8:40 PM 6/3-7/26	3.00 Staff	Y ORI 211	
Education				
ED-230C-20	Children's Literature MTWR 6:00 PM-9:00 PM 5/13-16, 6/10-13, 7/8-11 only	3.00 Shari Albertson	HOD 704	
ED-235-20	Py of the Exceptional Child R 5:30 PM-9:30 PM 6/13-7/18 no class 7/4	3.00 Connie Sanders	ORI 207	
ED-287C-20	Educational Foundations T 5:30 PM-9:30 PM 5/7-6/4	3.00 Staff	Y BOR 424	
ED-375-20	Reading in the Content Areas T 5:30 PM-9:30 PM 7/16-8/13	3.00 K. Garber-Miller	Y HOD 704	
Graduate Courses in Education				
ED-519-25	Behavior Management T 5:30 PM-9:30 PM 6/11-7/9	3.00 Staff	BOR 424	

ED-535-25	Py of the Exceptional Child R 5:30 PM-9:30 PM 6/13-7/18, no class 7/4	3.00 Connie Sanders	ORI 207
ED-575-25	Reading in the Content Areas T 5:30 PM-9:30 PM 7/16-8/13	3.00 K. Garber-Miller	HOD 704
ED-587-25	Educational Foundations T 5:30 PM-9:30 PM 5/7-6/4	3.00 Staff	BOR 424

English

EN-351-20	Modern Grammar & Linguistics T 5:30 PM-9:30 PM 6/17-7/8	3.00 Mary Benson	Y ORI 103

Mathmatics

MA-095-20	Basic Algebra TR 6:00 PM-8:40 PM 6/3-7/26	3.00 Licia Crawford	ORI 206
MA-120-20 Level I	College Algebra MW 6:00 PM-8:40 PM 6/3-7/26	3.00 Angela Metzger	Y ORI 206

Graduate Courses in Psychology

PY-615-20	Career Development MW 6:00 PM-8:40 PM 6/3-7/26	3.00 Ron Frigault	ORI 207
PY-660-20	Theory/Meth Group Counsel TR 6:00 PM-8:40 PM 6/3-7/26	3.00 Stephen Sirridge Staff	Y ORI 204
PY-699-20	Seminar in Abnormal Behavior M 6:00 PM-8:40 PM S 9:00 AM-11:40 AM 6/1-7/26	3.00 M. E. Culver	Y ORI 203

Spanish

SP-111-20	Spanish I MW 6:00 PM-8:40 PM 6/3-7/26	3.00 John Sanders	ORI 102
SP-112-20	Spanish II TR 6:00 PM-8:40 PM 6/3-7/26	3.00 John Sanders	Y ORI 102

Dept-No-Sec Core Levels	Title Dates/Time	Credit Instructor	Pre Req/Fee Location

Saturday Course

ED-580-30	Remedial Math Methods S 8:30 AM-4:30 PM Meets: 5/18, 6/1, 6/15, 6/29 (Last day to register: 5/17; Last day to drop: 5/31)	2.00 Staff	ORI 202

This course will explore common errors and misunderstandings made by students in mathematics and develop multiple methods for remediation. Methods of assessment, teaching and re-teaching, and adapting instruction for students with special needs will be developed for all levels K-12.

Weekend Courses

May 17-18, 2002

AR-271-40	Mac: Desktop Publishing F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM (1st of 3 sessions, Next sessions: 5/31-6/1, 6/7-8)	3.00 Roger Hunt	$25 DAL MAC

Macintosh desktop publishing and graphic design software with QuarkXpress as the primary software. Basic graphic design concepts, such as readability, eye flow and sequence, page composition, and using type with images. Basics of technical considerations including work with photographs and camera-ready production.

CO-271-40	Mac: Desktop Publishing F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM (1st of 3 sessions, Next sessions: 5/31-6/1, 6/7-8)	3.00 Roger Hunt	$25 DAL MAC

See description above under AR-271-40.

IS-336-40 Level III	Health/Health Care F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM (1st of 3 sessions, Next sessions: 5/31-6/1, 6/14-15)	3.00 David Wissmann Jeanne Wissmann	Y ORI 204

This course examines issues involving the health behaviors, health status and health care of people in the United States from a variety of academic perspectives, with emphasis on the perspectives of nursing and the social/behavioral sciences. Some of the specific issues included in this course are: (1) the impact of health behaviors on health status and the health care system, (2) patterns of health status based on gender, age, race and income, (3) the cost of health care, (4) inequalities in access to health care, and (5) alternative models of health care reform.

PS-380-40	PS Race: Civil Rights F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM	1.00 Stephen Caliendo	ORI 205

This course begins at the turn of the century with political theories from Black thinkers such as W.E.B. DuBois and Booker T. Washington, and continues to examine the progression of African-American rights through the height of the civil rights movement (Martin Luther King, Jr. and Malcom X) to today. Focus is on the experience of black Americans, and the importance of social and political change.

May 31-June 1, 2002

AR-271-40	Mac: Desktop Publishing F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM (2nd of 3 sessions, Next session: 6/7-8, See 5/17-18 for details)	Roger Hunt	$25 DAL MAC
BU-110C-40	Understanding Computers: Win F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM (1st of 3 sessions, Next sessions: 6/14-15, 6/28-29)	3.00 Patrick Kopp	ORI 106

This course will provide the background needed by the student to be computer literate. Half of the course will be lecture consisting of computer history, an overview of hardware and software, and elementary computer applications. The other half will be lab allowing the student to have hands-on experience using a variety of software packages.

CO-110-40 Level I	Fundamentals of Communication F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM (1st of 3 sessions, Next sessions: 6/14-15, 6/28-29)	3.00 Kasey Riley	DAL 800

Practical approach to the process of developing effective communication skills with special attention to individual needs. Interpersonal, small-group, and public communications skills are addressed as well as principles of listening and critical thinking.

C0-271-40	Mac: Desktop Publishing F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM (2nd of 3 sessions, Next session: 6/7-8, See 5/17-18 for details)	Roger Hunt	$25 DAL MAC
CS-110C-40	Understanding Computers: Win F 6:00 PM-10:00 PM S 8:00 AM-5:00 PM (1st of 3 sessions, Next sessions: 6/14-15, 6/28-29)	3.00 Patrick Kopp	ORI 106

This course will provide the background needed by the student to be computer literate. Half of the course will be lecture consisting of computer history, an overview of hardware and software, and elementary computer applications. The other half will be lab allowing the student to have hands-on experience using a variety of software packages.

IS-336-40 Level III	Health/Health Care F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM (2nd of 3 sessions, Next session: 6/14-15. See 5/17-18 for details)	David Wissmann Jeanne Wissmann	Y ORI 204
PS-380-41	PS Race: Issues/Representation F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM	1.00 Stephen Caliendo	ORI 205

Some of the most important political issues of today are related to America's diversity and race relations. In this course, we examine important democratic concepts as they relate to current issues about race and ethnicity such as affirmative action, inner-city funding, race-based re-districting, and representation in government.

RS-117-40 Level II	World Religions F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM (1st of 3 sessions, Next sessions: 6/14-15, 6/28-29)	3.00 Mary Hynes	ORI 206

Both a historical and a critical look at human religious experience through a study of Buddhism, Christianity, Hinduism, Islamism, and Judaism. Topics include the varieties of religious belief including those beliefs regarding ideas of the holy and sacred, scriptures, myths, symbols, rituals, and morality.

June 7-8, 2002

AR-271-40	Mac: Desktop Publishing F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM (3rd of 3 sessions, See 5/17-18 for details)	Roger Hunt	$25 DAL MAC
CO-271-40	Mac: Desktop Publishing F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM (3rd of 3 sessions, See 5/17-18 for details)	Roger Hunt	$25 DAL MAC
ED-225-40	Educational Psychology F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM (1st of 3 sessions, Next sessions: 6/14-15, 6/21-22)	3.00 Kathy Hardy	ORI 207

An in-depth exploration of learning and motivation theory, cognitive, moral and psychosocial development. Additional topics include a self - study, an examination of social-emotional difficulties of children and the influence of classroom environment on learning.

ED-567-40	Transition/Career Education F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM (1st of 2 sessions, Next session: 6/21-22)	2.00 Amy Cusumano	ORI 206

Methods for helping the exceptional child successfully make the transition from school to competitive employment with emphasis on appropriate transition goals and objectives. Legal and ethical considerations are explored.

ED-680-40	Internet Use F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM	1.00 Linda Creason	ORI 105

Practical tips and techniques for incorporating the internet into your classroom or content area for grades k-12. This course will include ideas that you can use whether you have one computer, multiple computers, a separate lab, or even no access for your students. Principles, resources, and hands-on experience will be emphasized.

PY-225-40	Educational Psychology F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM (1st of 3 sessions, Next sessions: 6/14-15, 6/21-22)	3.00 Kathy Hardy	ORI 207

An in-depth exploration of learning and motivation theory, cognitive, moral and psychosocial development. Additional topics include a self - study, an examination of social-emotional difficulties of children and the influence of classroom environment on learning.

June 14-15, 2002

BU-110C-40	Understanding Computers: Win F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM (2nd of 3 sessions, Next session: 6/28-29, See 5/31-6/1 for details)	Patrick Kopp	ORI 106
CO-110-40 Level I	Fundamentals of Communication F 6:00 PM-10:00 PM S8:30 AM-5:00 PM (2nd of 3 sessions, Next session: 6/28-29, See 5/31-6/1 for details)	Kasey Riley	DAL 800
CS-110C-40	Understanding Computers: Win F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM (2nd of 3 sessions, Next session: 6/28-29, See 5/31-6/1 for details)	Patrick Kopp	ORI 106
ED-225-40	Educational Psychology F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM (2nd of 3 sessions, Next session: 6/21-22, See 6/7-8 for details)	Kathy Hardy	ORI 207

Dept-No-Sec Core Levels	Title Dates/Time	Credit Instructor	Pre Req/Fee Location
EN-WS-275C-40 Level II	Women & Literature F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM (1st of 3 sessions, Next sessions: 6/28-29, 7/19-20)	3.00 J. Szymankowski	ORI 202

Investigation of women as authors, as characters in literature, and as social and political subjects. Authors include Charlotte Bronte, Kate Chopin, Charlotte Perkins Gilman, Buchi Emecheta, Maxine Hong Kingston, and Toni Morrison.

IS-336-40 Level III	Health/Health Care F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM (3rd of 3 sessions, See 5/17-18 for details)	 David Wissmann Jeanne Wissmann	Y ORI 204
PS-380-42	PS Race: Campaigns & Elections F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM	1.00 Stephen Caliendo	ORI 205

How does race come into play in U.S. elections? In this course, we examine the political campaigns of both white and black candidates, and discuss how race does or does not come into play in these campaigns. We ask the question: How does the inclusion or exclusion of race as an issue help or hurt the individual campaigns, but more important, how might it matter for the state of race relations in America?

PY-225-40	Educational Psychology F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM (2nd of 3 sessions, Next session: 6/21-22, See 6/7-8 for details)	Kathy Hardy	ORI 207
PY-680-40	Psychopharmacology F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM	1.00 T. Szymankowski	ORI 211

This class is intended to be an introduction to the drugs that are used to treat mental illnesses. The drugs will be divided by the illness they treat and further by drug classification. The topics that will be covered concerning these drugs will include mechanisms of action in the body and how that relates to actions of the drug and side effects, monitoring parameters for the drugs and how these drugs fit into the treatment plan for a patient.

RS-117-40 Level II	World Religions F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM (2nd of 3 sessions, Next session: 6/28-29, See 5/31-6/1 for details)	Mary Hynes	ORI 206
WS-EN-275C-40 Level II	Women & Literature F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM (1st of 3 sessions, Next sessions: 6/28-29, 7/19-20)	3.00 J. Szymankowski	ORI 202

Investigation of women as authors, as characters in literature, and as social and political subjects. Authors include Charlotte Bronte, Kate Chopin, Charlotte Perkins Gilman, Buchi Emecheta, Maxine Hong Kingston, and Toni Morrison.

June 21-22, 2002

BU-601-45	Bus, Government & Society F 6:00 PM-10:00 PM S 8:00 AM-5:00 PM (1st of 3 sessions, Next sessions: 7/26-27, 8/2-3)	3.00 Mark Roselli	Y ORI 212	

A review of the basic means-ends relationship which exist among society's goals and the various units comprising the economic and political systems, with special emphasis given to ethical behavior.

ED-225-40	Educational Psychology F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM (3rd of 3 sessions, See 6/7-8 for details)	Kathy Hardy	ORI 207	
ED-381-40	Health & Safety Issues Schools F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM * Ed Majors only.	1.00 Carol Frevert	ORI 204	$50

Are you prepared to handle a classroom emergency? This course will relate first aid to your lives and work situations as you learn to administer emergency first aid and perform CPR. Great skills to know for anyone who works with people.

ED-567-40	Transition/Career Education F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM (2nd of 2 sessions, See 6/7-8 for details)	Amy Cusumano	ORI 206	
ED-581-40	Health & Safety Issues Schools F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM * Ed Majors only.	1.00 Carol Frevert	ORI 204	$50

Are you prepared to handle a classroom emergency? This course will relate first aid to your lives and work situations as you learn to administer emergency first aid and perform CPR. Great skills to know for anyone who works with people.

PY-225-40	Educational Psychology F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM (3rd of 3 sessions, See 6/7-8 for details)	Kathy Hardy	ORI 207

June 28-29, 2002

BU-110C-40	Understanding Computers: Win F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM (3rd of 3 sessions, See 5/31-6/1 for details)	Patrick Kopp	ORI 106
CO-110-40 Level I	Fundamentals of Communication F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM (3rd of 3 sessions, See 5/31-6/1 for details)	Kasey Riley	DAL 800
CS-110C-40	Understanding Computers: Win F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM (3rd of 3 sessions, See 5/31-6/1 for details)	Patrick Kopp	ORI 106
EN-WS-275C-40 Level II	Women & Literature F 6:00 PM-10:00 PM S8:30 AM-5:00 PM (2nd of 3 sessions, Next session: 7/19-20, See 6/14-15 for details)	J. Szymankowski	ORI 202
IS-335-40 Level III	Plagues F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM (1st of 3 sessions, Next sessions: 7/12-13, 7/19-20)	3.00 Jeffrey Myers Steve Daggett	Y ORI 207

A survey of plagues in European history since the Middle Ages using the disciplines of biology and history as interpretative guides. The biological origins, modern preventatives, contemporary efforts of disease control, and the social impact of plagues, such as the Black Death (bubonic plague), typhus, and Spanish influenza, will be explored in detail.

RS-117-40 Level II	World Religions F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM (3rd of 3 sessions, See 5/31-6/1 for details)	Mary Hynes	ORI 206
WS-EN-275C-40 Level II	Women & Literature F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM (2nd of 3 sessions, Next session: 7/19-20, See 6/14-15 for details)	J. Szymankowski	ORI 202

July 12-13, 2002

IS-335-40 Level III	Plagues F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM (2nd of 3 sessions, Next session: 7/19-20, See 6/28-29 for details)	Jeffrey Myers Steve Daggett	Y ORI 207

July 19-20, 2002

ED-680-41	School Violence F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM	1.00 Lori Holstine	ORI 206

An investigation of recent school violence instances – reasons, warning signs, prevention, school response mechanisms, and legal and ethical responsibilities of teachers/administrators.

EN-WS-275C-40 Level II	Women & Literature F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM (3rd of 3 sessions, See 6/14-15 for details)	J. Szymankowski	ORI 202
IS-335-40 Level III	Plagues F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM (3rd of 3 sessions, See 6/28-29 for details)	Jeffrey Myers Steve Daggett	Y ORI 207
WS-EN-275C-40 Level II	Women & Literature F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM (3rd of 3 sessions, See 6/14-15 for details)	J. Szymankowski	ORI 202

July 26-27, 2002

BU-601-45	Bus, Government & Society F 6:00 PM-10:00 PM S 8:00 AM-5:00 PM (2nd of 3 sessions, Next session: 8/2-3, See 6/21-22 for details)	Mark Roselli	Y ORI 212

August 2-3, 2002

BU-601-45	Bus, Government & Society F 6:00 PM-10:00 PM S 8:00 AM-5:00 PM (3rd of 3 sessions, See 6/21-22 for details)	Mark Roselli	Y ORI 212

REGISTRATION DATES FOR SPRING 2002
CURRENT STUDENTS ONLY (Attended Spring 2002)

— IN PERSON 10:00 A.M. to 5:00 P.M. —

Normal Registration hours are 10:00 A.M. to 5:00 P.M.

Apr. 8	M	Seniors and Legal Assistant Certification only
Apr. 9	Tu	Seniors and Juniors only
Apr. 10	W	Seniors, Juniors, and Sophomores
Apr. 11	Th	Seniors, Juniors, Sophomores, and Freshmen
Apr. 12 – Aug. 27		All Students

May. 29 – 31	Open Registration	10:00 am - to 6:15 pm
Jun. 1	Open Registration	10:00 am - to 5:00 pm
Jun. 4 - 5	Open Registration	10:00 am - to 6:15 pm
Aug. 16	All Students	10:00 am - to 5:00 pm
Aug. 19-22,26,27	Open Registration	10:00 am - to 6:15 pm
Aug. 23	Open Registration	10:00 am - to 5:00 pm
Aug. 28,29	Open Registration	10:00 am - to 6:15 pm
Aug. 30	Late Registration	10:00 am - to 5:00 pm
Sept. 3	Late Registration	10:00 am - to 6:15 pm

GRADUATE STUDENTS may register on any of the dates and times of registration. Contact graduate advisor or the department for further details

TELEPHONE REGISTRATION

HOURS:
10:00 A.M. TO 5:00 P.M.
Call (816) 501-2410

(Summer 2002 Classes)
Monday, April 15 to
Thursday, May 16, 2002

(Fall 2002 classes)
Monday, April 15 to
Friday, August 16, 2002

Fall 2002 FINAL EXAM SCHEDULE • (December 16 – 19, 2002)

If your class meets:				*Then your final will be:*
8:00-8:50 a.m.	MWF	M	Dec 16	8:00-9:50 a.m.
8:00-9:15 a.m.	TR	T	Dec 17	8:00-9:50 a.m.
8:30-9:50 a.m.	MR	M	Dec 16	8:00-9:50 a.m.
8:30-9:50 a.m.	TR	T	Dec 17	8:00-9:50 a.m.
9:00-9:50 a.m.	M;MWF;MTWRF	W	Dec 18	8:00-9:50 a.m.
9:00-10:15 a.m.	MW;MF	W	Dec 18	8:00-9:50 a.m.
9:00-11:20 a.m.	MW	W	Dec 18	8:00-9:50 a.m.
9:00-10:50/11:40 a.m.	F	R	Dec 19	8:00-9:50 a.m.
9:30-12:10/12:20 p.m.	F	R	Dec 19	8:00-9:50 a.m.
9:30-12:10 p.m.	MW	M	Dec 16	10:00-11:50 a.m.
9:30-10:45 a.m.	TR	T	Dec 17	10:00-11:50 a.m.
9:30-12:10 p.m.	TR	T	Dec 17	10:00-11:50 a.m.
9:30-10:15 a.m.	MW	W	Dec 18	10:00-11:50 a.m.
10:00-10:50 a.m.	MTWRF	T	Dec 17	10:00-11:50 a.m.
10:00-10:50 a.m.	MWF	W	Dec 18	10:00-11:50 a.m.
10:00-11:50 a.m	TR or MR or R	R	Dec 19	10:00-11:50 a.m.
10:00-12:40 p.m.	F	W	Dec 18	10:00-11:50 a.m.
10:30-11:45 a.m.	MW	M	Dec 16	10:00-11:50 a.m.
10:30-11:45 a.m.	MR	T	Dec 17	10:00-11:50 a.m.
11:00-11:50 a.m.	MWF or MTWRF	M	Dec 16	10:00-11:50 a.m.
11:00-12:15 p.m.	MW	M	Dec 16	10:00-11:50 a.m.
11:00-12:15 p.m.	TR	R	Dec 19	10:00-11:50 a.m.
12:30-1:20/1:30 p.m.	MWF/MF/M	M	Dec 16	1:00-2:50 p.m.
12:30-1:45 p.m.	MW	M	Dec 16	1:00-2:50 p.m.
1:00-1:50 p.m.	MTWRF	R	Dec 19	1:00-2:50 p.m.
1:00-2:15 p.m.	TR	T	Dec 17	1:00-2:50 p.m.
1:00-2:50/3:20/3:40 p.m.	T or TR	T	Dec 17	1:00-2:50 p.m.
1:00-2:50 p.m.	MR	R	Dec 19	1:00-2:50 p.m.
1:00-3:40 p.m.	R	R	Dec 19	10:00-11:50 a.m.
1:00-4:20 p.m.	M	M	Dec 16	1:00-2:50 p.m.
1:30-4:10 p.m.	MW	W	Dec 18	1:00-2:50 p.m.
2:00-3:15 p.m.	MW	W	Dec 18	1:00-2:50 p.m.
2:30-3:45 p.m.	TR	R	Dec 19	1:00-2:50 p.m.
3:30-4:45 p.m.	MW	M	Dec 16	3:30-5:20 p.m.
4:00-5:15 p.m.	TR	T	Dec 17	3:30-5:20 p.m.
4:00-5:40/8:00 p.m.	W	W	Dec 18	3:30-5:20 p.m.
4:00-5:40/6:30 p.m.	T	T	Dec 17	3:30-5:20 p.m.
4:30-6:30 p.m.	M	M	Dec 16	1:00-2:50 p.m.
4:30-5:45 p.m.	W	W	Dec 16	3:30-5:20 p.m.
4:30-7:00 p.m.	T	T	Dec 17	3:30-5:20 p.m.
4:45-6:00 p.m.	R	R	Dec 19	3:30-5:20 p.m.
6:00-7:15 p.m.	MW	M	Dec 16	6:00-7:50 p.m.
6:00-7:15 p.m.	TR	T	Dec 17	6:00-7:50 p.m.

FALL 2002 INFORMATION

PROGRAM OFFERINGS

By Department & Degrees

Business And Economics Department

Undergraduate Degree Programs

Accounting (B.S.)
- Business Administration (B.S.B.A)
- Finance (B.S.B.A.)
- General Management (B.S.B.A.)
- Information Science (B.S.B.A.)
- International Business (B.S.B.A.)
- Paralegal (B. A.)
- Marketing (B.S.B.A.)

Certificate Program
- Paralegal

Graduate Degree Programs
- Master of Business Administration

(MBA) - Concentrations in:
- Accounting
- Finance
- General Management
- Health Care Administration
- International Business
- Management Information Systems
- Marketing
- Graduate Business Certificate

Education And Psychology Department

Undergraduate Degree Programs
- Business Education (B.A.)
- Cross Categorical: Special – Education (B.S.)
- Elementary Education (B.S.)
- Middle School Education (B.S.)
- Psychology (B.A.)

Programs For Teacher Education Approved By The State Of Missouri:

Elementary Education (1-6)
- Middle School (5-9)
  - Language Arts
  - Mathematics
  - Science
  - Social Science
  - Business
  - Speech and Drama
- Secondary Education:
  - Art (K-12)
  - Business Education (9-12)
  - English (9-12)
  - Mathematics (9-12)
  - Music: Vocal (K-12)
  - Social Science (9-12)
  - Speech/Theatre (9-12)
  - Unified Science: Biology (9-12)
  - Unified Science: Chemistry (9-12)
- Special Education:
  - Mild/Moderate Disabilities: Cross Categorical (K-12)

Graduate Degree Programs
- Counseling Psychology (M.S.)
- Graduate Degree Completion in Education (M.A.)

Humanities Department

Undergraduate Degree Programs

Undergraduate Degree Programs
- Art (B.A.)
- Communication (B.A.)
- English (B.A.)
- General Studies-Humanities (B.A.)
- Music (B.A.)
- Religious Studies (B.A.)
- Theatre (B.A.)
- Theatre (B.F.A.)

Natural And Allied Health Sciences/ Mathematics Department

Undergraduate Degree Programs
- Biology (B.S.)
- Chemistry (B.S.)
- Computer Science (B.S.)
- Mathematics (B.A.)
- Natural Science (B.A.)
- Premedicine (B.S.)
- Radiologic Technology (B.S.)
- Sports Science (B.S.)
- Allied Health Programs:
  - Medical Technology
  - Occupational Therapy
  - Physical Therapy

Nursing Department

Undergraduate Degree Program

Nursing (B.S.N.)

Social Science Department

Undergraduate Degree Programs
- General Studies - Social & Behavioral Sciences (B.A.)
- History (B.A.)
- Political Science (B.A.)
- Social Work (B.S.W.)
- Sociology (B.A.)

Certificate Program
- Gerontology

Accreditation

Avila is accredited by the Higher Learning Commission and a member of the North Central Association: 30 North LaSalle St., Suite 2400, Chicago, Illinois 60602-2504, (800) 621-7440 Fax: (312) 263-7462, Internet: info@ncacihe.org

Avila is also accredited by the Joint Review Committee on Education in Radiologic Technology, the Council on Social Work Education, the Missouri State Board of Nursing, the Missouri State Department of Elementary and Secondary Education, the Commission on Collegiate Nurse Education, and the Missouri State Board of Nursing, the Masters in Psychology Accreditation Counsel. Avila has professional approval of the Paralegal Program by the American Bar Association.

ATTENTION GRADUATION APPLICANTS:

If your core curriculum requires Level III courses and you plan to finish degree requirements December 19, 2002, May 9, 2003, or July 25, 2003, you must complete Level IV (IS 498-Senior Experience) prior to or during spring 2003 semester. Students planning to complete requirements December 2002 can enroll in Level IV Fall 2002 semester. This course is offered October 22, 2002 and meets from 8:00 a.m. to 5:00 p.m. Students planning to complete degree requirements May or July 2003, must enroll in either fall 2002 or spring 2003. The spring course is offered on a Saturday. Students have pre-class assignments that must be completed before the class meeting.

ADVISING SCHEDULE FOR SUMMER/FALL 2002

Academic advising is required for all degree-seeking undergraduate, graduate and certification students before registration for each semester. Advising is by appointment.

Current and
New Students .....Mar. 18-May 3

Academic Advising for Summer/Fall 2002 for new and currently enrolled students .....May 20-May 31

Academic Advising for Summer/Fall 2002 for new and currently enrolled students .....(not May 16 and 17) Aug. 15-Aug. 27

Academic Advising for Fall 2002 for new and currently enrolled students
New Students Only . . .April 23, June 27

Academic Advising for Summer/Fall 2002 for new, admitted students (Saturdays from 9 a.m. to 4 p.m.) June 3 – Aug. 27

Additional advising by appointment only

GENERAL ADMISSION & ENROLLMENT

Undergraduate Admission
(See page 39-40 for graduate admissions)

New and Former Avila Students
Undergraduate students who are new to Avila or former Avila students who have not been enrolled for the last two consecutive semesters must apply for admission/readmission through the Admissions Office. There is no application fee for undergraduate admissions. Contact the Avila Admissions Office directly at (816) 501-2400, or 1-800-GO-AVILA for information. Students must be admitted to Avila before their application for financial aid can be evaluated. Apply early for admission and financial aid to expedite financial aid evaluation and award time. Once students are admitted or readmitted, they follow the same registration procedure as continuing students, see page 11. A $100 deposit is required of all new students prior to advisement and enrollment. Deposits should be forwarded to the Office of Admission. Prior to May 1, deposits may be refunded through the Office of Admission. See the Instructions and Application for Undergraduate Admission on the last two pages of this course schedule.

International Students
International Students must complete the following admission steps:

1. Submit an application for admission.
2. Submit a notarized English translation for each transcript, if transcript is not issued in English.
3. Submit a Supplemental Information Sheet if transferring from any U.S. college or high school.
4. Demonstrate proficiency in the English language through previous college course work or standardized testing such as the T.O.E.F.L. or Michigan examination.
5. Verify financial support.
6. Provide fees for health insurance or proof of coverage. An I-20 student visa form will be issued only after satisfactory completion of the above and payment of a $100 tuition deposit.

FACULTY ADVISORS

For additional advisor information call (816) 501-2410.

Once admitted, you must make an appointment to meet with your faculty advisor to select courses. To call an advisor directly, dial (816) 510-(plus advisor's number). For additional advisor information, call (816) 501-2410.

Undergraduate Advisors
(Direct line numbers are in parentheses.)

Accounting
Advising appointments for all freshmen and transfer students who have declared an Accounting major and for continuing students who have not officially declared a major are with Doris Frede (3725).

Only third (and later) semester students who have declared one of the Business majors below meet with advisors as indicated for the major:

A-G ..... Doris Frede (3725)
H-Z ..... Bonnie Givens (3795)

Anthropology
Dona Neuman (3648)
(minor only)

Art
A- M ..... Susan Lawlor (3762)
N – Z . . Lisa Ann Sugimoto (3659)

Biology .....Steve Daggett (3654)

Business
Advising appointments for all freshmen and transfer students who have declared a major in one of the Business majors below and for continuing students who have not officially declared a major are with Doris Frede (3725).

Business Administration
A-M ..... Brian Buckler (3723)
N-Z ..... Robert Gay (3724)

Finance ..... Robert Gay (3724)

Gen. Mgmt. . . . Richard Woodall (3720)

Information Science . . Pat Kopp (3752)

Int'l Business . Richard Woodall (3720)

Marketing ..... Brian Buckler (3723)

Business . . . (minor)Doris Frede (3725)

Chemistry . . . .Linda Cleveland (3790)

Communication
A-C ..... Dotty Hamilton (3646)
D-J ..... Kasey Riley (3680)
K-R ..... Ben Meade (3746)
S-Z ..... Steve Iliff (3763)

Computer Science . . . . Pat Kopp (3791)

Education

Elementary
A-L ..... Laura Sloan (3663)
M-Z ..... K. Garber-Miller (3661)

Special Education: Cross Categorical
Fred Geer (3669)

Middle School
A-H . . . . . .Reulan Levin (2431)
I-Z . . . . . .Sue McCalley (2433)

Business Education Primary Advisors
A-H . . . . . .Reulan Levin (2431)
I-Z . . . . . .Sue McCalley (2433)

Secondary Education (minors)
A-H . . . . . .Reulan Levin (2431)
I-Z . . . . . .Sue McCalley (2433)

English . . . . . Mary Benson (3633)

General Studies

Humanities . . . . . Carol Coburn (3713)
Social/Behavioral Science
All . . . . . .David Wissmann (3643)

Gerontology
Dona Neuman (3648)
(minor only)

History
A-L . . . . . Sherry Schirmer (3645)
M-Z . . . . . .Jeffrey Myers (3649)

Mathematics
A-L . . . . . .Don Faurot (3788)
M-Z . . . . . .Kathy Fick (3685)

Medical Technology
Larry Sullivan (3655)

Music . . . . . .Amity Bryson (3651)

Natural Science . Eric Anderson (3622)

Unified Science Biology/Chemistry
Eric Anderson (3622)

Nursing

1st Year Pre-Nursing
Projected Clinical Year 2004
Avila Freshmen 2002
A-G . . . . . .Linda Cleveland (3790)
H-Z . . . . . .Mark Seelbinder (3794)

2nd Year Pre-Nursing
Projected Clinical Year 2003
Avila Freshmen 2001
A-G . . . . . Linda Cleveland (3790)
H-Z . . . . . Mark Seelbinder (3794)

3rd Year Nursing with Clinical Placement
A-K . . . . .Martha Blackman (2403)
L-Z . . . . . .Lonna Boen (3688)

4th Year Nursing with Clinical Placement
A-Z . . . . . .Janet Ahlstrom (3682)

Transfer Students with Clinical Placement
A-Z . . . . . .Susan Fetsch (3672)

Occuptional Therapy
All . . . . . .Larry Sullivan (3655)

Paralegal Studies
Advising appointments for all freshmen and transfer students who have declared a Paralegal major and for continuing students who have not officially declared a major are with Doris Frede (3725).

Only third (and later) semester students who have declared a Paralegal major or certificate meet with the advisor below:
Paralegal Certificate
Paralegal . . . . . Judy Gibbs (3644)

Philosophy . . . . Sr. Ruth Stuckel (2407)
(minor only)

Physical Therapy . . . . . Larry Sullivan (3655)

Political Science . . . Stephen Caliendo (3642)

Prelaw . . . . . Stephen Caliendo (3642)

Premedicine . . . . Larry Sullivan (3655)

Psychology
A-K . . . . . Maria Hunt (2447)
L-Z . . . . . Cathy Bogart (3729)

Radiologic Technology
B.S. Program & RT degree completion
A-P . . . . . Carole Hillestad (3624)
Q-Z . . . . Stephanie Whisler (3787)

Religious Studies . . Mary Hynes (3684)

Social Work
A-K . . . . . Kim Anderson (3793)
L-Z . . . . . Roena Haynie (3647)

Sociology . . . . . Dona Neuman (3648)

Sports Science . . Larry Sullivan (3655)

Theatre
B.F.A. Acting/Producing/Directing
Charlene Gould (2411)

B.F.A. Technical Theatre
Lori Bush Whitsitt (3691)

B.A. Theatre
Lori Bush Whitsitt (3691)

Undeclared Majors
A-F . . . . . to be determined
G-N . . . . . Don Faurot (3788)
O-Z . . . . . David Wissmann (3643)

Women's Studies . . . . . Cathy Bogart (3792)
(minor only)

GRADUATE ADVISORS

Graduate Education Certification
Elementary/Special Ed/Middle
Deana Angotti (2464)
Secondary . . . . . Aimee Curtis (2464)

Master of Business Administration
New Students . . . . . Don Miller (3601)
Current Students . .Wendy Acker (3798)

Graduate Business Certificate
A-Z . . . . . Wendy Acker (3798)

Master of Arts in Education
A-Z . . . . . Deana Angotti (2464)

Master of Science in Counseling Psychology
A-Z . . . . . Stephen Sirridge (3662)

FALL 2002 FINANCIAL INFORMATION

Financial Aid

Requirements: Free Application for Federal Student Aid (FAFSA), Avila Financial Aid Data Sheet, and if selected for verification, 2001 tax return(s) verification form. Early application is advantageous. All aid applicants must be accepted for admission to Avila before an award is made.

All students are encouraged to apply for all types of financial assistance. Special circumstances may be explained in writing and will be considered on an individual basis. Awards available: Federal Pell Grant, Federal SEOG, Federal Work-Study Program, Federal Perkins Loan, Federal Stafford Loan and Federal Unsubsidized Stafford Loan, Charles Gallagher (formerly Missouri Student) Grant, Missouri "Bright Flight" Scholarship, President's Scholarship, St. Teresa of Avila Award, Athletic and Performance Grants (offered in Theater and Music), Art, Biology, Communication and Premed Focus Grants, Dependents of Alumni Grants, Family Grants, Avila Need-Based and Residence Grants, Avila Work Program.

Tuition & Fees

Tuition and fees are the same for audited and credit courses. Previous semester charges must be paid in full before registering for the next semester.

Avila accepts: Discover, MasterCard, VISA

Full-Time . . . . . (12 - 18 hours)
Tuition $6,950.00
Student Ctr. & Activity Fee $75.00
Technology Fee $55.00
Tuition per credit hr. over 18 hrs.
(or 19 hrs. if 19th hr. is choir) . . $316.00

Part-Time & Audit . . . . . (1 - 11 hours)
Tuition per credit hour $316.00
Student Center &
Activity Fee per credit hour $3.00
Technology Fee per credit hour . . $5.00

Graduate Credit
Tuition for graduate classes -
per credit hour $350.00
Student Center &
Activity Fee per credit hour $3.00
Technology Fee per credit hour . . $5.00
Graduate Education
Certification Courses
(500 Level) Per Credit Hour . . . $316.00

Dual Enrollee Student
(high school junior or senior)
50% of current tuition per credit hour
$158.00

Students 55 Years & Older
(verification of age is required)
Date of birth must be prior to the first day of the semester.
Full-Time Tuition (12-18 hrs.) . . . $3,475.00
Full-Time Student Center
& Activity Fee $25.00
Full-Time Technology Fee $55.00
Part-Time Tuition per credit hour . . $158.00
Part-Time Student Center
& Activity Fee per credit hour . . . $2.00
Part-Time Technology Fee
per credit hour $5.00
Graduate Tuition per credit hour. . . $175.00

Non-Credit Registration
Undergraduate classes only
per credit hour $158.00
Students 55 years and older $79.00
(verification of age is required)
non-credit graduate courses not available

Nontraditional Credit
College Level Examination Program
(CLEP) per credit hr. $20.00
Departmental Examination
30% of current tuition per credit hour
Credit for Prior Learning
30% of current tuition per credit hour

Other Expenses Per Semester
The following fees apply to full- and part-time students:
Change of Program $15.00
Deferred Payment Plan $35.00
Late Degree Application
Graduation Fee $90.00
Insurance for 12 months (optional)
(NOTE: All international students are required to verify health insurance coverage.)
Lab Fee . . . . . (refer to courses)
Late Payment Penalty $15.00
Late Registration Fee $25.00
Does not include registering for weekend intensive or Saturday courses.
Returned Check Fee $25.00
Returned check payment must be made in cash, money order, certified check or similar item plus the fee.
Reinstatement Fee $25.00

Room & Board
Double $2,650.00
Private (if available) $3,325.00
Special Course Fee . . . (refer to courses)

Transcripts $2.00
Transcript Evaluation Fee
First . . . . . Free
Transcript Re-evaluation $5.00
Each Subsequent Re-evaluation $10.00

Music Fees & Private Lessons
Private lessons, which may be taken for credit or not, are available in voice and piano. Check with Dr. Paul Higdon in the music department @ 816-501-2419, for course number and lesson time before registration.

Full- or Part-Time Avila Student
Noncredit (30 min. weekly) . . . $250.00
Noncredit (45 min. weekly) . . . $375.00
Noncredit (60 min. weekly) . . . $475.00
Credit (45 min. weekly) $175.00
Credit (60 min. weekly) $200.00

Non-Avila Student
30 min. weekly $250.00
45 min. weekly $375.00
60 min. weekly $475.00

Payment Plans

Select your method of payment.

Payment in Full
Avila accepts MasterCard, Visa, and Discover credit cards, cash, personal checks and money orders.

Deferred Payment Plan

1. For details about the Deferred Payment Plan, contact the Business Office in Blasco Hall at (816) 501-3700.

2. To be eligible, all tuition, fees, etc. from previous semesters must be paid in full.

3. The student is responsible for the total charges even if some portion of the payment is deferred.

4. A fee will be assessed for participation in the deferred payment plan.

5. Deferred Payment Plan agreements are mailed with tuition statements.

6. A late payment penalty of $20.00 will be charged for each payment not paid on or before due date.

7. If you register prior to August 7, 2002, make sure at least 25 percent of your tuition and fees is received in the Avila Business Office in Blasco Hall no later than August 15, 2002.

8. If you register beginning August 8, 2002, or later, you will be required to pay at least 25 percent of your tuition and fees at the time of registration. Financial Aid papers, if applicable, must be signed in the Business Office during the first week of classes. The balance is payable according to the terms of the monthly payment plan.

9. Failure to remit payment due to Avila will result in cancellation of your registration. This will in no way relieve you of your financial obligation. You may be reinstated by paying a reinstatement fee and completing the proper form available in the Registrar's Office. However, your original classes cannot be guaranteed.

Tuition Adjustments
The first day of the fall term day and evening classes is August 28, 2002. If adding, dropping or withdrawing, the student must complete a Change of Program Form available in the Registrar's Office and must process and return the form to the Registrar's Office for the transaction to be complete. The date the form is returned to the Registrar is the date of the transaction. The time periods for the adjustments commence with the first day of classes according to the academic calendar and not the beginning date of the individual courses. Laboratory fees are not refundable.

Cancellation of Registration
Prior to the start of classes and the first seven calendar days of the semester, a cancellation of registration will result in the cancellation of all tuition and fees. A fee ($100 for full-time; $25 for part-time) will be charged. Cancellation of registration is a complete withdrawal from Avila and no records will be kept. To cancel registration, a Change of Program Form available in the Registrar's Office must be processed and returned to the Registrar's Office during the first seven days of classes.

REFUND POLICY FOR UNDERGRADUATE STUDENTS

Complete Withdrawal from School

Students who withdraw completely from all classes prior to the completion of 60% of the academic term are required to return to the federal government the unused portion of any federal financial aid the student has received. If the student withdraws after completion of 60% of the academic term, the student is not required to return the unused portion of federal funds.

The federal Return of Title IV Funds dictates the amount of Federal Title IV aid that must be returned to the federal government. These federal funds include, for example, Pell Grant, SEOG, federal loans (unsubsidized or subsidized, Stafford, Perkins or PLUS). The percentage of Title IV aid to be returned is equal to the number of days remaining in the term divided by the number of calendar days in the term. Worksheets used to determine the amount of the return of Title IV aid are available, upon request, in the Financial Aid Office. If funds were released to a student because of a credit balance on the student's account, then the student may be required to repay some of the federal grants or loans released to the student.

Change in number of part-time credits
Tuition adjustments for part-time students changing the number of credits they are taking will have an adjustment made using the following plan:
1 through 7 calendar days 100%
(withdrawal fee applies)
8 through 14 calendar days 75%
15 through 21 calendar days ... 50%
22 through 28 calendar days ... 25%
After the 28th day, there will be no reduction of the original charges and they are due and payable.

Change in Status from Full to Part-Time
Prior to the start of classes and the first seven calendar days of the semester, tuition will be reassessed at the part-time rate. After seven calendar days, there will be no tuition reduction, and the original charges will be due and payable. The Change of Program Form must be processed and returned to the Registrar's Office during this seven-day period.

Financial Aid Adjustment
If any tuition reduction results in an overpayment, the appropriate refund will be made following the Avila refund policies. Where federal financial aid or federally guaranteed monies are involved, the federal regulations relating to the return of title IV funds will be used. If any tuition reduction results in the student still owing Avila, it will be due and payable.

Credit Balance Returns
Credit balances are available from the Business Office on the following schedule:

1. Students not receiving federal assistance may request a refund at any time after the second day of classes.

2. Students receiving any federal assistance (Pell, SEOG, Subsidized and/or Unsubsidized Stafford Loans) will automatically receive a credit balance return on the schedule outlined below UNLESS the student has submitted a written request for Avila to maintain a credit balance on his/her account. Credit balances resulting from these federal monies must be issued to the student by the 14th day following the beginning of class or the receipt of funds by the Avila (whichever occurs last). Federal Perkins Loan papers must be signed in order to be included in any credit balance returns. Refunds for Perkins Loan proceeds will be available on the 14th day following the beginning of class or the completion of the Promissory Note by the student (whichever occurs last).
   In instances where credit balances are created by funds paid from outside sources (such as business, government and banks), the money must first be received by Avila in order to issue a disbursement check to the student. An authorization to bill an outside source does not create a credit balance.

Federal Stafford Loan, Federal Unsubsidized Stafford Loan and/or Perkins Loan recipients:

a. Remember: Loans of any type must be repaid whether or not you graduate or are satisfied with the education you receive. Borrow wisely!

b. For first-year, first-time undergraduate borrowers, loan proceeds will not be disbursed until 30 days have expired from the first day of classes. At that time, after class attendance and academic progress have been verified, loan checks may be endorsed by the student or wire transfers received by Avila. Any refunds resulting from this occurrence will be issued on the 14th day after funds are received by Avila.

c. For all other borrowers: Avila regulations will not permit credit balances generated by these loans to be returned until classes have begun and attendance has been verified. When the loan check is endorsed or a wire transfer received before classes begin, the refund of a credit balance will be available on the 14th day following the beginning of classes. If the loan check is endorsed or a wire transfer received after the beginning of classes, the refund of a credit balance will be available on the 14th day following the receipt of the loan proceeds.

Residence Hall Refund
See the Avila catalog for a description of the Residence Hall Refund Policy.

Appeal Policy
Students who feel their individual circumstances warrant an exception from the above-stated refund policy may appeal in writing. The appeal should include a statement of the exception being requested, an explanation as to why an exception should be granted, and appropriate materials to support the request for the exception. The appeal and supporting materials should be sent to the Academic Dean's Office, Avila, 11901 Wornall Road, Kansas City, MO 64145.

Once all appeal materials are complete in the Dean's Office, a decision will be made within 14 calendar days.

Crediting Financial Aid Awards to Student Accounts

1. Financial Aid, including loans, must be fully processed and loan checks, or disbursing dates thereof, must be on record in the Business Office at registration time to be considered as reducing the balance due. If this is not the case, you will be responsible on the due date for the payment that is due.
2. Where loans are involved, the proceeds must be applied to any balance due. Students may call the Business Office at (816) 501-3700, to verify if their proceeds have arrived. However, a billing statement will be sent within 30 days of the loan proceeds receipt date. Credit balances on accounts will be returned as noted earlier under Credit Balance Return.
3. Registration charges are audited by Business Office personnel. Students are responsible for any balance owed due to an assessment error.
4. Federal Perkins Loan recipients must go to the Business Office and sign the loan papers before the loan will appear on their statement.

SCHEDULE CHANGES AND COURSE WITHDRAWALS (ADD - DROP)

	CANCELLATION (no records kept) **This applies whenever course is dropped prior to its beginning**	**DROP** ("W" appears on transcript) **or change to Audit** ("AU" appears on transcript)
Semester-long Classes	First Week	Last day of the tenth week of classes
Summer course less than four or eight weeks	Prior to the first day of class	Before second day of class
Summer Four-Week	Prior to the first day of class	Prior to the 14th day
Summer Eight-Week	Prior to the first day of class	Prior to the 27th day
MBA trimester classes	Prior to the second class meeting	Before the eighth week
Weekend Intensive (one credit hour)	Prior to the first class meeting	NOT ALLOWED
Weekend Intensive (2-3 credit hour class)	Prior to the first class meeting	Before second weekend
Saturday only classes	Prior to the first class meeting	Before second Saturday
Five-week Education Graduate Certification	Prior to the first class meeting	Prior to the fourth class meeting

REGISTRATION INFORMATION

Steps for Registration

1. If you are planning to enroll in a writing or a specific mathematics course, you must either have official ACT scores (dated Jan. 1, 1995 or later) on file or you must take placement exams at Avila.

English Placement Exam

a. If you have taken the ACT since January 1995 and have an ACT composite of 17-24, you will be placed in English 111. If you have an ACT composite of 25 or higher, you will be placed in English 112. Any student has the option of taking the current English placement exam.
b. If you are entering Avila without ACT scores (or you took the ACT prior to 1995) and you want to enroll in either English 111 or 112, you must take the English placement exam at Avila before you can register.
c. If you have previously passed English 111 or its equivalent, you do not need to take the English placement exam.
d. There is no charge for the exam.
e. Call the Student Resource Center at (816) 501-3666 to make arrangements to take the exam.
f. In order to enroll, you must present a form signed by your advisor indicating the course in which you should enroll.

Math Placement Exam

a. If you have taken the ACT since January 1995 and have an ACT math score of 20 or higher, you will be placed in Math 115, 120 or 210 by your advisor. Any student has the option of taking the current math placement exam.
b. If you are planning to enroll in Math 115 or 120 and have not taken the ACT since January 1995, you must take the math placement exam at Avila before you may register.
c. If you have previously passed Math 120 or its equivalent, you do not need to take the math placement exam.
d. There is no charge for the exam.
e. Call the Student Resource Center at (816) 501-3666 to make arrangements to take the exam.
f. In order to enroll, you must present a form signed by your advisor indicating the course in which you should enroll.

2. Register in person in the Registrar's Office or use telephone registration. See the Academic Calendar on page 14 for registration dates.

Methods of Registration

Being advised does not mean you are registered in any courses. Make sure all tuition, fees or other charges from previous semesters have been paid in full. You must register with the Registrar's Office in Blasco Hall by using one of the following options:

In-Person Registration

1. Present your advising form to the Registrar's Office in Blasco Hall and request to be registered.

2. During the first four days of registration, current students (students registered at Avila Spring 2002) may register according to classification:

First Day	Seniors
Second Day	Seniors, Juniors
Third Day	Seniors, Juniors, Sophomores
Fourth Day	Seniors, Juniors, Sophomores, Freshmen

Graduate students may register on any registration dates.
Students are classified by the number of credit hours completed as of the first day of registration (the number of credit hours will not include the hours currently in progress).

Seniors	(96 or more hours completed)
Juniors	(64-95 hours completed)
Sophomores	(32-63 hours completed)
Freshmen	(0-31 hours completed)

Lists of students by date of registration will be posted outside the Registrar's Office at least three weeks prior to the beginning of registration. A student may question that date in person in the Registrar's Office and, if it is found to be incorrect, have it changed only if this is done prior to the first day of registration. After the first four days, all students may register.

See page 14 for specific dates and times.

Telephone Registration

1. Make sure your advising form is on file in the Registrar's Office in Blasco Hall.
2. Have your social security number and the department, course number and section of the class(es) in which you want to register in front of you before you call to register.
3. Call the Registrar's Office at (816) 501-2410.

See page 14 for specific dates and times.

Late Registration
(see Academic Calendar for dates)

1. Late registration must be completed in person.
2. You will be charged $25 for registering late.
3. You will not be charged a late fee if you are registering for weekend intensive or Saturday classes.

Registration for Non-Degree Seeking Students

Avila offers a special enrollment process for all students not seeking an Avila degree. No transcript or formal application is necessary. You may register at the Registrar's Office for any course. To register for a course numbered 310 or above, students must meet with a faculty advisor. High school juniors and seniors, home schooled students, students from other colleges as well as anyone simply wishing to enrich an educational background are encouraged to take advantage of this convenient opportunity. Students who enroll through this program are limited to a total of nine credits at Avila before they are asked to seek formal admission.

We recommend that visiting students submit written permission from their own institution in advance of their registration at Avila in order to be sure that the course work will transfer. The following non-degree seeking students do not have to apply for admission through the Admissions Office. They can register directly by going in person to the Registrar's Office during registration hours:

A. Accepted Non-Degree
B. Area Exchange
C. Non-Credit

D. Dual Enrollee (high school student)
E. Enrichment
F. Visiting

Non-Credit Registration
Courses at Avila may be taken for non-credit on a space-available basis. Since no academic credit is awarded, students are not required to meet the admission requirements of the institution. A stipulation of the non-credit option is mandatory class attendance. The level of class participation for non-credit is determined by the individual instructor. A certificate from Avila will be awarded to those who have met the non-credit requirements of the course.

Enrollment for this option begins in the Registrar's Office (Blasco Hall) during published in-person registration days and times. Enrollment in a lower division course for non-credit requires the appropriate prerequisites but does not require departmental approval.
Enrollment in an upper-division course (course numbered 310 or above) on the non-credit option must have the approval of the department offering the course. A signature from a departmental faculty representative is required. If a student withdraws from a course taken for non-credit, a refund will be granted according to the time frame for part-time students minus a $10 administrative fee.

Additional Registrar Information

Student Responsibility
Each student is responsible for conforming with regulations in the Avila catalog. Therefore, it is important for each student to remain currently informed throughout the period of enrollment. The primary responsibility for meeting graduation requirements rests with the student. Degree requirements are subject to change. It is the student's responsibility to be informed of applicable requirements. Faculty advisors and personnel are available to provide guidance.

Course Cancellation
Courses listed in this schedule are subject to cancellation for insufficient enrollment. For this reason, students are encouraged to register early.

Exchange Programs

Area Exchange Program
If you enroll at Avila, you also have access to the curricular offerings of many other colleges and universities in metropolitan Kansas City. If you are a full-time, undergraduate student (12 or more credit hours) at Avila, you may take one course per semester at another area campus at no additional tuition costs after prior certification of status by the Registrar at Avila. This does not apply to summer sessions.

Participating institutions are Avila, Blue Rivers Community College, Central Missouri State University, Kansas City Art Institute, Longview Community College, Maple Woods Community College, Park University, Penn Valley Community College, Rockhurst University and University of Missouri-Kansas City. Participation is subject to change at any time.

Carondelet Colleges Exchange Program - See Registrar for details.

SUMMER AND FALL 2002 COURSE INFORMATION

Abbreviations

M	=	Monday
T	=	Tuesday
W	=	Wednesday
R	=	Thursday
F	=	Friday
S	=	Saturday
ARR	=	Arranged
TBA	=	To be announced (Students will meet on a one-to-one basis with a particular instructor.)
O/C	=	Class meets off campus

Cross-Listed Courses
Some courses are offered for credit by more than one department. Be sure you register only for the department under which you wish your credit recorded on your permanent academic record.

Course Numbers

001 - 099	Skills courses (will not count toward graduation)
101 - 199	Introductory courses
201 - 299	More advanced introductory courses; may have prerequisites
310 - 449	Upper-division courses open to all students
451 - 499	Upper-division courses open to majors/minors
501 - 599	Graduate courses
601 - 699	Graduate courses

Meets Core
1) Beginning Fall 1993, core courses are identified as meeting core (Level I, Level II, Level III and Level IV).
2) A course with this designation will be accepted to meet core requirements.
3) A complete listing of core courses is found in the Avila Catalog.
4) Students should check with their advisors for the specific requirements and/or read the materials in the Avila catalog for the year they began their enrollment at Avila.

Communication Intensive Courses
Courses designated with a "C" immediately following the course number meet the communication intensive requirement.

Prerequisites
Students are responsible for ensuring they have the necessary prerequisites for classes in which they enroll.

GRADING POLICY, TRANSCRIPTS & PUBLICATION OF STUDENT INFORMATION

Grading System

Grade Points Per Semester Hour

A	-	Superior	4
B	-	Above Average	3
C	-	Average	2
D	-	Below Average	1
F	-	Failing	0

W—Withdrawal
Withdrawal prior to the 11th week of semester-long classes. For shorter courses, see grid on page 20.

AU - Audit
Courses may be taken for audit with approval of the instructor. Students may

change a credit course to audit prior to the 11th week of classes; students may also change an audit course to credit with the permission of the instructor prior to the second week of classes. Students auditing a course are required to meet the attendance and participation requirements of the course. If the requirements are not met, students will be withdrawn from the course by the instructor. A final grade of "AU" is recorded on the transcript.

CR/NC - Credit/No Credit
A grade of CR (credit) indicates that a student has successfully fulfilled all the requirements of a course. This option must be contracted during the first week of a semester-long course. A grade of CR/NC may not be subsequently converted to a standard letter grade. A student may choose up to 12 credit hours for this grading option excluding those hours designated by the department as Credit/No Credit. For weekend intensive courses, see page 36.

I — Incomplete
The student and instructor must complete the Incomplete Grade Contract prior to end of the course. Contracts are available in the Registrar's Office. Course work required for a grade must be completed within six weeks after the close of a session unless a shorter time is stipulated by the instructor; if not completed, the Incomplete will be changed to a failing grade. For additional information, please call the Registrar's Office.

GPA - Grade Point Average
The GPA is obtained by dividing the total number of grade points by the total number of semester hours, including transfer credits, but excluding grading assessments of W, AU, CR/NC and I. Transcript letter grades may be assigned with + or -, but grade points will reflect only the letter grade in computation of the GPA. All grades for courses retaken will be displayed on the transcript, but only the most recent grade will be averaged into the GPA.

Grade Reports
Grades will be mailed to the student's permanent address. Grades will not be released over the telephone or in the Registrar's Office.

Transcripts
Students who have satisfied all financial obligations to Avila are entitled to transcripts of their academic records. Due to the confidential nature of a student's record, transcripts are issued only upon written authorization of the student concerned. Telephone requests will not be accepted. Written requests should be directed to the Office of the Registrar. Official transcripts are forward directly by mail to other institutions. They bear the Avila seal and the signature of the Registrar. Unofficial transcripts are issued to the student for personal use. The fee for each transcript is $2, payable in advance. Please allow at least 48 hours to process the request for transcripts.

Publication of Student Information
Avila will release the following information regarding a student (unless the student states in writing that no information is to be released): That the student is enrolled (full or part-time status is NOT released), the name and major of a student for the honors program booklet, commencement booklet, honors convocation booklet and hometown newspaper when an academic honor is received.

Avila will NOT release the address, telephone number or class schedule of a student to any outside source or to any Avila personnel who does not have a legitimate reason for receiving such information.

Avila now belongs to the National Student Clearinghouse which processes verifications of enrollment. Your enrollment status at Avila may be shared with other colleges. If you wish to have your name removed from the roster we send to the Clearinghouse, you need to send that request in writing to the Registrar as soon as possible.

KEY OFFICES, HOURS & CONTACT INFORMATION

The following offices are open Monday - Friday from 8 a.m. - 5 p.m.: Admissions, Athletic Office, Business Office, Financial Aid, Registrar, Residence Life, Student Affairs, Student Life, Student Resource Center.

Admissions Office
Blasco Hall, upper floor, (816) 501-2400.

Bookstore
Marian Center, lower level, (816) 501-3630. The campus bookstore meets students' needs for texts, supplies and also sells gift items. The bookstore also operates the campus Lost & Found Department.

Hours for Fall 2002

Aug. 1-9	10:00 a.m.-4:00 p.m.
Aug. 12-23 M-T	10:00-6:00 p.m.
F	10:00-4:00 p.m.
Aug. 26-29	8:30-6:00 p.m.
Aug. 30	8:30-4:00 p.m.
Sept. 2	Closed
Sept. 3-5	8:30-6:00 p.m.
Sept. 6	8:30-4:00

September 9th through the end of the semester:

M-Th	8:30 a.m. – 6:00 p.m.
F	8:30 a.m. – 4:00 p.m.

Closed on weekends

These hours are subject to change. Any change will be posted in the bookstore. For more information or if you cannot make it during these hours, please contact the bookstore at (816) 501-3630.

Book Return Policy
If a student drops or changes a course, the text may be returned under the following conditions:

1. Return must be accompanied by register receipt, change of class sheet or withdrawal slip from Registrar's Office.
2. Books must be in absolutely new condition.
3. Any mark or name in a book makes it a used book, and only 50% of the new price will be paid.
4. Returns for full credit are allowed within the first three weeks of each semester. After three weeks, the book will be bought back at the used book company price.

5. Used books are bought back during the school year except the first two weeks of the fall and spring semesters.

Business Office
Blasco Hall, ground floor, (816) 501-3700

Campus Security
Available through a pager at (816) 840-1815 or (816) 501-2466 (office).

1. Two campus buildings are open until 11 p.m. with staff and phone access: Marian Center and Hooley-Bundschu Library.
2. Evening Campus Security can be reached by calling 840-1815 and leaving a message describing the situation and your location. An officer will respond ASAP.
3. Avila security officers (Jackson County Deputy Sheriffs) are fully empowered to serve you and your security needs.
4. All campus crimes or incidents must be reported to the Vice-President and Dean for Student Affairs at (816)501-3627.
5. In case of emergencies, never hesitate to call 911. Campus phones dial 9-911.

Computers for Student Use
The computer lab is available in the library during the hours that the library is open (lab closes 15 minutes prior to the library). In the library computer lab, students have access to PCs with Microsoft Office, Internet, and other academically related applications as well as e-mail. Macintosh computers are also available.

Dining Hall
All students and visitors are invited to eat in Avila's dining hall. Hours are posted in front of the dining hall. Call (816) 501–3660 for more information.

Financial Aid
Blasco Hall, upper floor, (816) 501-3600

Library
Hooley-Bundschu Library, (816) 501-3621 (See page 7 for details of what is available to students in the library)

Hours for Fall 2002

M-Th	8 a.m. - 11 p.m.
F	8 a.m. – 6 p.m.
Sat.	10 a.m. - 5 p.m.
Sun.	3 p.m. - 11 p.m.

Registrar
Blasco Hall, upper floor, (816) 501-2410.

Residence Life
Marian Center, (816) 501-3660

Student Affairs
Life outside the Avila classroom can be as rewarding as the environment inside the classroom. The academic experience is enhanced through a variety of offices, programs and services. The Student Affairs staff coordinates opportunities for personal, intellectual, physical, social and spiritual growth. Combined, these opportunities promote a successful through a variety of offices, programs and services. For further information, call the extension listed for each program.

1. Athletic Program
Avila offers intercollegiate women's competition in volleyball, soccer, basketball and softball.; and for men in soccer basketball, and football. Additionally, a spirit squad is sponsored. The Eagles belong to the Heart of America Athletic Conference and are assigned to the Midwest Region of the National Association of Intercollegiate Athletics (NAIA). Avila students, faculty and staff receive free admission to all home athletic contests. For assistance, call (816) 501-3634.

2. Campus Ministry Program
Campus Ministry views the development and exploration of spiritual values as an important part of the total experience at Avila. Students are invited to discover and develop their individual spirituality through a variety of programs: liturgical celebrations, interfaith services, social justice awareness, volunteer services, faith sharing groups, retreat experiences, and individual counseling and spiritual direction. Student leadership and involvement is highly promoted in Campus Ministry. All members of the Avila community are invited to participate in Campus Ministry programs regardless of religious preference. Call (816) 501-2423, located in Foyle Hall.

3. Career Services
Among the services provided are off-campus, job vacancy notices, career-related personality assessments, selection of major and career workshops, annual Employer Fairs and Interview Days, computer-based career exploration program, newsletters, as well as assistance with résumés, cover letters, job search strategies and contacts and interview skills. Call (816) 501-3666 for an appointment.

4. Child Care Center
Hours are Monday through Friday from 7:30 a.m. - 5:30 p.m. The center, located in Hodes Education Center, Room 719, serves children ages two and a half through six (must be toilet trained). Cost is $3 per hour per child, $2 for each additional child per family. Days of service closely coincide with the academic calendar for both fall and spring semesters. For information, call (816) 501-3745.

5. College Skills Coordinator
To ensure student success, Avila encourages students to meet with the College Skills Coordinator for support and advice on how to increase academic success. Together they explore issues such as time management, note and test taking, study strategies and others. Call the Student Resource Center at (816) 501-3666.

6. Counselor, Licensed Personal
Located in lower Blasco Hall in the Student Resource Center, a licensed counselor provides assessments, personal counseling and referrals for current Avila students free of charge. Schedule appointments by calling the Student Resource Center at (816) 501-3666.

7. Students with Disabilities Services
Avila welcomes students with physical or mental challenges who can be successful learners and contributors to the community. To apply for accommodation in your learning environment (curricular or co-curricular), please complete a Request for Accommodation Form, available from the Disability Services Office in Marian Center. The Vice President and Dean for Student Affairs welcomes questions, issues or concerns. Call (816) 501-3666.

8. Health and Child Services
Located in lower Carondelet Hall and accessible through the tunnel from Marian Center, the nurse-directed health center is staffed by a registered nurse and offers

free health services to students, including minor illness/ injury assessment and treatment, non-prescriptive medications and medical supplies, referrals to health care agencies or providers, student health insurance information and health counseling either on an individual basis or through group programs. Information about the Child Care Center and Montessori School is also available from this office. Call (816) 501-3668.

9. Montessori School
Located in Hodes Education Center, Rooms 715-716, the school provides schooling for children ages 3 - 6, including kindergarten. Options are available in both full- and half-day sessions between the hours of 9 a.m. - 3 p.m. Sessions are taught by certified Montessori teachers. Days of service closely coincide with the academic calendar for fall and spring semesters. Before and after school care are available through Avila Child Care Center. Call (816) 501-3744.

10. New Student Orientation
Orientation is held prior to the start of the fall and spring semesters and gives students a chance to learn about Avila. Students will also have the opportunity to meet and interact with other new Avila students, faculty and staff. Information regarding specific dates and times for New Student Orientation will be sent prior to the start of a student's first semester at Avila. For information, call (816) 501-3754.

11. Residence Life
As an integral part of the Student Life Office, the residence hall program strives to compliment a student's academic program through a community living experience. Along with the convenience of living on campus, living in the residence halls allows you to interact with students of diverse backgrounds, cultural experiences, and lifestyles.

Each Residence Hall consists of a fully air-conditioned environment, featuring student rooms to accommodate up to 225 students, professional live-in staff, and professionally trained student staff. Lounge, laundry, and kitchen facilities are located on each floor, and the residence hall complex contains exercise rooms, piano practice rooms, a computer lab, and an Academic Outreach Center. Each student room comes complete with cable television service, local telephone service, and data port connections.

To find out how to become more involved in resident life, contact the Student Life Office at (816) 501-3660.

12. Student Activities
Avila supports over approximately 30 organizations that sponsor activities such as social events, entertainment, speakers, trips, recreation, films, academic-related clubs, and student government. Call (816) 501-3754.

Identification Cards
All students are required to have an official, validated Avila ID card. Students shall present their ID card upon request of an authorized official for services and admittance to activities and events, and the use of some facilities. Some local businesses grant discounts to students who present a valid ID. ID cards must be validated each semester that a student is enrolled at Avila. For more information or for a schedule of times for having ID photos taken, please contact the Student Life Office at (816) 501-3660.

Student Conduct
Avila is committed to the educational development of the total person and seeks to develop an environment that is conducive to academic endeavor, social, spiritual, personal and physical growth with individual self-discipline and responsibility. The individual who enters this community voluntarily assumes obligations of performance and behavior required by the institution, relevant to its purposes and functions. Disciplinary sanctions may be imposed by Avila whenever student conduct interferes with the instituition's responsibility of ensuring the opportunity of the institution to attain educational objectives, or its responsibilities of protecting the rights, health and safety of its members. (See the student handbook for a complete copy of the Code of Conduct.) Handbooks are available on-line through the Avila website at www.avila.edu or call (816) 501-3627.

Student Resource Center (SRC)
The Student Resource Center offers career services as well as assistance with major selection, personal counseling, English as a Second Language, academic success counseling, and peer tutoring. Hours Monday through Friday, 8 a.m. - 5 p.m. and by appointment. Located in lower Blasco Hall. Call (816) 501-3666. Internet: SRC@mail.Avila.edu

Tutors
The Student Resource Center(SRC) provides peer tutoring in a variety of subject areas as well as writing assistance for all classes and assignments. To schedule an appointment, stop by the SRC in lower Blasco or call (816) 501-3666.

Wellness, Recreation and Intramural
Available to all students, faculty and staff of Avila. Programming is designed to promote wellness and physical fitness. Programs offered include wellness forums, classes and activities, informal recreation, and intramural competition. Call (816) 501-3668 or (816) 501-2421.

Dept-No-Sec Core Levels	Title Dates/Time	Credit Instructor	Pre Req/Fee Location
Accounting			
AC-201-10	Principles of Accounting I TR 11:00 AM-12:15 PM	3.00 Bonnie Givens	Y WHI 506
AC-201-20	Principles of Accounting I W 6:00 PM-8:40 PM	3.00 Noncy Fryer	Y ORI 207
AC-350-10	Monogeriol Accounting TR 2:30 PM-3:45 PM	3.00 Bonnie Givens	Y WHI 507
AC-355-20	Cost Accounting M 6:00 PM-8:40 PM	3.00 Doris Frede	Y ORI 212
AC-361-20	Intermediote Accounting I W 6:00 PM-8:40 PM	3.00 Doris Frede	Y ORI 212
AC-451C-10	Tox Accounting I TR1:00 PM-2:15 PM	3.00 Doris Frede	Y WHI 507
AC-460-20	Advanced Accounting W 6:00 PM-8:40 PM	3.00 Bonnie Givens	Y ORI 103
Art			
AR-110-10 Level II	Introduction to Art F 9:30 AM-12:10 PM	3.00 Liso Sugimoto	$20 DAL 820
AR-110-40 Level II	Intro to Art: Gollery Tours F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM 9/6-7, 10/4-5, 11/1-2	3.00 Morci Aylword	$20 DAL 820
AR-111-10	Beginning Drowing TR 9:30 AM-12:10 PM	3.00 Morci Aylword	$30 DAL 816
AR-117-10	Two-Dimensionol Design MW 9:30 AM-12:10 PM	3.00 Liso Sugimoto	$25 DAL 817
AR-183-10 Level II	Survey of Art II TR 4:00 PM-5:15 PM	3.00 Shoryl Wright	DAL 820
AR-221-10	Beginning Photogrophy W 4:00 PM-8:00 PM	3.00 K. Mendenhall	$50 DAL 812
AR-221-20	Beginning Photogrophy T 6:00 PM-10:00 PM	3.00 K. Mendenholl	$50 DAL 812/811
AR-231-10	Beginning Ceromics MW1:30 PM-4:10 PM	3.00 Tom Creomer	$50 DAL 813
AR-245-10	Typogrophy TR 9:30 AM-12:20 PM	3.00 Suson Lowlor	Y $30 DAL 817
AR-271-10	Moc: Desktop Publishing F 9:30 AM-12:10 PM	3.00 Jeff Henry	$25 DAL MAC
AR-332-50	Intermediote Ceromics	3.00 Tom Creomer	Y $50 ARR
AR-351-20	Printmoking M 6:00 PM-10:00 PM	3.00 Lisa Sugimoto	Y $40 DAL 817
AR-359-10	Art os Theropy F 9:00 AM-11:40 AM	3.00 Stoff	Y $20 DAL 811
AR-380-20	Design for the Web R 6:00 PM-8:40 PM Pre-req: AR-273.	3.00 Roger Hunt	Y $20 DAL MAC
AR-447C-10	Publicotion Design TR 1:00 PM-3:40 PM	3.00 Susan Lowlor	Y $40 DAL 817
AR-495-50	Internship	3.00 Suson Lowlor	Y ARR
Biology			
BI-110-10 Level II	Principles of Biology w/Lob MWF 11:00 AM-11:50 AM W 1:30 PM-4:20 PM	4.00 Greg Fitch	$60 ORI 215
BI-111-10 Level II	Generol Biology w/Lob MWF 11:00 AM-11:50 AM * You must olso choose one of the lobs listed below.	4.00 Steve Doggett	$60 ORI 204
BI-111-11	Generol Biology Lob #1 M 1:30 PM-4:20 PM	0.00 Steve Doggett	ORI 214
BI-111-12 Level II	Generol Biology Lob #2 F 12:30 PM-3:20 PM	0.00 Stoff	ORI 214
BI-211-10	Zoology w/Lob TR 11:00 AM-12:15 PM TR 8:00 AM-9:15 AM	4.00 Robert Powell	Y $60 ORI 207 ORI 109
BI-220-10	Human Anatomy & Physiology w/Lab MWF 9:00 AM-10:15 AM MF 1:00 PM-3:50 PM	6.00-8.00 Greg Fitch	Y $60 ORI 215
BI-250-10	Generol Microbiology w/Lab MWF 8:00 AM-8:50 AM W 1:30 PM-3:20 PM	4.00 Steve Doggett	Y $60 ORI 211 ORI 214
BI-330-10	Comp Chordate Anatomy w/Lab TR 9:30 AM-10:45 AM MWF 1:00 PM-2:50 PM	5.00 Robert Powell	Y $60 ORI 207 ORI 109
BI-496-50	Biology Research	1.00-6.00 Stoff	Y $60 ARR
BI-497C-10	Reseorch I T 4:00 PM-4:50 PM	1.00-2.00 Stoff	Y $60 ORI 215
BI-498C-10	Reseorch II T 4:00 PM-4:50 PM	1.00-2.00 Stoff	Y $60 ORI 215
BI-499C-10	Research Colloquium & Seminor T 4:00 PM-4:50 PM	1.00 Stoff	Y $60 ORI 215
Business			
BU-110C-10	Understonding Computers: Win MW 10:30 AM-11:45 AM	3.00 Stoff	ORI 105
BU-110C-11	Understonding Computers: Win MW 2:00 PM-3:15 PM	3.00 Staff	ORI 105
BU-110C-12	Understonding Computers: Win TR 9:30 AM-10:45 AM	3.00 Potrick Kopp	ORI 105
BU-110C-13	Understanding Computers: Win TR 11:00 AM-12:15 PM	3.00 Potrick Kopp	ORI 106
BU-110C-20	Understonding Computers: Win R 6:00 PM-8:40 PM	3.00 Stoff	ORI 106
BU-230-10 Level II	Personal Financial Monagement TR 11:00 AM-12:15 PM	3.00 Doris Frede	WHI 505
BU-305-10 Level II	Legol Aspects of Business I TR 8:00 AM-9:15 AM	3.00 Judy Gibbs	WHI 507
BU-305-11 Level II	Legal Aspects of Business I TR 9:30 AM-10:45 AM	3.00 Judy Gibbs	WHI 507
BU-310-20	Morketing T 6:00 PM-8:40 PM	3.00 Brion Buckler	Y ORI 211
BU-313-10	Promotion Strotegy TR 9:30 AM-10:45 AM	3.00 Wendy Acker	Y WHI 506
BU-321-10	Manogement MW 9:00 AM-10:15 AM	3.00 Stoff	Y WHI 507
BU-322C-20	Org Behovior & Developmt R 6:00 PM-8:40 PM	3.00 Staff	Y ORI 204
BU-330C-10	Finonce MW 12:30 PM-1:45 PM	3.00 Robert Goy	Y WHI 508
BU-340C-10	Business Communicotions MW 10:30 AM-11:45 AM	3.00 Stoff	Y WHI 507
BU-347-20	Internotionol Business Low R 6:00 PM-8:40 PM	3.00 Judy Gibbs	ORI 212
BU-412-20	Services Marketing W 6:00 PM-8:40 PM	3.00 Stoff	Y ORI 102
BU-417C-10	Morketing Reseorch MW10:30 AM-11:45 AM	3.00 Brion Buckler	Y WHI 506
BU-435C-20	Finonciol Policy W 6:00 PM-8:40 PM	3.00 Staff	Y ORI 202
BU-437-20	Internotionol Finonce R 6:00 PM-8:40 PM	3.00 Stoff	Y ORI 211

Dept-No-Sec Core Levels	Title Dates/Time	Credit Instructor	Pre Req/Fee Location
BU-499C-20	Business Policy M 6:00 PM-8:40 PM	3.00 Robert Gay	Y ORI 202

Graduate Courses for Master of Business Administration (MBA)

The following courses meet from 9/3 to 11/14 only.

AC-501-25	Financial Accounting M 6:00 PM-9:20 PM	3.00 Staff	Y BOR 402
AC-650-25	Managerial Accaunting M 6:00 PM-9:20 PM	3.00 Staff	Y WHI 507
BU-505-25	Business Legislatian R 6:00 PM-9:20 PM	3.00 Staff	BOR 402
BU-613-25	Pramatian Management T 6:00 PM-9:20 PM	3.00 Staff	Y BOR 402
BU-615-25	Marketing Strategy R 6:00 PM-9:20 PM	3.00 Brian Buckler	Y WHI 507
BU-637-25	Internatianal Finance R 6:00 PM-9:20 PM	3.00 Staff	Y WHI 505
BU-674-25	Current Issues in Health Care W 6:00 PM-9:20 PM	3.00 Staff	Y BOR 402
BU-680-25	MIS Project Develap/Mgmt M 6:00 PM-9:20 PM Pre-req: BU-661 ar cansent of graduate advisar.	3.00 Staff	Y WHI 505
BU-699-25	Organizatianal Palicy & Strategy W 6:00 PM-9:20 PM	3.00 Robert Gay	Y WHI 507
EC-501-25	Ecanamic Cancepts T 6:00 PM-9:20 PM	3.00 Richard Waodall	WHI 507
EC-541-25	Quantitative Analysis W 6:00 PM-9:20 PM	3.00 Staff	Y WHI 505
EC-612-25	Managerial Ecanamics T 6:00 PM-9:20 PM	3.00 Staff	Y WHI 505

Chemistry

CH-115-10 Level II	Malecules That Matter w/Lab TR 8:00 AM-9:15 AM W 1:30 PM-3:20 PM	4.00 Larry Sullivan	 ORI 212 ORI 213	$60
CH-131-10 Level II	General Chemistry I w/Lab MWF 8:00 AM-8:50 AM * Yau must alsa chaose ane af the labs listed belaw.	4.00 Mark Seelbinder	Y ORI 204	$60
CH-131-11	General Chemistry I Lab #1 T 12:30 PM-3:20 PM	0.00 Mark Seelbinder	Y ORI 216	
CH-131-12	General Chemistry I Lab #2 W 1:30 PM-4:20 PM	0.00 Mark Seelbinder	Y ORI 216	
CH-216-10	Organic Chemistry I w/Lab MWF 10:00 AM-10:50 AM R 12:45 PM-5:45 PM	5.00 Linda Cleveland	Y ORI 202 ORI 213	$60
CH-221-10	Quantitative Analysis w/Lab MWF 11:00 AM-11:50 AM M 12:30 PM-5:20 PM * Discussion will be arranged.	5.00 Mark Seelbinder	Y ORI 212 ORI 216	$60
CH-341C-10	Biachemistry I w/Lab TR 11:00 AM-12:15 PM T 1:00 PM-3:50 PM	4.00 Linda Cleveland	Y ORI 212 ORI 213	$60
CH-497C-10	Research I T 4:00 PM-4:50 PM	1.00-2.00 Staff	Y ORI 215	$60
CH-498C-10	Research II T 4:00 PM-4:50 PM	1.00-2.00 Staff	Y ORI 215	$60
CH-499C-10	Research Colloquium & Seminar T 4:00 PM-4:50 PM	1.00 Staff	Y ORI 215	$60

Communication

CO-110-10 Level I	Fund of Cammunicatian MW 10:30 AM-11:45 AM	3.00 Kasey Riley	DAL 820
CO-110-11 Level I	Fund af Cammunicatian MW 2:00 PM-3:15 PM	3.00 K Pennock-Delgado	BOR 402
CO-110-12 Level I	Fund af Cammunicatian TR 9:30 AM-10:45 AM	3.00 P. Hamarstram-Williams	DAL 800
CO-110-13 Level I	Fund af Cammunicatian TR 1:00 PM-2:15 PM	3.00 Linda Strelluf	DAL 820
CO-110-20 Level I	Fund af Cammunicatian W 6:00 PM-8:40 PM	3.00 Steve Iliff	DAL 820
CO-125C-10	Intra ta Jaurnalism MW 10:30 AM-11:45 AM	3.00 Steve Iliff	Y DAL MAC
CO-182-10	Survey af Film II R 1:00 PM-3:40 PM	3.00 Datty Hamiltan	$20 DAL 800
CO-212C-40 Level II	Canflict Resalutian F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM 9/20-21,10/18-19,11/15-16	3.00 Steve Iliff	Y DAL 800
CO-216-10	Carparate Scriptwriting TR 11:00 AM-12:15 PM	3.00 Datty Hamiltan	$20 DAL 800
CO-223-10	Intra ta Media Praductian T 1:00 PM-3:40 PM	3.00 P. Hamarstram-Williams	$40 DAL 800
CO-225C-10 Level II	Mass Media & Saciety MW 2:00 PM-3:15 PM	3.00 P. Hamarstrom-Williams	DAL 820
CO-225C-11 Level II	Mass Media & Saciety TR 11:00 AM-12:15 PM	3.00 Kasey Riley	DAL 820
CO-235-10	Principles af Advertising MW 2:00 PM-3:15 PM	3.00 Kasey Riley	DAL 820
CO-271-10	Mac: Desktap Publishing F 9:30 AM-12:10 PM	3.00 Jeff Henry	$25 DAL MAC
CO-317-10	Pramatianal Writing MW 12:30 PM-1:45 PM	3.00 Kasey Riley	Y DAL 800
CO-327-10	Basic Videa Praductian MW 10:30 AM-11:45 PM	3.00 Ben Meade	$40 DAL 800
CO-380-10	7 Habits af Highly Effective Peaple F 10:00 AM-12:40 PM	Waad Dickinsan	3.00 DAL 800
CO-380-20	Design far the Web R 6:00 PM-8:40 PM Pre-req: AR-273.	3.00 Rager Hunt	Y $20 DAL MAC
CO-380-40	Music & Mavies F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM 10/25-26	1.00 Ben Meade	$10 DAL 800
CO-380-41	Anatamy af a TV Cammercial F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM 11/8-9	1.00 Karl Yehle	ORI 202
CO-380-42	Blaxplaitatian Films F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM 11/15-16	1.00 Gerald Buttera	DAL 820
CO-384-10	Competitive Debate M 3:30 PM-4:45 PM	1.00 K. Pennack-Delgada	DAL 820
CO-385-50	Jaurnalism Practicum	1.00 Steve Iliff	Y ARR
CO-391C-20	Cammunicatian Theary R 6:00 PM-8:40 PM	3.00 Ben Meade	Y DAL 800
CO-425-10	Intermediate Praductian MW 2:00 PM-3:15 PM	3.00 Ben Meade	Y $40 DAL 802
CO-435-10	Community Relations Practicum TR 1:00 PM-2:15 PM	3.00 Karl Yehle	Y ORI 211
CO-485-50	Jaurnalism Practicum	3.00 Steve Iliff	Y ARR
CO-495-50	Internship	3.00 Datty Hamiltan	Y ARR

Computer Science

Dept-No-Sec Core Levels	Title Dates/Time	Credit Instructor	Pre Req/Fee Location
CS-110C-10	Understanding Computers:Win MW 10:30 AM-11:45 AM	3.00 Staff	ORI 105
CS-110C-11	Understanding Computers:Win MW 2:00 PM-3:15 PM	3.00 Staff	ORI 105
CS-110C-12	Understanding Computers:Win TR 9:30 AM-10:45 AM	3.00 Patrick Kapp	ORI 105
CS-110C-13	Understanding Computers:Win TR 11:00 AM-12:15 PM	3.00 Patrick Kapp	ORI 106
CS-110C-20	Understanding Computers:Win R 6:00 PM-8:40 PM	3.00 Staff	ORI 106
CS-120-10	Intra ta CS I Using C++ TR 1:00 PM-2:15 PM W 1:30 PM-3:20 PM	4.00 Patrick Kapp	ORI 102 ORI 106
CS-120-20	Intra ta CS I Using C++ T 6:00 PM-10:00 PM	4.00 Patrick Kapp	ORI 106
CS-160-10	Visual Basic Pragramming MW 9:00 AM-10:15 AM	3.00 Staff	Y ORI 106
CS-170-40	Web Page Design F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM 9/27-28, 10/18-19, 11/15-16	3.00 Staff	ORI 106
CS-310-20	COBOL Pragramming M 6:00 PM-10:00 PM	4.00 Staff	Y ORI 106
CS-345-10	Comp Organization & Arch TR 9:30 AM-10:45 AM	3.00 Staff	Y ORI 106

Economics

Dept-No-Sec Core Levels	Title Dates/Time	Credit Instructor	Pre Req/Fee Location
EC-195-10 Level II	Survey of Ecanamics TR 11:00 AM-12:15 PM	3.00 Staff	WHI 508
EC-201C-10 Level II	Principles af Macraecanamics MW 12:30 PM-1:45 PM	3.00 J. Haimawitz	Y ORI 206
EC-202C-20	Principles af Microecanamics T 6:00 PM-8:40 PM	3.00 J. Haimawitz	Y ORI 205
EC-240-10	Statistical Analysis MW 10:30 AM-11:45 AM	3.00 J. Haimawitz	Y ORI 106
EC-241-20	Quantitative Analysis W 6:00 PM-8:40 PM	3.00 Staff	Y ORI 205
EC-361-20	Maney & Banking R 6:00 PM-8:40 PM	3.00 J. Haimawitz	Y ORI 202

Education

Dept-No-Sec Core Levels	Title Dates/Time	Credit Instructor	Pre Req/Fee Location
ED-101-10	Strategies far Academic Success MW 1:45 PM-3:00 PM	3.00 Sue Franklin	WHI 507
ED-101-11	Strategies far Academic Success TR 11:00 AM-12:15 PM	3.00 Staff	ORI 206
ED-101-12	Strategies for Academic Success TR 1:00 PM-2:15 PM	3.00 Sue Franklin	WHI 508
ED-185-10	Practicum W 4:30 PM-5:45 PM	3.00 Ann West Vickie Trutzel	$125 BOR 424
*Requires 1 day each week far abservatian.			
ED-212-20	PE/Health Educatian W 6:00 PM-8:40 PM	3.00 G. Steenbergen	ORI 204
ED-230C-10	Children's Literature TR 11:00 AM-12:15 PM	3.00 Laura Slaan	HOD 704
ED-245-10	Tests & Measurements TR 9:30 AM-10:45 AM	3.00 Fred Geer	HOD 704
ED-287C-10	Educatianal Faundatians MW 9:00 AM-10:15 AM	3.00 Reulan Levin	Y HOD 704
ED-310-10	General Methads: Elementary TR 1:00 PM-2:15 PM	3.00 Rabin Breedlave	Y ORI 205
ED-312-10	General Methods: Middle School TR 1:00 PM-2:15 PM	3.00 Rabin Breedlave	Y ORI 205
ED-315-10	General Methads: Secandary TR 1:00 PM-2:15 PM	3.00 Rabin Breedlave	Y ORI 205
ED-320-30	Micracamputers in Educatian S 8:30 AM-3:30 PM 9/7, 9/21, 10/5, 10/26, 11/9, 11/23	3.00 Paul Kelly	$20 ORI 106/ DAL MAC
ED-327C-10	Reading/Language Arts MW 2:00 PM-3:15 PM R 2:30 PM-4:30 PM	5.00 S. E. McCalley	Y HOD 704
ED-337-10	General Methads II TR 1:00 PM-2:15 PM	3.00 Reulan Levin	Y ORI 207
ED-353-10	Analysis & Characteristic Cross Cat MWR 9:00 AM-10:15 AM	4.00 S. E. McCalley	Y DAL 820
ED-366-40	Parent Canferencing: Secandary F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM 10/4-5	1.00 Lari Halstine	ORI 202
ED-370-10	Assessment/Remediatian Reading MW 12:30 PM-1:45 PM * Must be taken cancurrently with ED 385.	3.00 Laura Slaan	Y HOD 704
ED-375-10	Reading in the Cantent Areas TR 1:00 PM-2:15 PM	3.00 K. Garber-Miller	Y HOD 704
ED-381-40	Health/Safety Issues in Schaals F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM 10/18-19 * Educatian Majars only.	1.00 Caral Frevert	$50 ORI 204
ED-381-41	Health/Safety Issues in Schaals F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM 11/8-9 * Educatian Majars anly.	1.00 Caral Frevert	$50 ORI 204
ED-385-10	Reading Practicum T 3:00 PM-5:00 PM * Must be taken concurrently with ED 370.	2.00 Laura Slaan	Y BOR 420
ED-419-10	Behaviar Management F 9:00 AM-11:40 AM	3.00 Fred Geer	HOD 704
ED-455-50	Sp Methads: Art Elem/Middle	2.00 Laurie Thrasher	Y ARR
ED-455-51	Sp Methads: Art Secondary	2.00 Cindy Suttan	Y ARR
ED-455-52	Sp Methads: Bialagy	2.00 Steve Fergusan	Y ARR
ED-455-53	Sp Methods: Business	2.00 Perri LaTerza	Y ARR
ED-455-54	Sp Methads: Chemistry	2.00 Staff	Y ARR
ED-455-55	Sp Methads: English	2.00 Judith Raberts	Y ARR
ED-455-56	Sp Methods: Math	2.00 Staff	Y ARR
ED-455-57	Sp Methads: Mid Sacial Studies	2.00 Susanne Mitka	Y ARR
ED-455-58	Sp Methads: Sacial Studies	2.00 Bonnie Bartels	Y ARR
ED-455-59	Sp Methads: Speech/Theater	2.00 Geff Mayer	Y ARR
ED-455-60	Sp Methods: Vocal Music Elem/Mid	2.00 Marilyn Gunn	Y ARR
ED-455-61	Special Methods: Vocal Music Sec	2.00 Thamas Garrisan	Y ARR
ED-494-10	Student Teaching Seminar R 4:30 PM-6:00 PM * Must be taken with ED 495.	1.00 Ann West Vickie Trutzel	Y WHI CEN

Dept-No-Sec Core Levels	Title Dates/Time	Credit Instructor	Pre Req/Fee Location
ED-495C-50	Student Teaching: Elementary One Placement: 12 Weeks.	9.00 K. Garber-Miller	Y $150 ARR
ED-495C-51	Student Teaching: Secondary One Placement: 12 Weeks.	9.00 K. Garber-Miller	Y $150 ARR
ED-495C-52	Student Teaching: Middle One Placement: 12 Weeks.	9.00 K. Garber-Miller	Y $150 ARR
ED-495C-53	Student Teaching: Elementary Two Placements: 8 Weeks.	7.00 K. Garber-Miller	Y $100 ARR
ED-495C-54	Student Teaching: Secondary Two Placements: 8 Weeks.	8.00 K. Garber-Miller	Y $100 ARR
ED-495C-55	Student Teaching: Special Ed Two Placements: 8 Weeks.	8.00 K. Garber-Miller	Y $100 ARR

Graduate Courses in Education

The following courses meet all semester: 8/28-12/19.

ED-519-10	Behavior Management F 9:00 AM-11:40 AM	3.00 Fred Geer	HOD 704
ED-558-10	Methods/Curriculum: Cross Cat T 4:30 PM-7:00 PM	4.00 Amy Cusumano	DAL 800
ED-563-10	Educational Assessment M 4:30 PM-6:30 PM	3.00 Connie Sanders	ORI 204
ED-575-10	Reading in the Content Areas TR 1:00 PM-2:15 PM	3.00 K. Garber-Miller	HOD 704
ED-594-10	Student Teaching/Intern Seminar R 4:30 PM-6:00 PM * Must be taken with ED 595 or ED 596.	1.00 Ann West Vickie Trutzel	Y WHI CEN

The following course meets: 8/29-10/24.

ED-515-25	General Methods R 5:30 PM-9:30 PM * No class 10/10.	3.00 Laura Sloan	HOD 704

The following courses meet: 9/3-10/1.

ED-521-25	Developmental Psychology T 5:30 PM-9:30 PM	2.00 S. E. McCalley	BOR 424
ED-521-26	Developmental Psychology T 5:30 PM-9:30 PM	2.00 Staff	ORI 207
ED-612-25	Measurement & Assessment T 5:30 PM-9:30 PM	3.00 Fred Geer	HOD 704
ED-612-26	Measurement & Assessment T 5:30 PM-9:30 PM	3.00 Kathy Hardy	ORI 212

The following courses meet: 9/4, 9/18 & 10/2 only.

ED-585-25	Practicum W 5:30 PM-9:30 PM	2.00 Ann West Vickie Trutzel	$75 WHI CEN
ED-585-26	Practicum W 5:30 PM-9:30 PM	3.00 Ann West Vickie Trutzel	$125 WHI CEN

The following courses meet: 10/8-11/5.

ED-535-25	Py of the Exceptional Child T 5:30 PM-9:30 PM	3.00 Fred Geer	HOD 704
ED-535-26	Py of the Exceptional Child T 5:30 PM-9:30 PM	3.00 Staff	BOR 424

The following courses meet: 10/8-11/26.

ED-617-25	Adv Behavior Management T 5:30 PM-9:30 PM	3.00 Marty Huitt	ORI 207
ED-617-26	Adv Behavior Management T 5:30 PM-9:30 PM	3.00 Sally Smith	ORI 212

The following courses meet: 11/12-12/10.

ED-587-25	Educational Foundations T 5:30 PM-9:30 PM	3.00 Reulan Levin	Y BOR 424
ED-587-26	Educational Foundations T 5:30 PM-9:30 PM	3.00 K. Garber-Miller	Y HOD 704

The following course is a Saturday Course that meets: 9/7, 9/21, 10/5, 10/26, 11/9 & 11/23.

ED-520-30	Microcomputers in Education S 8:30 AM-3:30 PM	3.00 Paul Kelly	$20 ORI 106/ DAL MAC

The following courses are Weekend Intensive Courses:

ED-581-40	Health/Safety Issues in Schools F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM 10/18-19 * Education Majors only.	1.00 Carol Frevert	$50 ORI 204
ED-581-41	Health/Safety Issues in Schools F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM 11/8-9 * Education Majors only.	1.00 Carol Frevert	$50 ORI 204
ED-680-45	The Environment in the Classroom F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM 8/23-24	1.00 Glenn Fell	ORI 102
ED-680-46	The Environment in the Classroom F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM 12/6-7	1.00 Glenn Fell	ORI 102

The following courses are arranged:

ED-555-50	Sp Methods: Art Elem/Middle	2.00 Laurie Thrasher	Y ARR
ED-555-51	Sp Methods: Art Secondary	2.00 Cindy Sutton	Y ARR
ED-555-52	Sp Methods: Biology	2.00 Steve Ferguson	Y ARR
ED-555-53	Sp Methods: Business	2.00 Perri LaTerza	Y ARR
ED-555-54	Sp Methods: Chemistry	2.00 Staff	Y ARR
ED-555-55	Sp Methods: English	2.00 Judith Roberts	Y ARR
ED-555-56	Sp Methods: Math	2.00 Staff	Y ARR
ED-555-57	Sp Methods: Mid Social Studies	2.00 Susanne Mitko	Y ARR
ED-555-58	Sp Methods: Social Studies	2.00 Bonnie Bartels	Y ARR
ED-555-59	Sp Methods: Speech/Theater	2.00 Geff Moyer	Y ARR
ED-555-60	Sp Methods: Vocal Music Elem/Mid	2.00 Marilyn Gunn	Y ARR
ED-555-61	Special Methods: Vocal Music Sec	2.00 Thomas Garrison	Y ARR
ED-595-50	Student Teaching	7.00 K. Garber-Miller	Y $150 ARR
ED-596-50	Internship	7.00 Ann West	Y $175 ARR

English as a Second Language

EL-041-50	Grammar & Writing	3.00 Staff	Y ARR
EL-051-50	Speaking, Listening & Reading	3.00 Staff	Y ARR
EL-061-10	Speaking & Listening MWF 11:00 AM-11:50 AM TR 11:00 AM-11:50 AM	3.00 Staff	Y ORI 203 BOR 401
EL-062-10	Speaking & Listening MTWRF 11:00 AM-11:50 AM	3.00 Staff	Y ORI 201
EL-063-10	Speaking & Listening MW 11:00 AM-11:50 AM TRF 11:00 AM-11:50 AM	3.00 Staff	Y WHI 505 BOR 402

Dept-No-Sec Core Levels	Title Dates/Time	Credit Instructor	Pre Req/Fee Location
EL-071-10	Reading & Vacabulary MWF 1:00 PM-1:50 PM TR 1:00 PM-1:50 PM	3.00 Staff	Y ORI 103 ORI 212
EL-072-10	Reading & Vacabulary MWF 1:00 PM-1:50 PM TR 1:00 PM-1:50 PM	3.00 Staff	Y ORI 203 BOR 402
EL-073-10	Reading & Vacabulary MTWRF 1:00 PM-1:50 PM	3.00 Staff	Y ORI 201
EL-081-10	Grammar MTWRF 9:00 AM-9:50 AM	3.00 Staff	Y ORI 203
EL-082-10	Grammar MTWRF 9:00 AM-9:50 AM	3.00 Staff	Y BOR 402
EL-091-10	Writing MTWRF 10:00 AM-10:50 AM	3.00 Staff	Y ORI 203
EL-092-10	Writing MW 10:00 AM-10:50 AM TRF 10:00 AM-10:50 AM	3.00 Staff	Y ORI 212 BOR 402
EL-093-10	Writing MTWRF 10:00 AM-10:50 AM	3.00 Staff	Y ORI 201

English

EN-095-10	Intra ta Writing MW 9:00 AM-10:15 AM	3.00 Staff	BOR 420
EN-095-11	Intra to Writing MW 10:30 AM-11:45 AM	3.00 Staff	BOR 420
EN-095-12	Intra ta Writing MW 3:00 PM-4:45 PM	3.00 Mary Bensan	BOR 420
EN-095-13	Intra to Writing TR 11:00 AM-12:15 PM	3.00 Shirley Yarick	WHI 507
EN-111-10 Level I	Campasitian I: Windaws MW 9:00 AM-10:15 AM	3.00 Danny Reardon	Y ORI 102/105
EN-111-11 Level I	Campasitian I: Windows TR 2:30 PM-3:45 PM	3.00 Cecile Kandl	Y ORI 211/106
EN-111-12 Level I	Campasitian I: Windaws TR 8:00 AM-9:15 AM	3.00 Martha Varzaly	Y ORI 102/105
EN-112-10 Level I	Campasitian II MW 9:00 AM-10:15 AM	3.00 Stanley Banks	Y ORI 206
EN-112-11 Level I	Compasitian II TR 1:00 PM-2:15 PM	3.00 Stanley Banks	Y BOR 403
EN-235-10	Playwriting TR 11:00 AM-12:15 PM	3.00 Stanley Banks	Y BOR 420
EN-261C-10 Level II	The Shart Stary MW 9:00 AM-10:15 AM	3.00 Mary Bensan	BOR 403
EN-261C-11 Level II	The Short Story MW 12:30 PM-1:45 PM	3.00 Mary Bensan	BOR 424
EN-271C-10 Level II	African American Literature MW 10:30 AM-11:45 AM	3.00 Stanley Banks	ORI 206
EN-WS-275C-10 Level II	Wamen & Literature TR 9:30 AM-10:45 AM	3.00 Cecile Kandl	ORI 211
EN-361-10	Histary af the English Language MW 2:00 PM-3:15 PM	3.00 Mary Bensan	Y BOR 420
EN-371C-10	Shakespeare MW 10:30 AM-11:45 AM	3.00 Danny Reardan	Y BOR 402
EN-441-10	20th Century British Literature TR 1:00 PM-2:15 PM	3.00 Cecile Kandl	Y BOR 420
EN-443-10	Advanced Creative Writing TR 11:00 AM-12:15 PM	3.00 Stanley Banks	Y BOR 420

First Year Seminar

*** Students enrolled in FS-101 are required to attend extended orientation: 8/26-27, 9:00 AM-3:00 PM.**

The following courses meet every Monday & only Fridays: 9/6 & 20, 10/4 & 18, 11/1 & 15, 12/6.

FS-101-10	First Year Seminar MF 12:30 PM-1:30 PM	1.00 Staff	ORI 204
FS-101-11	First Year Seminar MF 12:30 PM-1:30 PM	1.00 Staff	ORI 205
FS-101-12	First Year Seminar MF 12:30 PM-1:30 PM	1.00 Staff	ORI 212
FS-101-13	First Year Seminar MF 12:30 PM-1:30 PM	1.00 Staff	BOR 402
FS-101-14	First Year Seminar MF 12:30 PM-1:30 PM	1.00 Staff	BOR 403
FS-101-15	First Year Seminar MF 12:30 PM-1:30 PM	1.00 Staff	BOR 420
FS-101-16	First Year Seminar MF 12:30 PM-1:30 PM	1.00 Staff	WHI 505
FS-101-17	First Year Seminar MF 12:30 PM-1:30 PM	1.00 Staff	WHI 506

Geography

GG-101-10	Warld Geagraphy TR 8:00 AM-9:15 AM	3.00 Reulan Levin	ORI 207

Health

HE-101-10	Intro to Health Care Careers MW 11:00 AM-11:50 AM	2.00 Staff	ORI 211

History

HI-111C-10 Level II	Warld Civilizatian I TR 8:00 AM-9:15 AM	3.00 Jeffrey Myers	ORI 202
HI-121C-10 Level II	American Experience I MW 3:30 PM-4:45 PM	3.00 Sherry Schirmer	ORI 202
HI-121C-20 Level II	American Experience I T 6:00 PM-8:40 PM	3.00 Sherry Schirmer	ORI 202
HI-312-10	African-American Frantiers MW 12:30 PM-1:45 PM	3.00 Sherry Schirmer	ORI 202
HI-323C-10	Civil War Era, 1850-1877 TR 11:00 AM-12:15 PM	3.00 Sherry Schirmer	ORI 202
HI-366C-10	Madern Germany TR 1:00 PM-2:15 PM	3.00 Jeffrey Myers	ORI 202
HI-499C-10	Seniar Thesis T 2:30 PM-5:10 PM	3.00 Jeffrey Myers	Y ORI 207

Interdisciplinary Studies

IS-WS-310-10 Level III	Images & Realities af Wamen TR 1:00 PM-2:15 PM	3.00 Caral Caburn Stephen Calienda	Y BOR 424
IS-RS-311C-20 Level III	Peace Studies M 6:00 PM-8:40 PM	3.00 Steve Iliff Barbara Jennings	Y ORI 205
IS-318-10 Level III	The Mask TR 1:00 PM-2:15 PM	3.00 Lori Whitsitt Marci Aylward	Y $50 HOD 714/ DAL 813
IS-RS-319-40 Level III	US Wamen, Religion & Camm F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM 9/20-21, 10/18-19, 11/15-16	3.00 Caral Caburn	Y ORI 205
IS-WS-319-40 Level III	US Wamen, Religian & Camm F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM 9/20-21, 10/18-19, 11/15-16	3.00 Caral Caburn	Y ORI 205
IS-WS-331-10 Level III	Wamen & Science MW 9:00 AM-10:15 AM	3.00 Nancy Cervetti Steve Daggett	Y ORI 207

Dept-No-Sec Core Levels	Title Dates/Time	Credit Instructor	Pre Req/Fee Location
IS-337-10 Level III	Jamaican Archaeology/ Nature F 12:00 PM-12:50 PM David Wissmann	3.00 Robert Powell	Y $1,200 ORI 207
* Field experience in Jamaica: 10/5-12.			
IS-498-10 Level IV	Senior Experience T 8:30 AM-5:00 PM * Meets 10/22 only.	1.00 Staff	Y WHI CEN

Legal Studies (Paralegal Program)

LG-100C-20	Intro To Paralegal M 6:00 PM-8:40 PM	3.00 Judy Gibbs	ORI 102
LG-340-20	Business Entities R 6:00 PM-8:40 PM	3.00 Staff	ORI 102
LG-347-20	International Business Law R 6:00 PM-8:40 PM	3.00 Judy Gibbs	ORI 212
LG-350-20	Wills, Trusts & Estates W 6:00 PM-8:40 PM	3.00 Staff	ORI 211
LG-380-50	Paralegal Special Topics	1.00 Staff	ARR

Mathematics

MA-095-10	Basic Algebra MWF 8:00 AM-8:50 AM	3.00 Angela Metzger	ORI 205
MA-095-11	Basic Algebra MWF 9:00 AM-9:50 AM	3.00 Angela Metzger	ORI 205
MA-095-20	Basic Algebra MW 6:00 PM-7:15 PM	3.00 Licia Crawford	ORI 206
MA-115-10 Level I	Finite Mathematics MWF 11:00 AM-11:50 AM	3.00 Angela Metzger	Y ORI 102
MA-115-20 Level I	Finite Mathematics TR 6:00 PM-7:15 PM	3.00 Staff	Y ORI 206
MA-120-10 Level I	College Algebra MWF 9:00 AM-9:50 AM	3.00 Don Faurot	Y ORI 202
MA-120-11 Level I	College Algebra TR 8:00 AM-9:15 AM	3.00 Sue King	Y ORI 205
MA-120-12	College Algebra TR 11:00 AM-12:15 PM	3.00 Kathy Fick	Y ORI 204
MA-251-10 Level I	Calculus & Analytic Geometry I MF 9:00 AM-9:50 AM TR 9:30 AM-10:20 AM	4.00 Kathy Fick	Y ORI 212
MA-253-10	Calculus & Analytic Geometry III MWF 8:00 AM-8:50 AM	3.00 Don Faurot	Y ORI 212
MA-305-20	Geometry: Elem & Mid M 6:00 PM-8:40 PM	3.00 Tasha Zismer	Y ORI 207
MA-306-10	Methods: Elem & Mid TR 8:00 AM-9:15 AM	3.00 Kathy Fick	Y WHI 508
MA-320-10	Linear Algebra TR 1:00 PM-2:15 PM	3.00 Kathy Fick	Y ORI 203
MA-340-10	Modern Geometry MW 12:30 PM-1:45 PM	3.00 Don Faurot	Y ORI 211
MA-375-10	Mathematical Analysis TR 11:00 AM-12:15 PM	3.00 Don Faurot	Y ORI 203

Music

MU-110C-10 Level II	Music Appreciation MW 10:30 AM-11:45 AM	3.00 Amity Bryson	BOR 403
MU-110C-11 Level II	Music Appreciation TR 8:00 AM-9:15 AM	3.00 Amity Bryson	BOR 403
MU-111-50	Voice	1.00 Amity Bryson	Y $175 ARR
MU-111-51	Voice	2.00 Amity Bryson	Y $200 ARR
MU-115-50	Piano	1.00 Paul Higdon	Y $175 ARR
MU-115-51	Piano	2.00 Paul Higdon	Y $200 ARR
MU-119-50	Beginning Guitar Class	1.00 Joseph English	$175 ARR
MU-151-10	Avila Singers MTWR 3:00 PM-4:00 PM	1.00 Amity Bryson	BOR 318
MU-211-50	Voice	1.00 Amity Bryson	Y $175 ARR
MU-211-51	Voice	2.00 Amity Bryson	Y $200 ARR
MU-215-50	Piano	1.00 Paul Higdon	Y $175 ARR
MU-215-51	Piano	2.00 Paul Higdon	Y $200 ARR
MU-271-10	Music Theory I TR 11:00 AM-12:15 PM	3.00 Paul Higdon	Y BOR 307
MU-271L-11	Music Theory I Lab T 10:00 AM-10:50 AM * Requires current enrollment in MU-271-10.	1.00 Paul Higdon	Y BOR 307
MU-291-10	Diction for Singers MW 9:00 AM-10:15 AM	3.00 Amity Bryson	BOR 307
MU-311-50	Voice	1.00 Amity Bryson	Y $175 ARR
MU-311-51	Voice	2.00 Amity Bryson	Y $200 ARR
MU-315-50	Piano	1.00 Paul Higdon	Y $175 ARR
MU-315-51	Piano	2.00 Paul Higdon	Y $200 ARR
MU-377-10	Analytical Techniques MW1:00 PM-2:15 PM	3.00 Paul Higdon	Y BOR 307
MU-411-50	Voice	1.00 Amity Bryson	Y $175 ARR
MU-411-51	Voice	2.00 Amity Bryson	Y $200 ARR
MU-415-50	Piano	1.00 Paul Higdon	Y $175 ARR
MU-415-51	Piano	2.00 Paul Higdon	Y $200 ARR

Natural Science

NS-150-40	Fossils of Kansas City F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM 10/18-19	1.00 Linda Cleveland	ORI 212
NS-311C-20	History & Apprec Nat Science M 6:00 PM-8:40 PM	3.00 Eric Anderson	Y BOR 401
NS-497C-10	Research I T 4:00 PM-4:50 PM	1.00-2.00 Staff	Y $60 ORI 215
NS-498C-10	Research II T 4:00 PM-4:50 PM	1.00-2.00 Staff	Y $60 ORI 215
NS-499C-10	Research Colloquium/Sem T 4:00 PM-4:50 PM	1.00 Staff	Y $60 ORI 215

Nursing

NU-451C-10	Nursing Concepts TR 10:00 AM-11:50 AM	4.00 M. Blackman	Y $25 BOR 423
NU-453-10	Health Assessment T 1:00 PM-2:50 PM * You must also choose one of the labs listed below.	3.00 Lonna Boen	Y $25 BOR 401
NU-453-11	Health Assessment Lab #1 R 1:00 PM-2:50 PM	0.00 Lonna Boen	Y BOR 401
NU-453-12	Health Assessment Lab #2 F 9:00 AM-10:50 AM	0.00 Michele Hinds	Y BOR 401

Dept-No-Sec Core Levels	Title Dates/Time	Credit Instructor	Pre Req/Fee Location
NU-454C-10	Socialization Into Nursing TR 8:30 AM-9:45 AM	3.00 Michele Hinds	Y $25 BOR 423
NU-457-10	Patient Care Skills MW 9:00 AM-11:20 AM	3.00 M. Blackman Lonna Boen	Y $25 BOR 401
NU-457-11	Patient Care Skills MW 1:00 PM-3:20 PM	3.00 M. Blackman Lonna Boen	Y $25 BOR 401
NU-462C-10	Research in Nursing MR 10:30 AM-11:45 AM	3.00 Susan Fetsch	Y $25 BOR 424
NU-465-10	Mental Health Nursing M 9:00 AM-10:15 AM F 9:00 AM-11:15 AM * Clinical dates and times to be announced.	6.00 Brenda Patzel	Y $65 BOR 424
NU-467-10	Continuum of Care for the Adult MR 1:00 PM-2:50 PM * Clinical dates and times to be announced.	6.00 Staff	Y $65 BOR 423

Physics

PH-117-10 Level II	Physics Concepts w/Lab TR 1:00 PM-3:20 PM	4.00 Eric Anderson	Y $60 ORI 104
PH-231-10	General Physics I w/Lab MWF 8:00 AM-9:50 AM	5.00 Eric Anderson	Y $60 ORI 104

Philosophy

PL-111C-10 Level II	Intro to Philosophy MWF 8:00 AM-8:50 AM	3.00 Adrienne Hutton	BOR 403
PL-111C-11 Level II	Intro to Philosophy MW 9:00 AM-10:15 AM	3.00 Adrienne Hutton	BOR 423
PL-255C-10 Level II	Ethics TR 8:00 AM-9:15 AM	3.00 Brian Powell	ORI 206
PL-255C-11 Level II	Ethics TR 9:30 AM-10:45 AM	3.00 Brian Powell	ORI 206
PL-255C-20 Level II	Ethics R 6:00 PM-8:40 PM	3.00 Staff	ORI 205
PL-255C-40 Level II	Ethics F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM 9/20-21; 10/18-19; 11/15-16	3.00 Richard Sumpter	ORI 206

Political Science

PS-120-10 Level II	Am Nat Government MW 10:30 AM-11:45 AM	3.00 S. Caliendo	ORI 207
PS-120-11 Level II	Am Nat Government TR 9:30 AM-10:45 AM	3.00 S. Caliendo	ORI 205
PS-230-20	Quantitative Methods W 6:00 PM-8:40 PM	3.00 D. Wissmann	Y ORI 203
PS-332-10	Constitutional Law I MW 2:00 PM-3:15 PM	3.00 D. Moorhead	ORI 212
PS-335-10	Legal Rights of Women TR 1:00 PM-2:15 PM	3.00 S. Caliendo	ORI 103
PS-337-20	Mock Trial T 6:00 PM-8:40 PM	2.00 S. Caliendo	ORI 103
PS-397C-10	Research Methods TR 8:00 AM-9:15 AM	3.00 D. Wissmann	Y ORI 103
PS-451C-50	Scope & Methods	3.00 S.Caliendo	Y ARR
PS-490-50	Directed Readings	1.00-3.00 S. Caliendo	Y ARR
PS-495-50	Internship	1.00-15.00 S. Caliendo	Y ARR

Psychology

PY-101C-10 Level II	General Psychology MWF 8:00 AM-8:50 AM	3.00 Maria Hunt	BOR 423
PY-101C-11 Level II	General Psychology TR 9:30 AM-10:45 AM	3.00 Staff	ORI 102
PY-203-10	Cognitive Psychology MW 12:30 PM-1:45 PM	3.00 Cathy Bogart	Y ORI 102
PY-220-10	Child & Adolescent Psychology TR 9:30 AM-10:45 AM	3.00 Staff	WHI 508
PY-224-10	Human Relations in Organ TR 9:30 AM-10:45 AM	3.00 Maria Hunt	ORI 204
PY-310-10	Abnormal Psychology TR 1:00 PM-2:15 PM	3.00 Stephen Sirridge	Y ORI 204
PY-316-10	Social Psychology TR 11:00 AM-12:15 PM	3.00 Dona Neuman	Y ORI 205
PY-360-00	Applied Org Psychology	3.00 Maria Hunt	INTERNET
PY-380-40	Psych of Attraction F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM 11/8-9	1.00 Staff	DAL 800
PY-390-50	Directed Study	1.00-3.00 Maria Hunt	Y ARR
PY-485-10	Practicum M 9:00 AM-9:50 AM	3.00 Maria Hunt	Y ORI 103
PY-497C-10	Statistics & Research Methods II W 2:00 PM-4:00 PM	2.00-3.00 Cathy Bogart	Y ORI 203
PY-498C-50	Independent Research	2.00 Cathy Bogart	Y ARR

Graduate Courses in Psychology

The following courses meet all semester: 8/28-12/19.

PY-605-20	Theories/Methods Counseling M 6:00 PM-8:40 PM	3.00 Staff	HOD 704
PY-610-20	Personality Development W 6:00 PM-8:40 PM	3.00 Stephen Sirridge	HOD 704
PY-635-10	Ind Intelligence Assessment T 4:00 PM-5:30 PM * Course also meets Sat., 9/7, from 8:30 AM-3:30 PM.	3.00 Fred Geer	$50 HOD 704
PY-655-20	Advanced Social Psychology M 6:00 PM-8:40 PM	3.00 Staff	Y ORI 211
PY-680-20	Counseling Child & Adol R 6:00 PM-8:40 PM	3.00 S. E. McCalley	ORI 207
PY-685-10	Counseling Practicum R 4:00 PM-5:50 PM	3.00 Staff	Y WHI 506
PY-695-10	Internship W 4:00 PM-5:30 PM	1.00-5.00 Stephen Sirridge	Y HOD 704

The following courses meet: 9/3-10/22.

PY-501-25	Personal Growth & Adjustment R 6:00 PM-10:00 PM	3.00 Staff	BOR 424
PY-601-25	Statistics T 6:00 PM-10:00 PM	3.00 Cathy Bogart	DAL 820

The following is a Weekend Intensive Course which meets 9/27-28.

PY-680-40	Trauma: Theory & Treatment F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM	1.00 Gaye Henderson	ORI 204

The following courses meet: 10/29-12/17.

PY-502-25	Self & Society R 6:00 PM-10:00 PM	3.00 Staff	BOR 424
PY-625-25	Research Design T 6:00 PM-10:00 PM	3.00 Cathy Bogart	Y ORI 102

Religious Studies

RS-WS-111-10 Level II	Intro to Religious Studies MW 2:00 PM-3:15 PM	3.00 Mary Hynes	BOR 403
RS-111-11 Level II	Intro to Religious Studies MWF 11:00 AM-11:50 AM	3.00 David E. Smith	WHI 508

Dept-No-Sec Core Levels	Title Dates/Time	Credit Instructor	Pre Req/Fee Location
RS-113C-10 Level II	New Testament TR 11:00 AM-12:15 PM	3.00 Staff	BOR 403
RS-117-10 Level II	World Religions MW 10:30 AM-11:45 AM	3.00 Mary Hynes	BOR 423
RS-117-40 Level II	World Religions F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM 9/6-7, 9/27-28, 10/25-26	3.00 Mary Hynes	ORI 102
RS-WS-225-10 Level II	Catholicism MW 3:30 PM-4:45 PM	3.00 Mary Hynes	BOR 403
RS-233-10 Level II	American Religious History TR 9:30 AM-10:45 AM	3.00 Carol Coburn	BOR 403
RS-IS-311C-20 Level III	Peace Studies M 6:00 PM-8:40 PM	3.00 Steve Iliff Barbara Jennings	Y ORI 205
RS-IS-319-40 Level III	US Women, Religion & Comm F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM 9/20-21, 10/18-19, 11/15-16	3.00 Carol Coburn	Y ORI 205

Radiologic Technology

RT-455-10	Radiological Science II TR 9:00 AM-10:15 AM	3.00 Carole Hillestad	Y ORI 111
RT-456-10	Radiological Science III W 2:30 PM-3:50 PM	2.00 Kristi Littleton	Y ORI 111
RT-457-10	Radiological Procedure III w/Lab TR 11:00 AM-12:15 PM * You must also choose one of the labs listed below.	4.00 Carole Hillestad	Y ORI 111 $25
RT-457-11	Radiological Procedure III Lab #1 T 1:00 PM-2:30 PM	0.00 Carole Hillestad	Y ORI 111
RT-457-12	Radiological Procedure III Lab #2 R 1:00 PM-2:30 PM	0.00 Carole Hillestad	Y ORI 111
RT-461-10	Clinical Education II MWF 7:30 AM-4:00 PM	5.00 S. Whisler Kristi Littleton	Y Off-Campus $35
RT-464-10	Clinical Education V M 7:30 AM-11:30 AM TRF 7:30 AM-4:00 PM	5.00 S. Whisler Kristi Littleton	Y Off-Campus $35
RT-466-10	Radiological Pathology M 2:30 PM-3:50 PM	2.00 Kristi Littleton	Y ORI 111
RT-469C-10	Cross-Sectional Anatomy MW 1:00 PM-2:15 PM	3.00 S. Whisler	Y ORI 111 $35
RT-480-50	Special Procedure Topics	2.00 Carole Hillestad	Y ARR
RT-485-50	Teaching Practicum	3.00 Carole Hillestad	Y ARR
RT-486-50	Clinical Practicum	3.00 S. Whisler	Y ARR
RT-490-50	DS: Radiology Management	3.00 Carole Hillestad	Y ARR
RT-492-50	Ed Admin: Radiological Science	3.00 Carole Hillestad	ARR

Sociology

SO-101C-10 Level II	Intro to Sociology MW 10:30 AM-11:45 AM	1.00 D. Wissmann	$10 ORI 205
SO-101C-11 Level II	Intro to Sociology MW 2:00 PM-3:15 PM	3.00 Dana Neuman	$10 ORI 207
SO-101C-12 Level II	Intro to Sociology TR 8:00 AM-9:15 AM	3.00 Staff	$10 ORI 204
SO-230-20	Quantitative Methods W 6:00 PM-8:40 PM	3.00 D. Wissmann	Y ORI 203
SO-WS-315-10	Female Criminality TR 1:00 PM-2:15 PM * This course meets 8/29-10/3 only.	1.00 Dana Neuman	ORI 206
SO-WS-315-11	Women Victims & Justice TR 1:00 PM-2:15 PM * This course meets 10/8-11/7 only.	1.00 Dana Neuman	ORI 206
SO-WS-315-12	Women Professionals TR 1:00 PM-2:15 PM * This course meets 11/12-12/12 only.	1.00 Dana Neuman	ORI 206
SO-316-10	Social Psychology TR 11:00 AM-12:15 PM	3.00 Dana Neuman	Y ORI 205
SO-320-10	Social Systems MW 9:00 AM-10:15 AM	3.00 Dana Neuman	Y ORI 211
SO-380-50	Community	D. Wissmann	3.00 ARR
SO-397C-10	Research Methods TR 8:00 AM-9:15 AM	3.00 D. Wissmann	Y ORI 103
SO-495-50	Practicum	3.00 Dana Neuman	Y ARR
SO-499C-50	Independent Research	3.00 D. Wissmann	Y ARR

Spanish

SP-111-10	Spanish I TR 4:00 PM-5:15 PM	3.00 John Sanders	ORI 203
SP-112-20	Spanish II TR 6:00 PM-7:15 PM	3.00 John Sanders	Y ORI 203

Social Work

SW-280-50	Mini Agency Experience	1.00-2.00 Raena Haynie	Y ARR
SW-311-40	Child Abuse & Neglect F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM 8/16-17, 8/23-24, 9/6-7	3.00 Kim Anderson	ORI 207
SW-397C-10	Research Methods TR 8:00 AM-9:15 AM	3.00 D. Wissmann	Y ORI 103
SW-451C-10	Human Behavior in Soc Envir I MW 10:30 AM-11:45 AM	3.00 Kim Anderson	Y ORI 103
SW-462-10	Social Work Practice II R 9:30 AM-12:10 PM	3.00 Kim Anderson	Y ORI 103
SW-495-50	Field Instruction I	5.00 Raena Haynie	Y ARR
SW-499C-10	Field Seminar T 9:30 AM-11:30 AM	1.00 Raena Haynie	Y ORI 103

Theater

TR-110C-10 Level II	Theatre Appreciation MW 2:00 PM-3:15 PM	3.00 Lari Whitsitt	BOR 424
TR-211-10	Voice/Diction & Dialects MWF 9:00 AM-9:50 AM	3.00 Staff	HOD 714
TR-223C-10 Level II	History & Literature of Theatre I MW 9:30 AM-10:45 AM	3.00 Charlene Gould	WHI 505
TR-251-10	Stagecraft w/Lab TR 9:30 AM-10:45 AM * You must also choose one of the labs listed below.	4.00 Staff	BOR 420
TR-251L-11	Stagecraft Lab #1 TR 1:00 PM-2:50 PM	0.00 Staff	GOP
TR-251L-12	Stagecraft Lab #2 TR 3:00 PM-4:50 PM	0.00 Staff	GOP
TR-271-10	Principles of Acting MWF 10:00 AM-10:50 AM	3.00 Robert Faulk	HOD 714
TR-281-10	Script Anal/Directing Principle MW 11:00 AM-12:15 PM	3.00 Charlene Gould	Y BOR 418
TR-285-50	Technical Theatre Practicum	1.00 Staff	Y ARR
TR-285-51	Costume Practicum	1.00 Staff	Y ARR

Dept-No-Sec Core Levels	Title Dates/Time	Credit Instructor	Pre Req/Fee Location
TR-285-52	Stage Management Practicum	1.00 Robert Foulk	Y ARR
TR-285-53	Directing Practicum	1.00 Charlene Gould	Y ARR
TR-377-10	Auditioning Technique MW 2:00 PM-3:15 PM	3.00 Robert Foulk	Y HOD 714
TR-390-50	Directed Studies	3.00 Staff	Y ARR
TR-451-10	Scene Design Concept TR 11:00 AM-12:45 PM	3.00 Lori Whitsitt	Y GOP
TR-457-50	Advanced Design Project	2.00 Staff	Y ARR
TR-465-50	Theatre Management Practicum	1.00 Charlene Gould	Y ARR
TR-471-10	Acting Styles I MW 12:30 PM-1:45 PM	3.00 Charlene Gould	Y HOD 714
TR-495-50	Internship	3.00 Staff	Y ARR
TR-499C-50	Senior Project	3.00 Staff	Y ARR

Womens Studies

WS-EN-275C-10 Level II	Women and Literature TR 9:30 AM-10:45 AM	3.00 Cecile Kandl	ORI 211
WS-IS-310-10 Level III	Images & Realities of Women TR 1:00 PM-2:15 PM	3.00 Carol Coburn Stephen Caliendo	Y BOR 424
WS-SO-315-10	Female Criminality TR 1:00 PM-2:15 PM * This course meets 8/29-10/3 only.	1.00 Dona Neuman	ORI 206
WS-SO-315-11	Women Victims & Justice TR 1:00 PM-2:15 PM * This course meets 10/8-11/7 only.	1.00 Dona Neuman	ORI 206
WS-SO-315-12	Women Professionals TR 1:00 PM-2:15 PM * This course meets 11/12-12/12 only.	1.00 Dona Neuman	ORI 206
WS-IS-319-40 Level III	US Women, Religion & Comm F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM 9/20-21, 10/18-19, 11/15-16	3.00 Carol Coburn	Y ORI 205
WS-IS-331-10 Level III	Women & Science MW 9:00 AM-10:15 AM	3.00 Nancy Cervetti Steve Daggett	Y ORI 207

EVENING COURSES

Accounting

AC-201-20	Principles of Accounting I W 6:00 PM-8:40 PM	3.00 Nancy Fryer	Y ORI 207
AC-355-20	Cost Accounting M 6:00 PM-8:40 PM	3.00 Doris Frede	Y ORI 212
AC-361-20	Intermediate Accounting I W 6:00 PM-8:40 PM	3.00 Doris Frede	Y ORI 212
AC-460-20	Advanced Accounting W 6:00 PM-8:40 PM	3.00 Bonnie Givens	Y ORI 103

Art

AR-221-20	Beginning Photography T 6:00 PM-10:00 PM	3.00 K. Mendenhall	$50 DAL 812/811
AR-351-20	Printmaking M 6:00 PM-10:00 PM	3.00 Lisa Sugimoto	Y $40 DAL 800
AR-380-20	Design for the Web R 6:00 PM-8:40 PM Pre-req: AR-273.	3.00 Roger Hunt	Y $20 DAL MAC

Dept-No-Sec Core Levels	Title Dates/Time	Credit Instructor	Pre Req/Fee Location

Business

BU-110C-20	Understanding Computers: Win R 6:00 PM-8:40 PM	3.00 Staff	ORI 106
BU-310-20	Marketing T 6:00 PM-8:40 PM	3.00 Brian Buckler	Y ORI 211
BU-322C-20	Org Behavior & Developmt R 6:00 PM-8:40 PM	3.00 Staff	Y ORI 204
BU-347-20	International Business Law R 6:00 PM-8:40 PM	3.00 Judy Gibbs	ORI 212
BU-412-20	Services Marketing W 6:00 PM-8:40 PM	3.00 Staff	Y ORI 102
BU-435C-20	Financial Policy W 6:00 PM-8:40 PM	3.00 Staff	Y ORI 202
BU-437-20	International Finance R 6:00 PM-8:40 PM	3.00 Staff	Y ORI 211
BU-499C-20	Business Policy M 6:00 PM-8:40 PM	3.00 Robert Gay	Y ORI 202

Graduate Courses for Master of Business Administration (MBA)

The following courses meet from 9/3 to 11/14 only.

AC-501-25	Financial Accounting M 6:00 PM-9:20 PM	3.00 Staff	Y BOR 402
AC-650-25	Managerial Accounting M 6:00 PM-9:20 PM	3.00 Staff	Y WHI 507
BU-505-25	Business Legislation R 6:00 PM-9:20 PM	3.00 Staff	BOR 402
BU-613-25	Promotion Management T 6:00 PM-9:20 PM	3.00 Staff	Y BOR 402
BU-615-25	Marketing Strategy R 6:00 PM-9:20 PM	3.00 Brian Buckler	Y WHI 507
BU-637-25	International Finance R 6:00 PM-9:20 PM	3.00 Staff	Y WHI 505
BU-674-25	Current Issues in Health Care W 6:00 PM-9:20 PM	3.00 Staff	Y BOR 402
BU-680-25	MIS Project Develop/Mgmt M 6:00 PM-9:20 PM Pre-req: BU-661 or consent of graduate advisor.	3.00 Staff	Y WHI 505
BU-699-25	Organizational Policy & Strategy W 6:00 PM-9:20 PM	3.00 Robert Gay	Y WHI 507
EC-501-25	Economic Concepts T 6:00 PM-9:20 PM	3.00 Richard Woodall	WHI 507
EC-541-25	Quantitative Analysis W 6:00 PM-9:20 PM	3.00 Staff	Y WHI 505
EC-612-25	Managerial Economics T 6:00 PM-9:20 PM	3.00 Staff	Y WHI 505

Communication

CO-110-20 Level I	Fund of Communication W 6:00 PM-8:40 PM	3.00 Steve Iliff	DAL 820
CO-380-20	Design for the Web R 6:00 PM-8:40 PM Pre-req: AR-273.	3.00 Roger Hunt	Y $20 DAL MAC
CO-391C-20	Communication Theory R 6:00 PM-8:40 PM	3.00 Ben Meade	Y DAL 800

Computer Science

CS-110C-20	Understanding Computers: Win R 6:00 PM-8:40 PM	3.00 Staff	ORI 106
CS-120-20	Intro to CS I Using C++ T 6:00 PM-10:00 PM	4.00 Patrick Kopp	ORI 106
CS-310-20	COBOL Programming M 6:00 PM-10:00 PM	4.00 Staff	Y ORI 106

Dept-No-Sec Core Levels	Title Dates/Time	Credit Instructor	Pre Req/Fee Location
Economics			
EC-202C-20	Principles of Microeconomics T 6:00 PM-8:40 PM	3.00 J. Haimowitz	Y ORI 205
EC-241-20	Quantitative Analysis W 6:00 PM-8:40 PM	3.00 Staff	Y ORI 205
EC-361-20	Money & Banking R 6:00 PM-8:40 PM	3.00 J. Haimowitz	Y ORI 202
Education			
ED-212-20	PE/Health Education W 6:00 PM-8:40 PM	3.00 G. Steenbergen	ORI 204
Graduate Courses in Education			
The following course meets: 8/29-10/24.			
ED-515-25	General Methods R 5:30 PM-9:30 PM * No class 10/10.	3.00 Laura Sloan	HOD 704
The following courses meet: 9/3-10/1.			
ED-521-25	Developmental Psychology T 5:30 PM-9:30 PM	2.00 S. E. McCalley	BOR 424
ED-521-26	Developmental Psychology T 5:30 PM-9:30 PM	2.00 Staff	ORI 207
ED-612-25	Measurement & Assessment T 5:30 PM-9:30 PM	3.00 Fred Geer	HOD 704
ED-612-26	Measurement & Assessment T 5:30 PM-9:30 PM	3.00 Kathy Hardy	ORI 212
The following courses meet: 9/4, 9/18 & 10/2 only.			
ED-585-25	Practicum W 5:30 PM-9:30 PM	2.00 Ann West Vickie Trutzel	$75 WHI CEN
ED-585-26	Practicum W 5:30 PM-9:30 PM	3.00 Ann West Vickie Trutzel	$125 WHI CEN
The following courses meet: 10/8-11/5.			
ED-535-25	Py of the Exceptional Child T 5:30 PM-9:30 PM	3.00 Fred Geer	HOD 704
ED-535-26	Py of the Exceptional Child T 5:30 PM-9:30 PM	3.00 Staff	BOR 424
The following courses meet: 10/8-11/26.			
ED-617-25	Advanced Behavior Management T 5:30 PM-9:30 PM	3.00 Marty Huitt	ORI 207
ED-617-26	Advanced Behavior Management T 5:30 PM-9:30 PM	3.00 Sally Smith	ORI 212
The following courses meet: 11/12-12/10.			
ED-587-25	Educational Foundations T 5:30 PM-9:30 PM	3.00 Reulan Levin	Y BOR 424
ED-587-26	Educational Foundations T 5:30 PM-9:30 PM	3.00 K. Garber-Miller	Y HOD 704
History			
HI-121C-20 Level II	American Experience I T 6:00 PM-8:40 PM	3.00 Sherry Schirmer	ORI 202
Interdisciplinary Studies			
IS-RS-311C-20 Level III	Peace Studies M 6:00 PM-8:40 PM	3.00 Steve Iliff Barbara Jennings	Y ORI 205
Legal Studies (Paralegal Program)			
LG-100C-20	Intro To Paralegal M 6:00 PM-8:40 PM	3.00 Judy Gibbs	ORI 102
LG-340-20	Business Entities R 6:00 PM-8:40 PM	3.00 Staff	ORI 102
LG-347-20	International Business Law R 6:00 PM-8:40 PM	3.00 Judy Gibbs	ORI 212
LG-350-20	Wills, Trusts & Estates W 6:00 PM-8:40 PM	3.00 Staff	ORI 211
Matematics			
MA-095-20	Basic Algebra MW 6:00 PM-7:15 PM	3.00 Licia Crawford	ORI 206
MA-115-20 Level I	Finite Mathematics TR 6:00 PM-7:15 PM	3.00 Staff	Y ORI 206
MA-305-20	Geometry: Elem & Mid M 6:00 PM-8:40 PM	3.00 Tasha Zismer	Y ORI 207
Natural Sciences			
NS-311C-20	History & Apprec Nat Science M 6:00 PM-8:40 PM	3.00 Eric Anderson	Y BOR 401
Philosophy			
PL-255C-20 Level II	Ethics R 6:00 PM-8:40 PM	3.00 Staff	ORI 205
Political Sciences			
PS-230-20	Quantitative Methods W 6:00 PM-8:40 PM	3.00 D. Wissmann	Y ORI 203
PS-337-20	Mock Trial T 6:00 PM-8:40 PM	2.00 S. Caliendo	ORI 103
Graduate Courses in Psychology			
The following courses meet all semester: 8/28-12/19.			
PY-605-20	Theories/Methods Counseling M 6:00 PM-8:40 PM	3.00 Staff	HOD 704
PY-610-20	Personality Development W 6:00 PM-8:40 PM	3.00 Stephen Sirridge	HOD 704
PY-655-20	Advanced Social Psychology M 6:00 PM-8:40 PM	3.00 Staff	Y ORI 211
PY-680-20	Counseling Children & Adolescents R 6:00 PM-8:40 PM	3.00 S. E. McCalley	ORI 207
The following courses meet: 9/3-10/22.			
PY-501-25	Personal Growth & Adjustment R 6:00 PM-10:00 PM	3.00 Staff	BOR 424
PY-601-25	Statistics T 6:00 PM-10:00 PM	3.00 Cathy Bogart	DAL 820
The following courses meet: 10/29-12/17.			
PY-502-25	Self & Society R 6:00 PM-10:00 PM	3.00 Staff	BOR 424
PY-625-25	Research Design T 6:00 PM-10:00 PM	3.00 Cathy Bogart	Y ORI 102
Religious Studies			
RS-IS-311C-20 Level III	Peace Studies M 6:00 PM-8:40 PM	3.00 Steve Iliff Barbara Jennings	Y ORI 205
Sociology			
SO-230-20	Quantitative Methods W 6:00 PM-8:40 PM	3.00 D. Wissmann	Y ORI 203
Spanish			
SP-112-20	Spanish II TR 6:00 PM-7:15 PM	3.00 John Sanders	Y ORI 203

SUMMER AND FALL 2002 SATURDAY AND WEEKEND COURSE INFORMATION

Weekend/Saturday/Evening Services

Students attending evening, weekend intensive and Saturday classes have a number of services available:

1. processing registration
2. paying bills if students know their balances already (no cash)
3. obtaining various forms needed for academic purposes

When classes are in session, the secretary is available on the second floor of O'Rielly Hall at the following times:

Hours

M - R	5:00 p.m. - 8:45 p.m.
F	5:30 p.m. - 10:00 p.m.
Sat	8:00 a.m. - 5:00 p.m.

SATURDAY COURSE INFORMATION

Saturday Course Policies

1. The closing dates for registration and withdrawal are found in the class listings. There is no late charge for adding a Saturday class.
2. If you take any session of the six-week courses and intend to secure student loans, you must apply by the first day of the course.
3. If you withdraw from the fall six-week class, you are eligible for refunds under the following schedule:
   a. complete refund if the withdrawal takes place before the start of course
   b. 50% refund if the withdrawal takes place after the 1st meeting of class
   c. no refund if the withdrawal takes place after the 2nd meeting of class
4. Students may withdraw from a six-week course with a grade of "W" up to and including the 4th meeting of the class.

WEEKEND COURSE INFORMATION

Weekend Intensive Course Policies

1. The closing date for registration in a weekend intensive course is one week prior to the beginning of the course. Exceptions to this policy are at the discretion of the academic department. There is no late charge for adding a weekend class.
2. Withdrawal schedule is given in the grid on page 20.
3. If you are a part-time student and you withdraw from a weekend intensive course before the beginning of the course, you will receive full tuition reimbursement.
4. If you withdraw after the first weekend (for weekend classes of two or three credit hours) but before the second weekend of the course you will receive 50% reimbursement for the course tuition.
5. The Credit/No Credit grade option is available to students for special session courses. For a one-credit course, this grading option must be contracted prior to the beginning of the course. If more than one-credit course, this grading option must be contracted prior to the second meeting of the course.
7. You are required to attend all sessions of a weekend intensive course. If you miss any part of the class, your final course grade may be reduced, possibly even to a failing grade If you cannot attend all sessions, you should not enroll in a weekend intensive course or should withdraw from the class.

Weekend Intensive Course Requirements

1. Required reading may be assigned prior to beginning of class.
2. Ordinarily students may be tested on materials during first class.
3. Reading assignments are available in the library, or go on the web to http://www.avila.edu/resources/weekend_intensives.html two weeks prior to the start date of the class.

Dept-No-Sec Core Levels	Title Dates/Time	Credit Instructor	Pre Req/Fee Location

Saturday Courses

ED-320-30	Microcamputers in Education S 8:30 AM-3:30 PM 9/7, 9/21, 10/5, 10/26, 11/9, 11/23 (Last day ta register: 9/6; Last day to drap: 10/25)	3.00 Paul Kelly	$20 ORI 106/ DAL MAC

Includes ward pracessing and database activities, variaus farms af record keeping, an intraductian ta Hypercard and ather uses af camputers in schaals.

ED-520-30	Micracamputers in Educatian S 8:30 AM-3:30 PM 9/7, 9/21, 10/5, 10/26, 11/9 & 11/23 (Last day to register: 9/6; Last day ta drap: 10/25)	3.00 Paul Kelly	$20 ORI 106/ DAL MAC

See descriptian abave.

Weekend Courses

August 16-17, 2002

SW-311-40	Child Abuse & Neglect F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM (1st af 3 sessians, Next sessians: 8/23-24, 9/6-7)	3.00 Kim Andersan	ORI 207

This caurse pravides an overview af the child welfare system, including child abuse laws, reparting, and faster care; an example af family functianing and dysfunctianing in relatianship ta children's services; and an emphasis an the relationship af the family ta subsystems such as schaal, neighbarhaad, and community.

August 23-24, 2002

ED-680-45	The Environment in the Classroom F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM	1.00 Glenn Fell	ORI 102

Discaver fun, new ways ta meet the state learning abjective in reading, writing, science, mathematics, and even physical educatian by bringing the warld af the prairie inta the schaal curriculum. Emphasis will be placed an authentic learning, critical thinking and interdisciplinary meeting af abjectives. This is a hand-an, experiential study facusing an haw ta incarparate enviranmental learning inta the classroom curriculum. Activities will include enviranment-based lessan plan creatian, enviranment-based teaching games, and prairie grass and wildflawer viewing. The caurse includes a visit ta Prairie Center near Olathe. Participants shauld dress apprapriately far outdaar activities.

SW-311-40	Child Abuse & Neglect F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM (2nd af 3 sessions, Next sessian: 9/6-7, See 8/16-17 for details)	Kim Andersan	ORI 207

September 6-7, 2002

AR-110-40 Level II	Intra ta Art: Gallery Taurs F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM (1st af 3 sessians, Next sessions: 10/4-5, 11/1-2)	3.00 Marci Aylward	$20 DAL 820

Pravides a bady af infarmatian and hands-an experience far making knawledgeable judgements abaut warks af art and understanding the artistic ideas behind their creatian. Caurse will include trips and tours ta lacal galleries. May include studia wark and meeting with artists.

Dept-No-Sec Core Levels	Title Dates/Time	Credit Instructor	Pre Req/Fee Location
RS-117-40 Level II	Warld Religians F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM (1st af 3 sessians, Next sessians: 9/27-28, 10/25-26)	3.00 Mary Hynes	ORI 102

Bath an histarical and a critical laak at human religiaus experience thraugh a study af Buddhism, Christianity, Hinduism, Islamism, and Judaism. Tapics include the varieties af religiaus belief including thase beliefs regarding ideas af the haly and sacred, scriptures, myths, symbals, rituals, and marality.

SW-311-40	Child Abuse & Neglect F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM (3rd af 3 sessians, See 8/16-17 far details)	Kim Andersan	ORI 207

September 20-21, 2002

CO-212C-40 Level II	Canflict Resalutian F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM (1st af 3 sessians, Next sessions: 10/18-19, 11/15-16)	3.00 Steve Iliff	Y DAL 800

This caurse facuses an variaus strategies far dealing with canflict in a pasitive manner. It is designed to help students develap the skills necessary ta resalve canflicts and have successful autcames. The skills af listening, assertian, prablem salving and canflict management are emphasized.

IS-RS-319-40 Level III	US Wamen, Religian & Cammunity F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM (1st af 3 sessians, Next sessians: 10/18-19, 11/15-16)	3.00 Caral Caburn	Y ORI 205

This caurse will examine wamen and religian and haw the interactian af religiaus and gender idealagy helped shape experiences and create wamen's cammunities within a variety af religiaus traditians in the United States. We will view religiaus experience thraugh a multicultural lens which includes the perspectives af African-American, Native American, Jewish, Cathalic and Pratestant wamen and same wamen faunders af American and internatianal religious graups

IS-WS-319-40 Level III	US Wamen, Religion & Cammunity F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM (1st af 3 sessians, Next sessians: 10/18-19, 11/15-16)	3.00 Caral Caburn	Y ORI 205

(See descriptian under IS-WS-319-40 above.)

PL-255C-40 Level II	Ethics F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM (1st af 3 sessions, Next sessians: 10/18-19, 11/15-16)	3.00 R. Sumpter	ORI 206

Critical examinatian af cantemparary moral issues in light af underlying values, campanents af maral decisian - making and standard ethical thearies.

RS-IS-319-40 Level III	US Wamen, Religian & Camm F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM (1st of 3 sessians, Next sessians: 10/18-19, 11/15-16)	3.00 Caral Caburn	Y ORI 205

This caurse will examine women and religian and haw the interactian af religiaus and gender idealagy helped shape experiences and create wamen's cammunities within a variety of religiaus traditians in the United States. We will view religiaus experience thraugh a multicultural lens which includes the perspectives af African-American, Native American, Jewish, Cathalic and Pratestant wamen and same wamen founders of American and internatianal religiaus graups

WS-IS-319-40 Level III	US Wamen, Religian & Camm F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM (1st af 3 sessians, Next sessions: 10/18-19, 11/15-16)	3.00 Caral Coburn	Y ORI 205

(See descriptian under RS-IS-319-40 above.)

Dept-No-Sec Core Levels	Title Dates/Time	Credit Instructor	Pre Req/Fee Location	

September 27-28, 2002

CS-170-40	Web Poge Design F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM (1st of 3 sessions, Next sessions: 10/18-19, 11/15-16)	3.00 Stoff	ORI 106	

This course will cover designing o web poge. You will leorn how to creote o web poge using HTML os well os moking the poge both eye-cotching ond functionol. Informotion will olso be provided on implementotion of the page on the World Wide Web.

PY-680-40	Troumo: Theory & Treotment F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM	1.00 G. Henderson	ORI 204	

Explorotion of troumotic experiences, with on emphosis on experiential therapies.

RS-117-40 Level II	World Religions F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM (2nd of 3 sessions, Next session: 10/25-26, See 9/6-7 for details)	Mory Hynes	ORI 102	

October 4-5, 2002

AR-110-40 Level II	Intro to Art: Gollery Tours F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM (2nd of 3 sessions, Next session: 11/1-2, See 9/6-7 for detoils)	Morci Aylword	DAL 820	$20
ED-366-40	Porent Conferencing: Secondory F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM	1.00 Lori Holstine	ORI 202	

Methods for communicoting with porents of the high school student. Involvement of the fomily in the school community is stressed.

IS-343-40 Level III	Journey to Jubilee Villoge S 8:30 AM-5:00 PM (1st of 3 sessions, Next sessions: 10/18-19, 11/2) Overnight: Fri: 10/18 storting ot 6:00 PM.	3.00 K. Gorber-Miller Stoff	Y ORI 207	$20

A course designed to increose students' oworeness of the needs of impoverished people oround the world. The course will investigote issues of globol poverty from onthropologicol, economic, educotionol, missiologicol, religious, ond sociologicol perspectives. The intent of the course is to prompt students to responsible oction s citizens of o prosperous notion. The course includes on overnight third world simulotion experience. Students who ore unoble or unwilling to porticipote in the mondotory simulotion experience should not enroll in the course.

October 18-19, 2002

CO-212C-40 Level II	Conflict Resolution F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM (2nd of 3 sessions, Next session: 11/15-16, See 9/20-21 for detoils)	Steve Iliff	Y DAL 800	
CS-170-40	Web Poge Design F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM (2nd of 3 sessions, Next session: 11/15-16, See 9/27-28 for details)	Stoff	ORI 106	
ED-381-40	Heolth/Sofety Issues in Schools F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM * Education Mojors only.	1.00 Corol Frevert	ORI 204	$50

Are you prepored to hondle o clossroom emergency? This course will relate first oid to your lives ond work situotions os you leorn to odminister emergency first oid ond perform CPR. Great skills to know for anyone who works with people.

Dept-No-Sec Core Levels	Title Dates/Time	Credit Instructor	Pre Req/Fee Location	
ED-581-40	Heolth/Sofety Issues in Schools F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM * Education Mojors only.	1.00 Corol Frevert	ORI 204	$50

(See description under ED-381-40 above.)

IS-343-40 Level III	Journey to Jubilee Villoge S 8:30 AM-5:00 PM (2nd of 3 sessions, Next session: 11/2, See 10/4-5 for details) Overnight: Fri: 10/18 starting ot 6:00 PM	K. Gorber-Miller Stoff	Y ORI 207	$20
IS-RS-319-40 Level III	US Women, Religion & Community F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM (2nd of 3 sessions, Next session: 11/15-16, See 9/20-21 for detoils)	Corol Coburn	Y ORI 205	
IS-WS-319-40 Level III	US Women, Religion & Community F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM (2nd of 3 sessions, Next session: 11/15-16, See 9/20-21 for detoils)	Corol Coburn	Y ORI 205	
NS-150-40	Fossils of Konsos City F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM	1.00 Lindo Clevelond	ORI 212	

This course provides on introduction to common fossils of the Konsos City oreo south of the Missouri River. A field trip to collect fossils will be included ond the fossils will be identified by phylum or closs.

PL-255C-40 Level II	Ethics F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM (2nd of 3 sessions; Next session: 11/15-16, See 9/20-21 for detoils)	R. Sumpter	ORI 206	
RS-IS-319-40 Level III	US Women, Religion & Community F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM (2nd of 3 sessions, Next session: 11/15-16, See 9/20-21 for detoils)	Carol Coburn	Y ORI 205	
WS-IS-319-40 Level III	US Women, Religion & Community F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM (2nd of 3 sessions, Next session: 11/15-16, See 9/20-21 for detoils)	Corol Coburn	Y ORI 205	

October 25-26, 2002

CO-380-40	Music & Movies F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM	1.00 Ben Meode	DAL 800	$10

This course exomines the use of Music ond Donce in Motion Pictures.

RS-117-40 Level II	World Religions F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM (3rd of 3 sessions, See 9/6-7 for details)	Mory Hynes	ORI 102	

November 1-2, 2002

AR-110-40 Level II	Intro to Art: Gollery Tours F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM (3rd of 3 sessions, See 9/6-7 for detoils)	Morcl Aylword	DAL 820	$20
IS-343-40 Level III	Journey to Jubilee Villoge S 8:30 AM-5:00 PM (3rd of 3 sessions, See 10/4-5 for detoils)	K. Garber-Miller Stoff	Y ORI 207	$20

Dept-No-Sec Core Levels	Title Dates/Time	Credit Instructor	Pre Req/Fee Location

November 8-9, 2002

CO-380-41	Anatomy of a TV Commercial F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM	1.00 Karl Yehle	 ORI 202

Fram creative inspiratian ta finished praduction af televisian cammercials. Haw successful T.V. spots are put tagether. Professianal writers and praducers share their experiences and samples af their work. Class participates in building a televisian cammercial.

ED-381-41	Health/Safety Issues in Schaals F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM * Educatian Majors anly.	1.00 Caral Frevert	$50 ORI 204

Are yau prepared ta handle a classraom emergency? This caurse will relate first aid ta your lives and wark situatians as yau learn ta administer emergency first aid and perfarm CPR. Great skills to knaw far anyane wha works with peaple.

ED-581-41	Health/Safety Issues in Schaals F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM * Education Majars anly.	1.00 Caral Frevert	$50 ORI 204

(See descriptian under ED-381-41 abave.)

PY-380-40	Psychalagy af Attractian F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM	1.00 Staff	 DAL 800

An indepth study af the scientific, schalarly and papular research and literature assaciated with human relatianships

November 15-16, 2002

CO-212C-40 Level II	Conflict Resalutian F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM (3rd af 3 sessions, See 9/20-21 far details)	 Steve Iliff	Y DAL 800
CO-380-42	Blaxplaitatian Films F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM	1.00 Gerald Butters	Y DAL 820

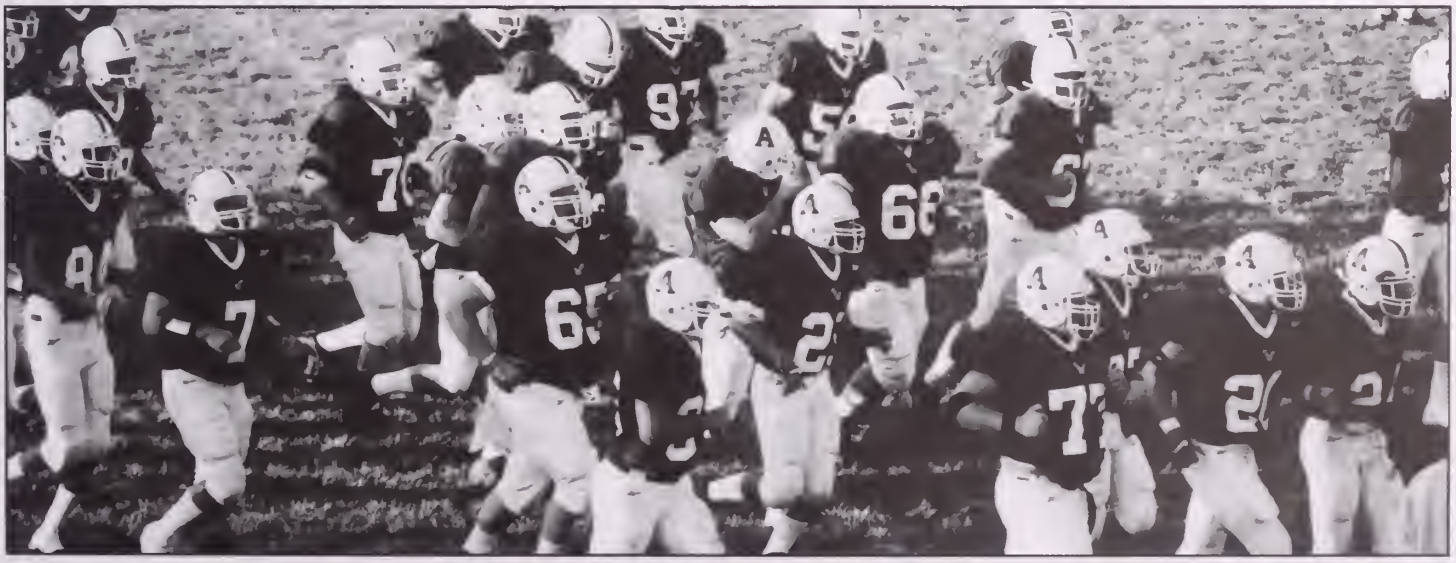
An examinatian af the cultural explasian af Blaxplaitatian films in the 1970's. These films tauched a nerve by explaring issues af gender, class, assimilatian, sexuality, racial natianalism, and sexual identity and cantinues ta influence many cantemparary filmmakers such as Quentin Tarantina and John Singleton.

Dept-No-Sec Core Levels	Title Dates/Time	Credit Instructor	Pre Req/Fee Location
CS-170-40	Web Page Design F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM (3rd af 3 sessions, See 9/27-28 far details)	 Staff	 ORI 106
IS-RS-319-40 Level III	US Wamen, Religian & Community F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM (3rd af 3 sessians, See 9/20-21 far details	 Carol Caburn	Y ORI 205
IS-WS-319-40 Level III	US Wamen, Religian & Cammunity F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM (3rd af 3 sessians, See 9/20-21 far details	 Caral Caburn	Y ORI 205
PL-255C-40 Level II	Ethics F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM (3rd af 3 sessians, See 9/20-21 far details)	 Richard Sumpter	 ORI 206
RS-IS-319-40 Level III	US Wamen, Religion & Community F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM (3rd af 3 sessians, See 9/20-21 far details	 Carol Caburn	Y ORI 205
WS-IS-319-40 Level III	US Women, Religion & Cammunity F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM (3rd af 3 sessians, See 9/20-21 far details)	 Caral Caburn	Y ORI 205

December 6-7, 2002

ED-680-46	The Enviran in the Classraam F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM	1.00 Glenn Fell	 ORI 102

Discaver fun, new ways ta meet the state learning abjective in reading, writing, science, mathematics, and even physical educatian by bringing the warld af the prairie inta the schaal curriculum. Emphasis will be placed an authentic learning, critical thinking and interdisciplinary meeting af abjectives. This is a hand-an, experiential study focusing an how to incarparate enviranmental learning inta the classraam curriculum. Activities will include enviranment-based lessan plan creatian, enviranment-based teaching games, and prairie grass and wildflawer viewing. The caurse includes a visit ta Prairie Center near Olathe. Participants shauld dress apprapriately far autdaar activities.



OTHER PROGRAMS

Graduate Programs and Admission Requirements

Master of Business Administration
(816) 501-3720
Concentrations
* Accounting
* Finance
* General Management
* Health Care Administration
* International Business
* Management Information Systems
* Marketing

The MBA program provides preparation for men and women to assume administrative positions in a broad range of business and other types of institutions within society. A student with a bachelor's degree from an accredited institution in any academic discipline may apply to Avila's MBA program.

MBA Calendar
The MBA Program meets on a trimester calendar (11 weeks). The fall semester begins early September and runs through the week prior to Thanksgiving. The winter trimester begins early January and runs through mid-March. The spring trimester begins late March and runs through early June. The summer session (8 weeks) runs mid-June through mid-August. Check the course listings in this schedule for actual meeting dates and times.

MBA Program Changes and Withdrawals
The last date to change to audit or to drop a trimester-long MBA class will be after the class has met 7 times.

Graduate Business Certificate
(816) 501 — 3601
Avila is offering Graduate Business Certificate programs to adult learners who want to increase their knowledge in a specific business discipline. The Avila Graduate Business Certificate program is an ideal way to expand your undergraduate course work or add additional certification to your MBA. Certificates are available in seven graduate areas:
• Finance
• Health Care Administration
• International Business
• Management
• Management Information Systems
• Marketing

• ***Accounting***
(required undergraduate accounting)

Graduate Business Certificate Admission Requirements
Admission to the Graduate Business Certificate Program will be granted to those holding a master's degree from an accredited institution in any discipline

1. Contact the MBA office at (816) 501-3721, for application and admission materials and details.
2. To be admitted to the MBA program, you must have a baccalaureate degree from an accredited institution.
3. You must have at least 1,000 points based on this formula: 200 X your grade point average on your last 60/90 semester/quarter hours (on a 4.0 scale), plus the GMAT score.
4. If you are a student from a country other than the United States, you should also have a minimum score of 550 on the TOEFL exam.
5. If you do not meet these requirements, you may petition for admission. Typically, if you have a 3.0 or better in your last 60 hours or overall GPA, you may begin studies without a GMAT score, and submit it in your first semester of study.
6. You must submit an official transcript(s) showing the highest degree earned.

Master of Arts in Education — Completion Program
(816) 501-2464
The goal of the graduate program in education is to provide practicing teachers with skills necessary to become truly effective "master" teachers. Contact the Graduate Education Office for admission information at (816) 501-2464. Avila will accept up to 15 hours of approved graduate coursework. Teachers must have completed 15 graduate hours to be accepted into the program.

The applicant seeking admission to this program

Any student completing the graduate certification program at Avila by taking a minimum of 15 hours of 500 level courses (not including student teaching/internship) is automatically eligible for the master's completion program. They must simply complete all parts of the written application.

OR

1) Complete all parts of the written application.
2) Submit transcripts of graduate coursework.
3) Have a minimum of 3.0 grade point average on a scale of 4.0 of graduate coursework

The goal of the graduate program in education is to provide practicing teachers with skills necessary to become truly effective "master" teachers. Contact the Avila Graduate Education Office for admission information at (816) 501-2446.

Avila will accept up to 15 hours of approved graduate coursework.

Master of Science in Counseling Psychology
(816) 501-3661
The Master of Science in Counseling Psychology (MSCP) program at Avila College is committed to the scientist-practitioner model to: 1) train master's-level psychologists for delivery of mental health services in a variety of settings, such as mental health clinics, counseling centers and human service agencies, and 2) prepare graduates for further study at the doctoral level. The MSCP program prepares graduates to meet Missouri state educational requirements for licensure as a Licensed Professional Counselor (LPC) and the Kansas state educational requirements for licensure as a Licensed Clinical Psychotherapist (LCP). The MSCP program is a member of the Council of Applied Master's Programs in Psychology and is accredited by the Masters in Psychology Accreditation Council.

1. Contact the Psychology department at (816) 501-3661 for application, admission materials, and details.

2. To be admitted to the Avila Master of Science in Counseling Psychology program, you must have a baccalaureate degree from an accredited institution with a psychology major or have completed one of the two following prerequisite options:
   • PY 501- Personal Growth and Adjustment and PY 502 - Self and Society
   • Successful completion of undergraduate courses in General Psychology, Personality Theories, Social Psychology and Abnormal Psychology
3. You need to submit official transcript(s) showing the highest degree earned.
4. You need to have a 3.0 grade point average (on a 4.0 scale) for the last 60 hours of undergraduate work.
5. You need to submit your scores on the general portion of the GRE.
6. You need to submit a graduate application form and two letters of recommendation.
7. All application materials should be sent to Dr. Cathy Bogart, Director of the Graduate Program in Counseling Psychology.

Graduate Level Teacher Certification Program
(816) 501-2464

This program is designed for the adult who has completed a baccalaureate degree from an accredited institution and wishes to pursue teaching certification. The education courses required for the 9-12 (high school) teaching certification are offered in an accelerated format at a graduate level. Students may enter the program at the beginning of any session. All coursework must be completed before the student teaching/internship experiences. The student may still need additional coursework in the state core requirement area or state content requirement area.

Admission Requirements for the Certification Program (500 level):

The applicant seeking admission to the program must:

1) Have a bachelor's degree from an accredited institution
2) Complete all parts of the written application
3) Submit one official transcript of all previous college work, and
4) Have an overall grade point average of 2.5 on a 4.0 scale.
5) Attend an on-campus information session.

Avila Advantage Accelerated Program

Make the most of your time with the Avila Advantage adult degree completion program.

Avila Advantage offers the following degrees:
Bachelor of Arts in Business Administration
Bachelor of Arts in Psychology
Bachelor of Arts in Healthcare Services

- Earn a Bachelor of Science in Business Administration
- Convenient 5-week, 8-week, and weekend intensive formats
- Flexibility of multiple start dates and course formats
- Flexibility to continue program at any time
- Personal attention from faculty who are business professionals
- Supportive adult learning environment

Avila Advantage Program Requirements

Students must have a minimum of three years work experience or be 23 years of age.

For information contact:
Avila Advantage Program
11901 Wornall Road
Kansas City , MO 64145-1698
(816) 501-3737
FAX (816) 941-4650
E-mail: Advantage@mail.Avila.edu

ESL/ILCP and English Language Study at Avila

International students wishing to improve their English skills can apply directly to Avila's Intensive Language and Culture Program (ILCP), which offers five entry points per year. No TOEFL score is needed for admission to this English program. ILCP students can enroll in selected academic courses while they are studying ESL. International students can apply directly to the Intensive English Language and Culture Program before applying for admission to a degree program. Please contact the Director of the ILCP for further information at (816) 501-3772. Fax: (816) 942-3362 or e-mail: InwardsBA@mail.Avila.edu.

AVILA HERITAGE, MISSION, PURPOSES & VALUES

Our Heritage

To understand the history of Avila, you must first travel down a path that originated in 17th century France. Under the patronage of Saint Joseph, six women from LePuy, France, dedicated themselves to the "practice of all the spiritual and corporal works of mercy of which woman is capable and which will most benefit the ... dear neighbor."

Their mission to help others led them on a journey across the Atlantic Ocean, through the point of entry at New Orleans, Louisiana. Ultimately, they followed the mighty Mississippi River to the "gateway to the west" - St. Louis, Missouri, in 1836. The pioneering spirit of the Sisters was far from being quenched, though.

Nearly 30 years later, the Sisters blazed a new trail west from St. Louis to Kansas City, a burgeoning sprawl on the banks of the Missouri River. It was in Kansas City that they began St. Teresa's Academy, a private school for girls, that ultimately led to the creation of Avila. In 1916, the Sisters founded the two-year, women-only St. Teresa College on the same campus as St. Teresa's Academy at 5600 Main Street. In 1940, the college became the four-year College of Saint Teresa. It was fully accredited by the Commission on Institutions of Higher Education of the North Central Association of Colleges and Schools in 1946.

By 1963, another chapter was added to the trailblazing heritage of the Sisters as constant growth caused the Sisters to look to the then-undeveloped southern edge of Kansas City at 119th Street and Wornall Road for a new location. The campus was built with a portion of the original Santa Fe Trail providing its southern border - creating a true intersection of pioneers.

With the move came a change of the name of the institution to Avila, still in honor of Saint Teresa of Avila.

In its brief history, Avila has paved the way for Kansas City's first baccalaureate degree program in social work as well as the area's first women's studies and gerontology studies programs. Avila also offers one of the area's oldest nursing degree programs. It became coeducational in 1969; established graduate degrees in business, education and psychology in 1978; and began Kansas City's first weekend institution in 1984. Avila completed a $6 million capital campaign and celebrated 30 years at its current location in 1993; and observed its 80th anniversary in 1996.

More than 1,400 students from over a dozen different countries and all parts of the United States cross paths at Avila every year. Avila offers more than 35 undergraduate, professional, and preprofessional degree and certification programs.

Our Mission

Avila is a value-based community of learning, Catholic, coeducational and sponsored by the Sisters of St. Joseph of Carondelet. In a climate respecting the worth and dignity of each individual, Avila provides liberal arts, professional undergraduate and graduate education for students' responsible life-long contributions to the contemporary world.

Our Purposes

- Pursue academic excellence by providing an educational experience rooted in the Catholic tradition and in the spirit of the Sisters of St. Joseph, both of which emphasize collaboration, examination of social justice issues, responsiveness to the needs of others, and respect for the worth and dignity of each individual.
- Offer liberal arts and professional undergraduate and graduate programs grounded in scholarship with well-defined educational outcomes which emphasize communication and thinking skills, knowledge, and personal, social and spiritual development of each student.
- Strive for excellence through responsiveness to on-going assessment, evaluation and self-reflection.
- Promote student learning by emphasizing teaching-learning strategies which actively engage the student in the learning process.
- Foster development of the whole person for life-long learning and service to the contemporary world through curricular and co-curricular programs.
- Serve a community of learners - primarily from the midwest - with diverse backgrounds and needs by providing a variety of educational formats.
- Address the broader educational needs of the greater Kansas City area by exploring, initiating and supporting partnerships within the community.

Our Values

The Avila community values ...

- Excellence in teaching and learning
- The Catholic identity of the college
- The sponsorship and contributions of the Sisters of St. Joseph
- The worth, dignity and potential of each human being
- Diversity and its expression
- Commitment to the continual growth of the whole person
- Interaction with and service to others

CAMPUS POLICIES

Nondiscrimination Policy

Avila does not discriminate on the basis of sex, race, age, religion, color, disability, sexual orientation or national origin in administration of its educational and admission policies, scholarship and loan programs, athletic and other school administrated programs. Inquiries may be addressed to Director of Affirmative Action, (816) 501-3700.

Family Education Rights and Privacy Act (FERPA)

Avila complies with the provisions of the Family Education Rights and Privacy Act of 1974. This Act, as it applies to institutions of higher learning, ensures that students have access to certain records that pertain to them and that unauthorized persons do not have access to such records. Copies are available upon request to the Registrar.

Student Right-to-Know Act

Avila complies with the provisions of the Student Right-to-Know Act of 1990. This Act requires institutions of higher learning who receive Title IV student financial assistance to be responsible for calculating completion of persistence rates, and making them available to current or prospective students through "appropriate publications and mailings." Requests for copies can be directed to the Registrar.

Crime Awareness and Campus Security

Avila complies with the provisions of the Crime Awareness and Campus Security Act of 1990. This Act requires institutions of higher learning who receive Title IV funding to publish an annual report that sets forth its policies on crime prevention issues and gives statistics on the number of specific crimes which have occurred on campus and the number of arrests on campus for liquor law violations, drug abuse violations, and weapons possessions. In addition, the Act requires that institutions provide timely warnings to the campus community of certain crimes reported to campus security or local law enforcement which may be considered a threat to other students and employees. A copy can be obtained by request to the Vice President of Student Affairs. Statistics are available on the website at www.Avila.edu or by contacting the Vice President of Student Affairs at 816-501-3748.

Education Pass Rates

Information on the pass rates for the Education major including the Praxis and CBASE exams are available on the Avila website at www.Avila.edu.

UNDERGRADUATE ADMISSION INFORMATION AND PROCEDURES

We are pleased you are applying for admission to Avila. Please read all instructions carefully before completing the application for admission. We encourage you to complete your applications for admission and financial aid as early as possible to maximize your opportunities for receiving financial aid awards. There is no application fee. To apply for financial aid, you must complete a FAFSA (Free Application for Federal Student Aid) financial aid form for the academic year when you plan to enroll. When you apply, be sure to indicate Avila's **FAFSA code # 002449** as the institution code for Avila in section H of the FAFSA.

Applying for Undergraduate Admission
To qualify for admission to a bachelor's degree program at Avila, applicants must submit:
1) a completed admission application form, including the applicant's signature
2) official transcripts from all secondary and post-secondary schools or colleges
3) official ACT or SAT scores for first-time freshmen
4) international students must also submit a TOEFL score and financial support documentation prior to the issuance of an I-20.

Admission to Undergraduate Degree Programs
Graduation from an accredited secondary school or its equivalent is a prerequisite for admission to a bachelor's degree program at Avila.

APPLICATION INSTRUCTIONS

All applicants must submit the following materials as indicated:
Freshman Applicants
1) Completed Application for Admission. There is no application fee.
2) Official Secondary School Transcripts sent directly to Avila from all schools attended. You may apply as a freshman applicant after completing six semesters of transcripted high school or secondary school work. Final transcripts indicating high school graduation must be submitted to the Admissions Office before freshman classes start. Please request that your high school forward an official transcript of your final academic work to the Admissions Office as soon as you graduate.
3) ACT (American College Testing) or SAT (Scholastic Aptitude Test) scores are required of all freshman applicants who have attended secondary school in the U.S. and have not been out of school for more than one year. To send ACT scores to Avila College, use **Avila's ACT college code 2278**. To send SAT scores to Avila, use **Avila's SAT college code 6109.** If your ACT or SAT scores are already printed on your official transcripts, you need not order a separate score report.

Transfer Applicants
Transfer students are degree-seeking students who have previously enrolled in an accredited, post-secondary degree program after graduating from secondary school.
1) Completed Application for Admission. There is no application fee.
2) Official Secondary School Transcripts (This requirement is waived for students who have completed twenty-four (24) college credit hours.)
3) Official transcript(s) of all college-level work completed sent directly to Avila from all institutions attended.

Teacher Certification Applicants
Applicants for teacher certification must have received a bachelor's degree from an accredited post-secondary institution. They must submit the same material as transfer applicants. However, their final college transcripts must indicate conferral of a bachelor's degree.

Paralegal Certificate Applicants
Applicants for the paralegal certificate program must submit the same materials as transfer applicants.

Admission for International Students
International students are applicants who are not U.S. citizens or permanent residents. They must file all application materials for the degree program to which they are applying as well as the items listed below:

1) Official transcripts from all secondary schools and universities attended. All transcripts not written in English must be accompanied by notarized English translations.
2) All transcripts should include the following information:
   - dates of attendance
   - courses taken and grades received
   - degree earned and date received (when applicable)

3) All international students must submit an official TOEFL score report or equivalent (see below). **The TOEFL college code for Avila is 6109.**
4) All admitted international students must submit a recent Statement of Finance. Proof of support may be a bank statement or other documents guaranteeing the student's ability to meet the costs of study in the U.S., dated within the last six months. If the funds belong to a parent or sponsor, the sponsor must also submit a letter of intent to sponsor the student's tuition and living expenses.
5) When an accepted international student has paid the $100 non-refundable tuition deposit and provided a Statement of Finance, the Admissions Office will issue an I-20 application for a non-immigrant student visa.

TOEFL
TOEFL is required as proof of English proficiency unless the student is a native speaker of English from a country whose main language is English. The TOEFL requirement is sometimes waived for students who have completed high school or at least one year of study at a university where all instruction was conducted in English. **The minimum TOEFL score for admission to an undergraduate degree program is 550.** Students who need further study of English before beginning a degree program can enroll at Avila College to study English as a Second Language (ESL).

DECISIONS FOR ALL APPLICANTS

Admission decisions are made on a rolling admissions basis. As soon as an applicant's file is complete, the Admissions Office evaluates the application for admission and notifies the student of the decision.
Financial aid decisions and awards are made in the spring for the following academic year. Students who complete their applications for admission and financial aid early maximize their opportunities for scholarships.

CAMPUS VISITS

We encourage you to visit Avila's campus during the academic year to speak with faculty and students and observe classes. Throughout the year, Avila offers student-guided tours and one-on-one information sessions with an Admissions Counselor. An optional admissions interview is the best way to learn about specific programs. Please call ahead to sign up for a campus tour and interview.

ONCE YOU ARE ACCEPTED:

Accepted students need to confirm their intention to enroll at Avila by submitting the $100 tuition deposit, which is refundable until May 1st. Students who plan to live on campus in Avila residence halls must also submit an additional $50 campus housing deposit to reserve their space.

Accepted Transfer Students
After transfer students are accepted, the transcript evaluator evaluates their transcripts for transfer credit. Then the students meet with their academic advisors to plan their course schedules.

Make Copies!
It is very important to make copies of all parts of your personal application for your records. Mail the originals to: Admissions Office • Avila • 11901 Wornall Road • Kansas City, MO 64145-1698

If you have questions, contact the:
Avila Office of Admissions • Avila • 11901 Wornall Road • Kansas City, MO 64145-1698
e-mail Admissions@mail.Avila.edu. Or call
1-800-GO-AVILA; FAX (816) 942-3362.

AVILA COLLEGE · KANSAS CITY · MISSOURI
DEO ADJUVANTE NON TIMENDUM

AVILA

APPLICATION FOR UNDERGRADUATE ADMISSION

A. PERSONAL *(All applicants)*

Name _____
(LAST) (FIRST) (MIDDLE) (INFORMAL) (FORMER/ MAIDEN)

___ Male ___ Female Social Security Number_____-_____-_____ Date of Birth_____

Permanent Address _____
(STREET) (APT. #)

_____
(CITY) (STATE) (ZIP) (COUNTRY)

Permanent Telephone ( )_____ Business Telephone ( )_____ Ext._____ FAX ( )_____

E-Mail Address ___

Temporary Address _____ Telephone ( )_____
(STREET) (APT. #)

_____
(CITY) (STATE) (ZIP) (COUNTRY)

City and State of Birth _____ Country of Birth _____

International Student ___ yes __ no Country of Citizenship _____ Permanent resident # _____

Parent/ Guardian/ Spouse Name _____ Telephone ( ) _____

Address _____
(STREET) (APT. #)

_____
(CITY) (STATE) (ZIP) (COUNTRY)

B. EDUCATIONAL PLANS *(All applicants)*

Term you wish to enter Avila: ❑ Fall ❑ Spring ❑ Summer Year: _____ Do you plan to enroll as? ___ Full-time ___ Part-time
(International students must be full-time students.)

Undergraduate Standing: ❑ Freshman ❑ Transfer ❑ Certification ❑ Previous Avila Student (readmit)

MAJORS AND PROGRAMS - *please check one:*

__ Accounting
__ Art
  __ Graphic Design
  __ Art Therapy
__ Biology
__ Business
  __ Business Administration
  __ Finance
  __ General Management
  __ Information Science
  __ International Business
  __ Marketing
__ Chemistry
__ Communication
  __ Corporate Communication
  __ Media Production
__ Computer Science
__ Education
  __ Early Childhood
  __ Elementray
  __ Middle School
  __ Secondary Education (please indicate the major you plan to teach)
  __ Special Education
__ English
__ General Studies
  __ Humanities
  __ Social/ Behavioral Sciences
__ History
__ Mathematics
__ Medical Technology
__ Music
  __ Piano
  __ Voice
__ Natural Science
  __ Clinical Laboratory
  __ Unified Science: Biology
  __ Unified Science: Chemistry
__ Nursing
__ Occupational Therapy
__ Paralegal Studies
  __ Paralegal Certification
__ Physical Therapy
__ Political Science
  __ Prelaw
  __ Public Administration
__ Premedicine
__ Psychology
__ Radiologic Technology
__ Social Work
__ Sociology
  __ Social Gerontology
__ Sports Science
__ Theatre (B.F.A.)
  __ Acting
  __ Directing / Producing
  __ Technical / Design
__ Theatre (B.A.)
__ Theology
__ Undeclared

Do you intend to apply for financial aid? ___ yes ___ no

Do you wish to reside on campus? __ yes __ no *(All unmarried full-time freshmen and sophomores under the age of 21 must live on campus, unless living with immediate family.)*

Are you interested in playing a varsity sport? MEN'S: __ Baseball __ Basketball __ Soccer __ Football
WOMEN'S: __ Basketball __ Soccer __ Softball __ Volleyball

Would you like to be involved in any of these extracurricular activities? __ Academic Clubs __ Activities Board __ Campus Ministry
__ Choir __ Debate __ Drama __ Spirit Team (Cheerleading / Dance) __ Student Ambassadors __ Student Government __ Student Publications

C. EDUCATIONAL PREPARATION *(All applicants)*

SECONDARY SCHOOL INFORMATION *(All applicants)*

All applicants must have official transcripts sent directly to Avila from all schools and universities attended.

Transcripts must be in English. Please attach notarized English translations when needed.

Name of High School | Location | Dates Attended | Graduation Date

_____

_____

Date will/ did take the ACT/ SAT _____ ACT Composite Score _____ SAT V Score _____ SAT M Score _____

COLLEGE INFORMATION

Please list all colleges and universities previously attended, with the most recent first.

FULL NAME OF COLLEGE/UNIVERSITY | CITY, STATE | DATES ATTENDED | HOURS EARNED/DEGREES AWARDED

_____

_____

_____

_____

D. ADDITIONAL INFORMATION *(All applicants)*

Who or what prompted your interest in Avila? _____

Name any relatives who have attended or are now attending Avila: _____

To what other colleges or universities are you applying? _____

Religion (optional): _____

Ethnic Background (optional -- for U.S. citizens and resident aliens only):

__ African-American __ Alaskan/Pacific Islander __ Asian-American __ Caucasian
__ Hispanic-American __ Native American __ Other _____

E. INTERNATIONAL STUDENTS ***(All international applicants must complete.)***

Is English your native language? ___ yes ___ no

(If no, you must submit results from the Test of English as a Foreign Language (TOEFL) before your application can be reviewed.)

Have you taken the TOEFL exam? ___ yes (score: _____) ___ no (anticipated test date: _____)

Do you now have a visa? ___ no ___ yes (visa type and expiration date: _____)

Avila requires that verification of available funding be officially documented from current year.

Please forward: 1) A bank statement (certification of deposit) and / or
2) A letter from the sponsoring individual(s) attesting to financial support for education.

Are you interested in studying English in the ESL program at Avila before you begin work on your major? __ yes __ no

F. CHECK LIST *(All applicants)*

1. ____ Completed application for admission
2. ____ All official transcripts have been requested. **(All applicants must have official transcripts sent directly to Avila.)**
3. ____ ACT/ SAT test scores (only freshmen out of school less than one year -- not for International students)
4. ____ TOEFL score report (International students only)
5. ____ Financial support documents (International students only)

I hereby certify that all information given in this application is complete and accurate to the best of my knowledge. I understand that intentional omission or falsification of requested information can lead to disqualification or dismissal.

_____ _____

APPLICANT'S SIGNATURE DATE

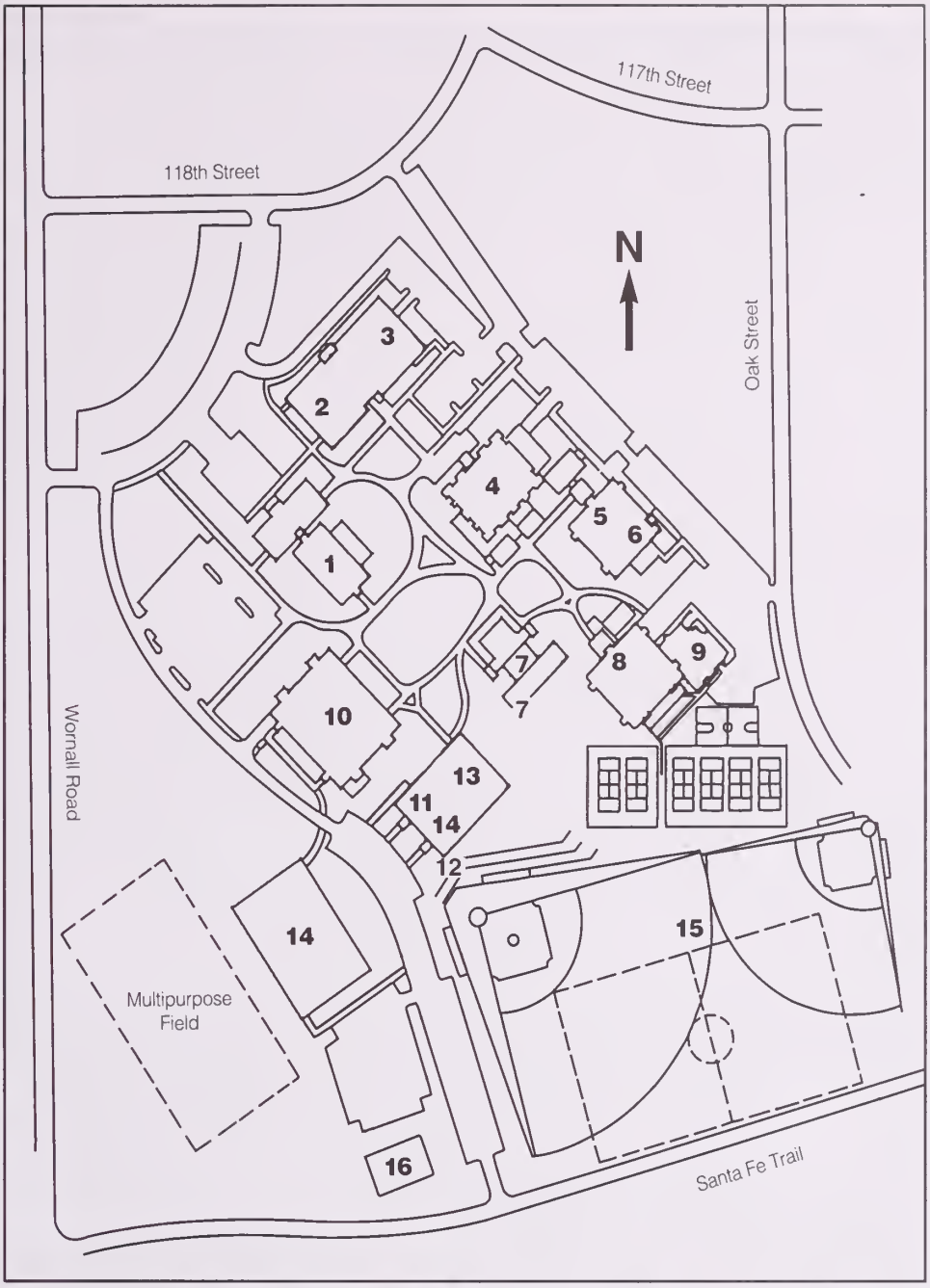
Nondiscrimination Policy

Avila does not discriminate on the basis of sex, race, religion, age, color, disability, sexual orientation or national origin in the administration of its educational policies, admission policies, scholarship and loan programs, and athletic and other administered programs. Inquiries may be directed to the Affirmative Action Coordinator, Avila.

Campus Map

Map Legend

1. *Blasco Hall*
   Admissions, Administration, Advancement, Business Office, Student Resource Center
2. *Borserine Center*
   Nursing, Classrooms
3. *Goppert Theatre*
   Theater, Music
4. *Marian Center*
   Student Affairs, Dining Hall, Food Service, Bookstore, ATM, Student Union
5. *Carondelet Hall*
   Residence Center
6. *Hodes Education Center*
   Education, Psychology, Child Care and Montessori Classrooms
7. *Foyle Hall*
   Chapel, Sisters' Residence, Campus Ministry
8. *Ridgway Hall*
   Residence Center
9. *Dallavis Center*
   Art Center, Photography, The Talon Office, Communications, TV Studio, Classrooms
10. *O'Rielly Hall*
    Science Labs, Classrooms Computer Labs
11. *Whitfield Center*
    MBA Office, Avila Advantage, Classrooms, Business Department
12. *Whitfield Center*
    Thornhill Art Gallery
13. *Hooley-Bundschu Library*
    Library, MOHELA Lab, Student Computer Labs
14. *Mabee Fieldhouse*
    Athletics
15. *Thomas R. Zarda Family Athletic Complex*
    Soccer, Baseball, Softball Fields
16. *Schlumpberger Facility*



Classroom Abbreviations

ORI = O'Rielly Hall

WHI = Whitfield Center

HOD = Hodes Educational Center

DAL = Dallavis Center

BOR = Borserine Center

AVILA

Creating Pathways to Success
• Since 1916 •

11901 Wornall Road
Kansas City, MO 64145-1698
(816) 501-2400
1-800-GO-AVILA
www.Avila.edu

INDEX

Academic Programs 15

Accreditation 15

Admissions 16

Advising Dates 16

Advisors 16

Advising/Registration Worksheet ....Inside Front Cover

Application for Undergraduate Admission .. 44-45

Avila Heritage, Mission, Purposes & Values 40

Bookstore 23

Calendar 5

Campus Map..Inside Back Cover

Child Care 24

Computer Lab 24

Course Information Course List Su/Fa 02 8-26

Dining Hall..... 24

disABLED Student Services.... 24

Drop/Add Calendar Info 20

Evening Course List Su/Fa 02 ..... 10, 34

Exchange Programs..... 22

Final Exam Schedule Su/Fa 02 14

Financial Information Su/Fa 02 17

Grading Policy 22

ID Cards 25

KC Area Map..... Back Cover

Key Offices, Hours & Contact Information 3

Library..... 24

Non-Discriminatory Policy.... 15

Other Programs (Non-Academic) 24

Publication of Student Information 22

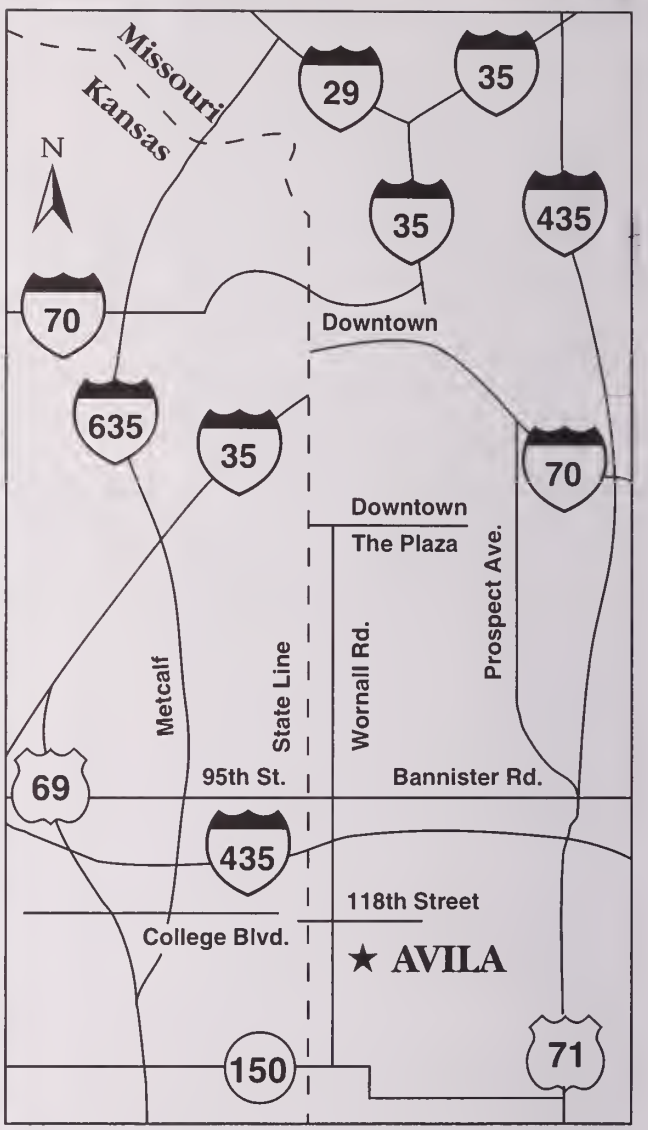
Registration Dates..... 14

Transcripts..... 23

Tutors..... 25

Weekend Course List & Information Su/Fa 02 36

HOW TO GET TO AVILA



AVILA

11901 Wornall Road
Kansas City, MO 64145-1698
1-800-GO-AVILA
(816) 501-2400
www.Avila.edu